

**BOROUGH OF RAMSEY
THE BOARD OF PUBLIC WORKS
REGULAR MEETING of AUGUST 15, 2022
Via in person & Conference call**

Mr. Coronato called the regular meeting of The Board of Public Works to order at 6:32 pm. The meeting was conducted in-person and by conference call.

Mr. Coronato announced that the meeting is being held in accordance with the Sunshine Laws of the State of New Jersey. Public Notice of this regularly scheduled meeting was published in issues of The Bergen Record and The Ridgewood News on January 14th, 2022.

Board members present (in person & via conference call) were; Mayor Dillon, Mr. Coronato, Mr. Emmett, Dr. Goujani, Mr. Hewitt and Mr. Tyburczy. Along with Mr. Vozeh, Mr. Bacolo, Mr. Corrison, Mr. Skorupa, Mr. DeBlock and Mrs. Sylvester. Mr. Emmer and Councilwoman Cusick were absent.

CORRESPONDENCE

Motion by Mr. Coronato seconded by Mr. Emmett to receive and file with review the Committee reports. Carried.

MINUTES

Minutes of July 18, 2022 meeting were accepted with changes. Motion by Mr. Coronato to approve, seconded by Mayor Dillon. Carried.

No.	Date	From	To	Subject
1.	07/27/2022	Crew	Board of Public Works	Payment Request No. 3 from OnQue Technologies for Poplar St & Christopher St water main contract 21-3
2.	7/27/2022	Crew	Board of Public Works	E. Crescent Ave Water Service Line Pitting Project bid package letters to contractors.
3.	08/10/2022	Crew	Board of Public Works	39 Upland Rd Water & Sewer Connection – request for additional information from revised drawings review.
4..	08/9/2022	Crew	Board of Public Works	Engineers report
5.	08/15/2022	M. Skorupa	Board of Public Works	Operations report
6.	08/15/2022	J. DeBlock	Board of Public Works	Management Report

ENGINEER’S REPORT

Mr. Bacolo provided an update on lead service line inventory and replacement program. Phase 1A is almost complete except for the lawn restoration. During the project the water dept. discovered three areas that needed additional test pits. Crew is requesting approval of \$9,600 for the contractor to come back and dig these pits, which is less than 20% of the total contract. Two pits were found to have galvanized lines.

Update on the Phase 1B project, 120 -130 properties are under this phase, this does not include the E. Crescent Ave. Regarding the test pit quotations on E. Crescent Ave, only one contractor,

John Garcia submitted a quote for the test pit work. The quote can't be accepted as it is above Ramsey's bid threshold. Crew would advise the Board to reject it.

Motion by Mr. Coronato to approve change order #1 from Montana Construction not to exceed \$9,600, second by Dr. Goujani. Carried

Motion by Mr. Coronato to reject the quote from Garcia Brothers in the amount of \$57,958 as it exceeds the Borough threshold, second by Dr. Goujani. Carried.

The Ramapo well Decommission project continues. Crew received a draft agreement from the County. Crew made some comments and Mr. Corrison sent back to county for further review.

OPERATIONS REPORT

Mr. Skorupa reported that the water dept continues working with Crew & DeBlock with the lead line survey and replacement project.

The water dept. is waiting on contractor to install new submersible motor pump column at the Brookfield well.

The Spring St well pump motor failed, a contractor is coming to repair.

The NJDEP issued a voluntary water conservation due to lack of rain.

OPERATIONS MANAGEMENT REPORT – Mr. DeBlock updated the Board that he continues to work with Crew & Mr. Skorupa on the lead line replacement project.

ATTORNEY'S REPORT Mr. Corrison is working to finalize the contract with McKay Brothers.

MAYOR'S REPORT Nothing to report.

COUNCIL LIAISON'S REPORT absent.

ADMINISTRATOR'S REPORT Mr. Vozeh discussed a water line size error for a resident at 14 Indian Valley Rd. The homeowner was overcharged \$3,031.40, they are requesting a refund. Mr. Vozeh is requesting the Board approve a refund in this amount.

A rate change is being proposed, this will be the first increase since 2019. It will help mitigate inflationary increases in operating costs. The proposed increase is for both water and sewer rates and cumulatively will be just under 2% to customers. Based on Board approval, these changes would then be recommended to the Mayor and Council to adopt and pass the enabling ordinance and resolution. These increases would then be in effect later this year into the beginning of 2023. These increases are for operating expenses and do not include capital investments needed for the mandatory lead service line replacement project over the next 10 years, those will be discussed at a future date. See attached chart for breakdown.

Motion by Mr. Coronato to approve a refund of \$3,031 for water overcharge charge for 14 Indian Valley Rd. Second by Dr. Goujani. Carried.

Motion by Mr. Coronato for an approximate 2% increase of the water & sewer rates. Seconded by Mr. Emmett. Carried.

Mr. Vozeh proposed forming a subcommittee to address the details of lead service replacement process and issues.

PUBLIC COMMENT

Motion by Mr. Coronato to open the floor for public comment. Second by Dr. Goujani.

Mr. Coronato provided three opportunities for public comment. No public was present or on the phone.

Motion to close public comment by Mr. Coronato. Second by Mr. Tyburczy. Carried.

OPERATIONS COMMITTEE nothing to report.

FINANCE

Budget and Revenue/Expense Reports were submitted to Board members.

Resolution by: Mr. Tyburczy

Seconded by: Mr. Emmett

RESOLVED THAT: The following bills be paid and charged to the current Water/Sewer 2022 Budget:

CURRENT	\$ 469,759.54
RESERVE	\$ 41,149.03
WIRED	\$ 102,330.40

RESOLVED THAT: The following bills be paid and charged to the Capital Account: \$0

AYES: Mr. Coronato, Mayor Dillon, Mr. Emmett, Dr. Goujani, Mr. Tyburczy and Mr. Hewitt

NAYS: none

ABSENT: Mr. Emmer

OLD BUSINESS – none

NEW BUSINESS – Mr. Bacolo updated the Board, the Water Department identified 24 service lines on Island Rd that have unknown materials of construction. The road is scheduled to be paved later this year or next year by Ramsey. Montana Construction was asked if they would be willing to excavate test pits. They were not interested. This work will need to be pushed back toward the end of Ramsey’s 10-year LSL replacement program.

ADJOURNMENT

Mr. Coronato made a motion to adjourn at 7:09PM. Seconded by Mr. Tyburczy Carried.

Respectfully Submitted By: Kelly Sylvester

Proposed 2022 Rate Changes

RAMSEY

	<u>Current</u>	<u>New</u>	
Min Charge	\$ 36.12	\$ 36.84	
Usage/1,000 gallons after 6,000	\$ 6.02	\$ 6.14	
Change *		1.99%	
<u>Sewer</u>		<u>New</u>	
Min Charge	\$ 117.75	\$ 120.00	
Usage/1,000 gallons after 12,500	\$ 9.42	\$ 9.60	
		1.91%	

OUT OF TOWN

	<u>Current</u>	<u>New</u>	
Min Charge	\$ 39.72	\$ 40.50	
Usage/1,000 gallons after 6,000	\$ 6.62	\$ 6.75	
Change *		1.96%	
<u>Sewer</u>		<u>New</u>	
Min Charge	\$ 129.50	\$ 132.00	
Usage/1,000 gallons after 12,500	\$ 10.36	\$ 10.56	
		1.93%	

Note: Non-resident rates are 10% premium to resident rates