

**BOROUGH OF RAMSEY
MAYOR AND COUNCIL
WORK SESSION AGENDA
Wednesday, April 12, 2023
7:00pm**

**This meeting is also being conducted telephonically
Dial-In Number (425)436-6365 Access Code 213563#**

**The meeting may also be viewed on Ramsey YouTube Channel
https://www.youtube.com/channel/UCeBnVXBwSn_ILMuAGkSin9w**

I. ROLL CALL – FLAG SALUTE – OPEN PUBLIC MEETING LAW NOTICE

II. APPROVAL OF MINUTES – 03-22-23

III. COMMUNICATIONS -

- 1. Stephanie Farrar, Ramsey Senior Coordinator
letter dated March 29, 2023, informing of her resignation effective March 31, 2023**

IV. PUBLIC COMMENT

Anyone wishing to address the governing body please give your name (spelling the last name) and address. Please speak in an audible tone and address your comments to the Chair. There will be a five-minute time limit per speaker, unless reduced because of the volume of business on the agenda. Please note, public comment is your time. Out of respect and fairness to all, there will be no interruptions or questions answered during your time. No time shall be ceded to anyone else and no time shall be saved for later use. Any responses may be given during the governing body's comments later in the meeting, or as directed by the Chair. The Borough Clerk is the official time keeper.

V. ADVERTISED PUBLIC HEARING FOR FINAL CONSIDERATION OF ORDINANCES

VI. APPOINTMENTS

**Brian Dillon, Board of Public Works
Kathy Daini, Design Review Board, Alternate One**

VII. CONSENT RESOLUTION

BE IT RESOLVED that the following resolutions herewith listed having been considered by the governing body of the Borough of Ramsey be and are hereby passed and approved:

- 090-2023 Resolution: payment of vouchers**
- 091-2023 Resolution: ratifying the actions of the governing body for payroll number seven**
- 092-2023 Resolution: confirming the appointment of Brian Dillon to the Board of Public Works**
- 093-2023 Resolution: confirming the appointment of Kathy Daini to the Design Review Board as Alternate One**
- 094-2023 Resolution: proclaiming April as Autism Awareness month in the Borough of Ramsey**
- 095-2023 Resolution: accepting the resignation of Stephanie Farrar as Senior Coordinator, with regret**
- 096-2023 Resolution: Award of contract to Cliffhanger Productions for professional services to supply entertainment consisting of two bands for the Borough's Independence Day Celebration in an amount of \$7,200**
- 097-2023 Resolution: award of contract to Moore Productions for stage, sound and lighting equipment for the Borough's Independence Day Celebration in the amount of \$7,985**

BE IT FURTHER RESOLVED that the following applications and/or recommendations hereby be approved:

A. SPECIAL PERMITS:

Konica Minolta is requesting permission to hold an event on Wednesday, April 19, 2023 between the hours of 1:00pm – 3:00 pm. They event will have food, games, tent, stage and a band.

B. BLOCK PARTY REQUESTS:

VIII. SPECIAL PRESENTATIONS

IX. COMMITTEE AND LIAISON REPORTS

A. FINANCE AND ADMINISTRATION – Councilman Michael Gutwetter

1. Various Comments

B. PUBLIC SAFETY – Councilman Peter Kilman

1. Various Comments

C. BUILDING, PLANNING & ZONING – Councilwoman Jane Woods

1. Various Comments

D. UTILITIES, BUILDINGS & GROUNDS – Councilwoman Judy Cusick

1. Various Comments

E. PUBLIC & GOVERNMENTAL RELATIONS – Councilwoman Sara Poppe

1. Various Comments

F. HEALTH, EDUCATION & SOCIAL SERVICES – Councilman Glen Popolo

1. Various Comments

G. MAYOR DEIRDRE DILLON

H. BOROUGH ADMINISTRATOR – Bruce Vozeh

I. BOROUGH ATTORNEY – Peter A. Scandariato, Esq.

J. BOROUGH CLERK – Meredith Bendian

X. INTRODUCTION OF ORDINANCES

ORDINANCE 04-2023 - BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF A NEW AUTOMOTIVE VEHICLE, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE BOROUGH OF RAMSEY, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$2,721,600 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

