

**BOROUGH OF RAMSEY
THE BOARD OF PUBLIC WORKS
REGULAR MEETING of JANURY 23. 2023
Via in person & Conference call**

Mr. Coronato called the regular meeting of The Board of Public Works to order at 6:44 pm. The meeting was conducted in-person and by conference call.

Mr. Coronato announced that the meeting is being held in accordance with the Sunshine Laws of the State of New Jersey. Public Notice of this regularly scheduled meeting was published in issues of The Bergen Record and The Ridgewood News on December 28, 2022.

Board members present (in person & via conference call) were Mayor Dillon, Mr. Coronato, Mr. Emmett, Dr. Boff, Mr. Hewitt, Mr. Emmer. Along with Mr. Bacolo, Mr. Skorupa, Mr. DeBlock, Mr. Corriston, Councilwoman Cusick, Mrs. Sylvester and Mr. Vozeh. Mr. Stugart was absent.

CORRESPONDENCE

Motion by Mr. Coronato seconded by Mr. Emmett to receive and file the correspondence. Carried.

MINUTES

Minutes of December 19, 2022 meeting were accepted, Motion by Mr. Coronato to approve, seconded by Mr. Hewitt. Carried. Mayor Dillon and Dr. Boff abstained.

| No. | Date | From | To | Subject |
|------------|-------------|-------------|-----------------------|--|
| 1. | 1/3/2023 | Crew | Board of Public Works | Decommissioning of Test Wells- Contract 22-3 Payment Request #2 William Stothoff Company Inc. |
| 2. | 12/16/2022 | Crew | Board of Public Works | Engineers report |
| 3. | 12/19/2022 | M. Skorupa | Board of Public Works | Operations report |
| 4. | 12/19/2022 | J. DeBlock | Board of Public Works | Management Report |
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ENGINEER'S REPORT

Mr. Bacolo thanked the Board for re-appointment as the Boards' consulting engineer. He provided an update on lead service line inventory and replacement project, phase 1B, and Crew is continuing with the preparation of the bid documents. Planning to replace approx. a minimum of 20 services in 2023 to meet the NJ requirement of 10% replacement. There are 19 services left for replacement, the locations have been mapped out by Crew. The bid documents will be advertised in February with the bid opening to be in March. The county notified Ramsey that Wyckoff Ave will be paved in the Spring. As such, the services on Wyckoff Ave will need to be deferred until the end of the county moratorium which is five years.

The Decommission of test wells has been completed.

N. Central original pump house has some cracks in the interior walls. Crew is working on final report of investigation on their findings. Initial report showed there was some settling in the soil leading to the cracks in wall.

Crew Engineers is merging with H2M Architects + Engineers at the end of January. Crew will maintain its Butler offices.

OPERATIONS REPORT

Mr. Skorupa reported that the water dept continues with their daily duties. They repaired a water main break on Sherwood Drive. Mr. Skorupa thanked the Board members, Crew, Mr. DeBlock and Board Attorney Mr. Corrison for continuing to serve on the Board.

OPERATIONS MANAGEMENT REPORT – Mr. DeBlock thanked the Board for his reappointment. The water conservation plan was prepared by Crew and has been completed. Planning to meet with Crew, Mr. Skorupa and the Mayor to review the water accountability act.

ATTORNEY'S REPORT Mr. Corrison has two items for closed session involving contracts. The draft ordinance has been forwarded to the Mayor & Council and Borough Attorney Mr. Scandariato for review. Thank you to the Board for appointing his office as Board Attorney.

MAYOR'S REPORT Thank you to everyone for serving once again on the Board of Public Works. Congratulations to Dr. Boff for joining the Board.

COUNCIL LIAISON'S REPORT The Mayor & Council meetings will now start at 7PM for 2023. Thanks to all the Board members for their continued service.

ADMINISTRATOR'S REPORT Mr. Vozeh is working on the budget for 2023. The draft budget should be ready for review at our February meeting.

PUBLIC COMMENT

Motion by Mr. Coronato to open the floor for public comment. Second by Mr. Emmett

Mr. Coronato provided three opportunities for public comment. No public was present or on the phone.

Motion to close public comment by Mr. Coronato. Second by Mr. Hewitt. Carried.

EXECUTIVE SESSION – At 7:00 PM, motion by Mr. Coronato, second by Mr. Hewitt. Carried.

RESOLVED THAT:

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, The Board of Public Works of the Borough of Ramsey believes such circumstances exist; and

WHEREAS, The Board of Public Works of the Borough of Ramsey wishes to discuss matters of litigation, personnel, and contract negotiation; and

WHEREAS, minutes will be kept and once the matter involving the confidentiality of the above no longer exist, then the minutes can be made public;

NOW, THEREFORE, BE IT RESOLVED by The Board of Public Works of the Borough of Ramsey, that the public be excluded from this meeting. The outcome of the meeting will be disclosed when a course of action is determined, or a decision is reached.

Motion by Mr. Coronato to end executive session at 7:10 PM, second by Mayor Dillon. Carried.

Motion by Mr. Coronato to approve the services of FDS LLC to be renewed under terms of the current contract. Second by Mr. Emmett. Carried.

Motion to Mr. Coronato approve the lease for 601 N. Central Ave with McKay Brothers LLC, second by Mr. Hewitt. Carried

Motion by Mayor Dillon to authorize Mr. Coronato to execute the lease agreement between Ramsey Board of Public Works and McKay Brothers LLC. Second Mr. Emmett. Carried.

OPERATIONS COMMITTEE nothing to report.

FINANCE

Budget and Revenue/Expense Reports were submitted to Board members.

Resolution by: Dr. Boff

Seconded by: Mr. Hewitt

RESOLVED THAT: The following bills be paid and charged to the current Water/Sewer 2022 Budget:

| | |
|----------------|----------------------|
| CURRENT | \$ 848,051.42 |
| RESERVE | \$ 220,449.83 |
| WIRED | \$ 0 |

RESOLVED THAT: The following bills be paid and charged to the Capital Account: \$0

AYES: Mayor Dillon, Mr. Emmett, Mr. Emmer, Mr. Hewitt,
Mr. Coronato, Dr. Boff

NAYS: none

ABSENT: Mr. Stugart

OLD BUSINESS – none

NEW BUSINESS – none

ADJOURNMENT

Mr. Coronato made a motion to adjourn at 7:15PM. Seconded by Mr. Emmett. Carried.

Respectfully Submitted By: Kelly Sylvester