

**BOROUGH OF RAMSEY  
DESIGN REVIEW BOARD  
Conducted in Person & Conference call  
March 28, 2023**

**REORGANIZATION MEETING**

Mrs. Sylvester called the reorganization meeting of the Design Review Board to order at 7:00PM announcing the NJ Open Public Meetings Law Notice and stated that notice of the meeting had been published in issue of The Bergen Record on January 14, 2022.

Mayor Dillon swore in the following members: Karen Padreza, Beverly O’Hearn, Kimberly Young, Susan Danz and Nancy Boone for a 1-year term.

Present: Ms Waterman, Ms. Boone, Ms. Padreza, Ms. O’Hearn, Ms. Taylor (via phone), Ms. Young and Ms. Danz. Along with Councilwoman Woods and Mrs. Sylvester.

Motion by Ms. Waterman to nominate MS. Karen Padreza as Chairperson. Second by Ms. O’Hearn. Carried.

Motion by Ms. Waterman to nominate Nancy Boone as Vice Chairperson. Second by Ms. Padreza. Carried.

Adjourn to Regular March 28<sup>th</sup> Design Review Board Meeting

**REGULAR MEETING**

Mrs. Sylvester called the regular meeting of the Design Review Board to order at 7:10PM announcing the NJ Open Public Meetings Law Notice and stated that notice of the meeting had been published in issue of The Bergen Record on January 14, 2022.

Present: Ms Waterman, Ms. Boone, Ms. Padreza, Ms. O’Hearn, Ms. Taylor (via phone), Ms. Young and Ms. Danz. Along with Councilwoman Woods and Mrs. Sylvester.

**APPLICATIONS**

**DSW** Interstate Shopping Center. Mr. Brian O’Connor of Frohling Sign Company submitted an application for a façade sign. The following was approved by the Design Review Board with the following specifications:

**Facade:** 117sq. ft.  
Material: aluminum & acrylic  
Colors: black  
Illumination: yes

Mr. O’Connor was advised that on window coverage, no more than 20 percent of available space can be used for display or advertising purposes.

Board Discussion and Questions: none

**Grammy’s Pantry – 875 Rt. 17 South.** Mr. Mark Lee submitted an application for a new façade sign. The following was approved by the Design Review Board with the following specifications:

**Facade:** 32.6 sq. ft.  
Material: aluminum & acrylic  
Colors: forest green & orange  
Illumination: yes

Mr. Lee was advised that on window coverage, no more than 20 percent of available space can be used for display or advertising purposes.

Board Discussion and Questions: none

**Red Hen Bistro 112 E. Main St.** Ms. Donna Russo submitted an application for a new façade sign. The following was approved by the Design Review Board with the following specifications:

**Facade:** = 32” X 119”

Material: aluminum

Colors: burgundy and white

Illumination: no

Ms. Russo was advised that on window coverage, no more than 20 percent of available space can be used for display or advertising purposes.

Board Discussion and Questions: Two designs were submitted. The Board discussed the two versions with the owner.

**MINUTES** – minutes were not presented

#### **CORRESPONDENCE**

Agenda: Planning Board 2/7/23  
Board of Adjustments – 2/15/23

Minutes:  
Planning Board – 1/17/23  
Board of Adjustment – 1/18/23

**SITE PLANS** – none

**PUBLIC COMMENT** – no public present on conference call or in person

**OLD BUSINESS** – Ramsey Florist removed banners along retaining wall, as requested by Zoning Officer. They also asked that other merchants reminded to do the same.

**NEW BUSINESS** – Discussion by Board concerning twisted and falling banners at Rt 17. N Dunkin Donuts location.

**COUNCIL LIAISON** – Ms. Woods provided the Board with an update on her meeting with the Borough Attorney to review the current sign ordinance. A letter will be drafted to send to business owners to review signage and window guidelines per Borough ordinance.

**ADJOURNMENT** – Ms. Boone moved to adjourn, seconded by Ms. Waterman at 8:07PM. Carried.

Respectfully Submitted by  
Kelly Sylvester  
Design Review Board Secretary