XI. UNFINISHED BUSINESS

XII. NEW BUSINESS

XIII. ADJOURNMENT

1

Bruce Vozech

From: Ramsey Senior <ramseyseniorcenter@gmail.com>
Sent: Wednesday, March 29, 2023 9:05 AM
To: Bruce Vozech
Subject: Stephanie Farrar Resignation-Ramsey Senior Coordinator

Dear Bruce,

Please accept this letter as a formal notification that I am resigning from my position as Senior Center Coordinator for the Ramsey Senior Center.

I am thankful for the opportunity to serve the Ramsey seniors over the past 9 years.

Sincerely,
Stephanie Farrar
Ramsey Senior Coordinator
c/o Borough Hall
33 North Central Ave.
Ramsey, NJ 07446
ramseyseniorcenter@gmail.com

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 083-2020

Resolution by: M. GUTWETTER

Seconded by: W. JONES

WHEREAS, Autism is a pervasive developmental disorder affecting the social, learning and behavioral skills of those affected by it, and;

WHEREAS, was once thought to be a relatively rare disorder, affecting only 1 in 1, 000 people, and;

WHEREAS, as more and more health professionals become proficient in diagnosing autism, more children are being diagnosed on the autism spectrum, resulting in rates as high as 1 in 68 children nationally and 1 in 45 in New Jersey, and;

WHEREAS, while there is no cure for autism, it is well-documented that if individuals with autism receive treatment early in their lives, it is often possible for those individuals to lead significantly improved lives, and;

WHEREAS, The New Jersey State Federation of Women’s Clubs of GFWC joins the women’s clubs throughout the State of New Jersey and with Autism New Jersey (formerly COSAC) to spearhead an awareness effort in order to educate parents, professionals and the general public and autism and it affects.

THEREFORE, we, the governing body of the Borough of Ramsey do hereby proclaim April as Autism Awareness Month in the Borough of Ramsey.

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
GUTWETTER, M.	X			
JONES, W.	X			
KILMAN, P.	X			
VERDONE, J.	X			
WEBER, H.	X			
WOODS, J.	X			

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, MUNICIPAL CLERK

APRIL 22, 2020

PASSED AND APPROVED

CLERK

MAYOR

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 096-2023

Resolution by: _____

Seconded by: _____

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WHEREAS, there exists a need for ‘professional services’ of an exhibitor to be retained by the Borough of Ramsey, Bergen County, New Jersey to supply entertainment during the Borough’s Independence Day Celebration activities and for the performance of all duties in connection with same, all as more specifically set forth in the attached proposal which is made a part hereof and which is on file and available for public inspection in the Borough Clerk’s office; and

WHEREAS, Cliffhanger Productions, Inc., 161 Park Avenue, Rutherford, New Jersey has extensive experience and expertise in providing and supplying entertainment and provides services that are original and creative in character in a recognized field of artistic endeavor; and

WHEREAS, Ramsey’s Independence Day Celebration is scheduled for July 1, 2023 with a rain date of July 2, 2023; and

WHEREAS, Cliffhanger Productions shall supply entertainment consisting of two (2) bands as set forth in the above-stated proposal at a cost not to exceed \$7,200.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this project.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Ramsey, Bergen County, New Jersey that Cliffhanger Productions, Inc. be and hereby is retained to provide the above-stated services at a cost not to exceed \$7,200.00; and

BE IT FURTHER RESOLVED that the award of such contract is being made without competitive bidding under the provisions of N.J.S.A. 40A:11-5 which excepts from competitive bidding “professional services” which are rendered for the provision or performance of goods or services that are original and creative in character in a recognized field of artistic endeavor and which are also “extraordinary unspecifiable services” which are specialized and qualitative in nature, requiring expertise, extensive training and proven reputation in the field of endeavor; and

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 096-2023

Resolution by: _____

Seconded by: _____

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BE IT FURTHER RESOLVED that the Mayor and Borough Clerk be and they are hereby authorized to execute any contract documents, in a form approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in an official newspaper of the Borough within ten (10) days of its passage as required by law.

