

**BOROUGH OF RAMSEY  
MAYOR AND COUNCIL  
REGULAR MEETING AGENDA  
Monday, November 28, 2022  
7:30pm**

**This meeting is also being conducted telephonically  
Dial-In Number (425)436-6365 Access Code 213563#**

**The meeting may also be viewed on Ramsey YouTube Channel  
[https://www.youtube.com/channel/UCeBnVXBwSn\\_ILMuAGkSin9w](https://www.youtube.com/channel/UCeBnVXBwSn_ILMuAGkSin9w)**

**I. ROLL CALL – FLAG SALUTE – OPEN PUBLIC MEETING LAW NOTICE**

**II. APPROVAL OF MINUTES – WS 11-14-22**

**III. COMMUNICATIONS -**

- 1. Alison Gordon Northwest Bergen County Utilities Authority 30 Wyckoff Avenue, Waldwick, NJ  
e-mail dated November 17, 2022, attaching the approved minutes from the Authority's October 18, 2022 meetings**
- 2. Alison Gordon, Northwest Bergen County Utilities Authority, 30 Wyckoff Avenue, Waldwick, NJ  
e-mail dated November 18, 2022 attaching the meeting notice for the Public Hearing on the Authority's 2023 Budget on December 13, 2022 at 7pm**
- 3. Alison Gordon, Northwest Bergen County Utilities Authority, 30 Wyckoff Avenue, Waldwick, NJ 07463  
e-mail dated November 18, 2022, attaching the notice relative to a public hearing concerning the Authority's septage, sludge and greywater rates to be held on December 13, 2022**

**IV. PUBLIC COMMENT**

**Anyone wishing to address the governing body please give your name (spelling the last name) and address as a courtesy. Please speak in an audible tone and address your comments to the Chair. There will be a five-minute time limit per speaker, unless reduced because of the volume of business on the agenda. Please note, public comment is your time. Out of respect and fairness to all present, there will be no interruptions or questions answered during your time. No time shall be ceded to anyone else and no time shall be saved for later use. Any responses may be given during the governing body's comments later in the meeting, or as directed by the Chair. The Borough Clerk is the official time keeper.**

**V. ADVERTISED PUBLIC HEARING FOR FINAL CONSIDERATION OF ORDINANCES**

**VI. APPOINTMENTS**

**Sergeant Earle "Casey" Hines, Lieutenant Ramsey Police Department**

**VII. CONSENT RESOLUTION**

**BE IT RESOLVED** that the following resolutions herewith listed having been considered by the governing body of the Borough of Ramsey be and are hereby passed and approved:

- 220-2022      **Resolution:**    payment of vouchers
- 221-2022      **Resolution:**    ratifying the actions of the governing body for payroll number twenty-four
- 222-2022      **Resolution:**    authorizing the Borough to enter into a grant agreement with the State of New Jersey Department of Environmental Protection for electric vehicle charging stations
- 223-2022      **Resolution:**    confirming the appointment of Sergeant Earle “Casey” Hines to Lieutenant of the Ramsey Police Department