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPOLO, G.				
POPPE, S.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, MUNICIPAL CLERK

APRIL 12, 2023

PASSED AND APPROVED

CLERK

MAYOR

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 097-2023

Resolution by: _____

Seconded by: _____

WHEREAS, there exists a need in the Borough of Ramsey, Bergen County, New Jersey for stage, sound and lighting equipment for the Borough’s July 1, 2023 Independence Day Celebration; and

WHEREAS, the Borough has solicited for quotations for said project; and

WHEREAS, same were reviewed by the appropriate recommending authority; and

WHEREAS, Moore Productions, 763 Susquehanna Avenue, Franklin Lakes, New Jersey has submitted the lowest quotation for said project; and

WHEREAS, the appropriate recommending authority has recommended award of the subject contract to Moore Productions; and

WHEREAS, the Borough’s Chief Financial Officer has certified that funds are available for this project.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ramsey, Bergen County, New Jersey that a contract for stage, sound and lighting equipment for the Borough’s July 1, 2023 (rain date July 2, 2023) Independence Day Celebration be and hereby is awarded to Moore Productions, 763 Susquehanna Avenue, Franklin Lakes, New Jersey in the amount of \$7,985.00 as set forth in their written quotation attached hereto and made a part hereof; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk be and they hereby are authorized to enter into a contract for same in a form prepared by the Borough Attorney.

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPOLO, G.				
POPPE, S.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, MUNICIPAL CLERK

, 2023

PASSED AND APPROVED

CLERK

MAYOR

BOROUGH OF RAMSEY

ORDINANCE NO. 04-2023

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF A NEW AUTOMOTIVE VEHICLE, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE BOROUGH OF RAMSEY, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$2,721,600 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

BE IT ORDAINED by the Borough Council of the Borough of Ramsey, in the County of Bergen, State of New Jersey, as follows:

Section 1. The Borough of Ramsey, in the County of Bergen, State of New Jersey (the "Borough") is hereby authorized to make various public improvements and to acquire a new automotive vehicle, including original apparatus and equipment, in, by and for said Borough, as more particularly described in Section 4 hereof. Said improvements shall include all work, materials and appurtenances necessary and suitable therefor.

Section 2. There is hereby appropriated to the payment of the cost of making the improvements described in Sections 1 and 4 hereof (hereinafter referred to as "purposes"), the respective amounts of money hereinafter stated as the appropriation for said respective purposes. Said appropriation shall be met from the proceeds of the sale of the bonds authorized and the down payment appropriated by this ordinance. It is anticipated that a \$206,000 grant shall be received by the Borough from the New Jersey Department of Transportation to finance the road improvements

described in Section 4.C hereof. Any of said grant funds received shall be applied as set forth in Section 12 hereof. Said improvements shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefited.

Section 3. It is hereby determined and stated that the making of such improvements is not a current expense of said Borough.

Section 4. The several purposes hereby authorized for the financing of which said obligations are to be issued are set forth in the following "Schedule of Improvements, Purposes and Amounts" which schedule also shows (1) the amount of the appropriation and the estimated cost of each such purpose, and (2) the amount of each sum which is to be provided by the down payment hereinafter appropriated to finance such purposes, and (3) the estimated maximum amount of bonds and notes to be issued for each such purpose, and (4) the period of usefulness of each such purpose, according to its reasonable life, computed from the date of said bonds:

SCHEDULE OF IMPROVEMENTS, PURPOSES AND AMOUNTS

A. Undertaking of design and other architectural services for the construction of the new Fire Department/Rescue Squad/Office of Emergency Management Station Complex. It is hereby determined and stated that said public building to be constructed will be of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law").

Appropriation and Estimated Cost	\$ 921,600
Down Payment Appropriated	\$ 43,890
Bonds and Notes Authorized	\$ 877,710
Period of Usefulness	30 years

B. Undertaking of the 2023 Road Resurfacing Program at various locations, as set forth on a list on file with the Borough Clerk and hereby approved and incorporated herein by this reference thereto. Depending upon the contract price and other exigent circumstances, and upon approval by the Borough Council, there may be additions to or deletions from the aforesaid list. It is hereby determined and stated that the roads being improved are of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law.

Appropriation and Estimated Cost	\$ 625,000
Down Payment Appropriated	\$ 29,770
Bonds and Notes Authorized	\$ 595,230
Period of Usefulness	10 years

C. Resurfacing of Island Avenue (from Addison Place to the Route 17 Overpass) and Williams Drive (from Airmount Avenue to the Recreation Complex), including sidewalk and curb replacement, where necessary. It is hereby determined and stated that said roads being improved are of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law.

Appropriation and Estimated Cost	\$ 425,000
Down Payment Appropriated	\$ 20,240
Bonds and Notes Authorized	\$ 404,760
Period of Usefulness	10 years

D. Replacement of asphalt sidewalks with concrete sidewalks at Darlington Avenue (from Elbert Court to Dogwood Terrace) and N. Central Avenue (in the vicinity of the Park Street intersection).

Appropriation and Estimated Cost	\$ 250,000
Down Payment Appropriated	\$ 11,905
Bonds and Notes Authorized	\$ 238,095
Period of Usefulness	10 years

E. Acquisition of a new automotive vehicle, including original apparatus and equipment, consisting of a hoist truck with various attachments for the use of the Department of Public Works.

Appropriation and Estimated Cost	\$ 500,000
Down Payment Appropriated	\$ 34,195
Bonds and Notes Authorized	\$ 465,805
Period of Usefulness	5 years

Aggregate Appropriation and Estimated Cost	\$2,721,600
Aggregate Down Payment Appropriated	\$ 140,000
Aggregate Amount of Bonds and Notes Authorized	\$2,581,600

Section 5. The cost of such purposes, as hereinbefore stated, includes the aggregate amount of \$996,600 which is estimated to be necessary to finance the cost of such purposes, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 6. It is hereby determined and stated that moneys exceeding \$140,000, appropriated for down payments on capital improvements or for the capital improvement fund in budgets heretofore adopted for said Borough, are now available to finance said purposes. The sum of \$140,000 is hereby appropriated from such moneys to the payment of the cost of said purposes.

Section 7. To finance said purposes, bonds of said Borough of an aggregate principal amount not exceeding \$2,581,600 are hereby authorized to be issued pursuant to the Local Bond Law.

Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 8. To finance said purposes, bond anticipation notes of said Borough of an aggregate principal amount not exceeding \$2,581,600 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 9. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations

prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the Mayor and by a financial officer and shall be under the seal of said Borough and attested by the Borough Clerk or Deputy Borough Clerk. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Chief Financial Officer who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 10. It is hereby determined and declared that the average period of usefulness of said purposes, according to their reasonable lives, taking into consideration the respective amounts of bonds or notes authorized for said purposes, is a period of 15.89 years computed from the date of said bonds.

Section 11. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Borough Clerk of said Borough, and that such statement so filed shows that the gross debt of said Borough, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$2,581,600 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 12. Any funds received from private parties, the County of Bergen, the State of New Jersey or any of their agencies

or any funds received from the United States of America or any of its agencies in aid of such purposes, shall be applied to the payment of the cost of such purposes, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purposes shall be reduced accordingly.

Section 13. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 14. The Borough intends to issue the bonds or notes to finance the cost of the improvements described in Sections 1 and 4 of this bond ordinance. If the Borough incurs such costs prior to the issuance of the bonds or notes, the Borough hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 15. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of

the Borough, and the Borough shall levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 16. This ordinance shall take effect twenty days after the first publication thereof after final passage.