**BE IT FURTHER RESOLVED** that the following applications and/or recommendations hereby be approved:

**A. SPECIAL PERMITS:**

**B. BLOCK PARTY REQUESTS:**

**VIII. SPECIAL PRESENTATIONS**

**IX. COMMITTEE AND LIAISON REPORTS**

**A. FINANCE AND ADMINISTRATION – Councilman Michael Gutwetter  
1. Various Comments**

**B. PUBLIC SAFETY – Councilman Peter Kilman  
1. Various Comments**

**C. BUILDING, PLANNING & ZONING – Councilwoman Jane Woods  
1. Various Comments**

**D. UTILITIES, BUILDINGS & GROUNDS – Councilwoman Judy Cusick  
1. Various Comments**

**E. PUBLIC & GOVERNMENTAL RELATIONS – Councilwoman Sara Poppe  
1. Various Comments**

**F. HEALTH, EDUCATION & SOCIAL SERVICES – Councilman Harry Weber  
1. Various Comments**

**G. MAYOR DEIRDRE DILLON**

**H. BOROUGH ADMINISTRATOR – Bruce Vozeh**

**I. BOROUGH ATTORNEY – Peter A. Scandariato, Esq.**

**J. BOROUGH CLERK – Meredith Bendian**

**X. INTRODUCTION OF ORDINANCES**

**XI. UNFINISHED BUSINESS**

**XII. NEW BUSINESS**

**XIII. ADJOURNMENT**



**MINUTES  
REGULAR MEETING  
October 18, 2022**

1. The Meeting was called to order at 7:22pm.
2. The Secretary read the Open Public Meetings Act statement.
3. Roll Call: The following Commissioners were present: Jordan (via Zoom), Lo Iacono, Ortega (via Zoom), Tombalakian and Chairman Kasparian. Commissioners Bonagura and Kelaher were absent.

Also present were Board Secretary Alison Gordon, Interim Executive Director Robert Laux, Treasurer Todd Sherer, Authority Engineer Howard Hurwitz (via Zoom), General Counsel Douglas Bern, Esq., and Consulting Engineer Nicholas Rotonda. Assistant Executive Director John Danubio and Superintendent Robert Genetelli were absent.

4. Swearing in of Commissioner: Berge Tombalakian has been appointed as Commissioner of the Northwest Bergen County Utilities Authority for a term of February 1, 2019 through February 1, 2024. The swearing in took place during the Work Session.
5. Chairman Remarks: No remarks.
6. Consideration for approval of minutes:
  - a. Regular Meeting – September 20, 2022: Commissioner Lo Iacono motioned to accept the minutes, Chairman Kasparian seconded the motion. The motion carried. Commissioner Tombalakian abstained.
7. Public Comments: No public was present.
8. Consideration for approval list of Resolutions dated October 18, 2022:
  - a. The Commissioners voted by Consent Agenda for Resolution No. 94-2022 through Resolution 98-2022. Commissioner Jordan offered the Consent Agenda, Commissioner LoIacono seconded. All present Commissioners voted yes.

Resolution No. 94-2022 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for September 2022 and Health and Dental Benefits for October 2022 as follows: Payroll Account: \$202,210.99; Tax Deposit Acct: \$85,062.31; Health Benefits Contribution-Employer:\$116,195.60; Health Benefits Contribution Employee: \$4,247.67; Dental Benefits, August: \$3,851.14; PERS and Contributory Insurance: \$32,589.15; 2<sup>nd</sup> quarter 2022 PERS Retro: \$797.66; Operating Account: \$300,099.60; General Improvement Account: \$1,184.25.

Resolution 95-2022 – Amendment to the 2022 Authority Capital Budget: The Authority has reviewed the status of the 2022 capital projects and determined that an amendment is required to reduce, increase and/or reallocate the overall 2022 capital budget to projects of

greater priority to the Authority and the Authority's sewer system. The original 2022 capital budget was \$3,650,000 and has been amended to \$5,816,477. The specific budgets per project are outlined in the Resolution. Two certified copies of this Resolution will be filed with the Division of Local Government Services for certification of the Authority budget so amended.

Resolution No. 96-2022 – Authorization to Renew Membership to the National Association of Clean Water Agencies: National Association of Clean Water Agencies (the "NACWA") is a nationally recognized leader in environmental policy and a well-established technical resource on water quality & ecosystem protection issues. The proposed annual dues to be paid by the Authority is \$8,385. This resolutions renews the Authority's membership in the NACWA through September 30, 2023.

Resolution No. 97-2022 – Authorization to Enter into Shared Services Agreements related to Sanitary Sewer Cleaning and CCTV Inspection Services: This Resolution authorizes the Authority to enter into shared services agreements for the 2023-2024 calendar years related to providing the services of Sanitary Sewer Cleaning and CCTV Inspections and further for the Executive Director to execute any such agreement on behalf of the Authority.

Resolution 98-2022 – Authorization to Increase the General Counsel Budget for Bern Root LLC for Professional Legal Services to the Northwest Bergen County Utilities Authority: The Authority previously retained Bern Root LLC as General Counsel at a not-to-exceed cost of \$75,000. The firm has requested an increase of \$50,000 to provide these services through February 2023. This Resolution accepts the firm's proposal of an increase of \$50,000 and authorizes the new not-to-exceed cost for legal services to be provided by Bern Root LLC to \$125,000.

- b. Motion 22-03: Commissioner Lo Iacono offered, Chairman Kasparian seconded. The motion carried. This motion approves all present Commissioners, the Executive Director, Assistant Executive Director and Community & Government Relations Manager to attend the AEA & NJLM 2022 Conferences in Atlantic City, NJ in November 2022.
- 9. Report of Treasurer: There is approximately \$11 million in short term investments earning an interest rate ranging from 1.4 % to 1.5%. A monthly financial statement ending September 30, 2022 was distributed to the Board and Treasurer Sherer briefly reviewed the statement.
- 10. Old Business: No old business.
- 11. New Business: No new business.
- 12. Public Comments: No public was present.
- 13. Adjournment: The meeting adjourned at 7:29pm.

  
ALISON GORDON, SECRETARY



**MINUTES  
SPECIAL MEETING  
October 18, 2022**

1. The Chairman called the special meeting to order at 7:14pm.
2. The Secretary read the Open Public Meetings Act Statement.
3. Roll Call: The following Commissioners were present: Jordan (via Zoom), Lo Iacono, Ortega (via Zoom), Tombalakian and Chairman Kasparian. Commissioners Bonagura and Kelaher were absent.

Also present were Board Secretary Alison Gordon, Interim Executive Director Robert Laux, Treasurer Todd Sherer, Authority Engineer Howard Hurwitz (via Zoom), General Counsel Douglas Bern, Esq., and Consulting Engineer Nicholas Rotonda. Assistant Executive Director John Danubio and Superintendent Robert Genetelli were absent.

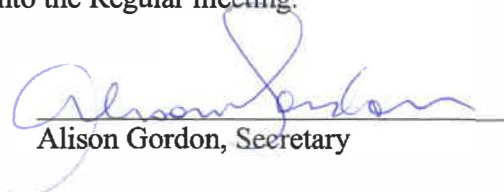
4. Chairman's Remarks. Chairman Kasparian commended the staff for their work on the 2023 Budget. Although the overall budget (operating plus debt service) is about a 6% increase over 2022, the Authority's member service charges are increasing about 2.86%.

Discussion on the 2023 Authority Budget: Treasurer Sherer gave a brief overview of the Introduced Budget. The 2023 operating budget is significantly impacted by the approximately 23% increase in the 2023 State Health Benefits Program-premium. Treasurer Sherer did commend the staff for reducing administrative expenses. Additionally, the staff has done a great job at providing for additional revenue sources, especially outside sludge. Between the efforts to reduce administrative expenses and increasing additional outside revenue sources, the Authority is able to limit the increase in member service charges to be consistent with the stable rate increases of past years.

5. Public Comments: There was no public present.
6. Resolution No. 93-2022 – 2023 Authority Budget for Fiscal Year January 1, 2023 to December 31, 2023 was offered by Commissioner Lo Iacono and seconded by Chairman Kasparian. All present Commissioners voted yes.

Resolution 93-2022 – 2023 Authority Budget Resolution for Fiscal Year January 1, 2023 to December 31, 2023. The Annual Budget as introduced reflects Total Revenues of \$15,932,780, Total Appropriations, including any accumulated deficit if any, of \$15,932,780 and Total Unrestricted Net Position utilized of \$-0-. The Capital Budget as introduced reflects Total Capital Appropriations of \$12,725,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$875,000. The anticipated revenues as reflected in the annual budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts and other pledge agreements. The Annual Budget for 2023 will be considered for adoption on December 13, 2022 at a public hearing.

7. The meeting adjourned at 7:22pm and the Board went into the Regular meeting.

  
Alison Gordon, Secretary



#2

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

SPECIAL MEETING

Notice is hereby given, that a Special Meeting of the Northwest Bergen County Utilities Authority is to be held on Tuesday, December 13, 2022 immediately following the Work Session at 7:00pm in the offices of the Authority located at 30 Wyckoff Avenue, Waldwick, New Jersey for the purpose of:

1. To conduct a public hearing on the adoption of the Northwest Bergen County Utilities Authority's Annual Budget and Capital Budget/Program for fiscal year commencing January 1, 2023 and ending December 31, 2023.
2. To consider and act upon the Resolution adopting the Authority's Annual Budget and Capital Budget/Program for Fiscal Year 2023.
3. To consider and act upon any other business which may properly come before this meeting.

Formal Action will be taken.

BY ORDER OF THE CHAIRMAN

Alison Gordon, Secretary  
November 18, 2022

#3

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

SPECIAL MEETING – PUBLIC HEARING

Notice is hereby given, that a Special Meeting of the Northwest Bergen County Utilities Authority is to be held on Tuesday, December 13, 2022 immediately following the Work Session and Special Meeting at 7:00pm in the offices of the Authority located at 30 Wyckoff Avenue, Waldwick, New Jersey for the purposes of:

1. To conduct a Public Hearing to revise the fees for the acceptance of septage, sludge and greywater at the Authority's Wastewater Treatment Plant in Waldwick, New Jersey.
2. To consider and act upon any other business which may properly come before this meeting.

Formal Action may be taken.

BY ORDER OF THE CHAIRMAN

Alison Gordon, Secretary  
November 18, 2022

**COUNCIL OF THE BOROUGH OF RAMSEY**

**RESOLUTION NO. 220-2022**

**Resolution by: \_\_\_\_\_**

**Seconded by: \_\_\_\_\_**

**Nov. 28, 2022**

BE IT RESOLVED that the CURRENT, CAPITAL, POOL, PLANNING BOARD, and TRUST account bills shown on the sheets attached hereto be paid and charged to the proper accounts such sheet which is attached hereto being specifically incorporated herein and considered part of the Resolution as though the same were set forth in the face thereof.

<u>CURRENT</u>	\$153,360.88
<u>RESERVE</u>	\$19,130.80
<u>GRANT</u>	\$3,878.76
<u>CAPITAL</u>	\$1,708.00
<u>POOL</u>	\$1,791.99
<u>PLANNING BOARD</u>	\$1,760.00
<u>TRUST</u>	\$2,867.50
<u>WIRED</u>	\$0.00
<u>RECYCLING TRUST</u>	\$0.00

	YES	NO	A B S T A I N	A B S E N T
MAYOR DILLON				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPPE, S.				
WEBER, H.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL HELD ON \_\_\_\_\_.

\_\_\_\_\_  
MEREDITH BENDIAN, BOROUGH CLERK

NOVEMBER 28, 2022

\_\_\_\_\_  
PASSED AND APPROVED

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
MAYOR

**cc: D. Bartalotta, CFO  
J. Turner, AP**

**COUNCIL OF THE BOROUGH OF RAMSEY**

**RESOLUTION NO. 221-2022**

**Resolution by:** \_\_\_\_\_

Seconded by: \_\_\_\_\_

**Nov. 28, 2022**

Resolved: To ratify the actions of the Municipal Council of the Borough of Ramsey payroll dated Nov. 23, 2022.

CURRENT FUND	ON-LINE TRANSFER	\$	392,881.82
WATER OPERATING FUND	ON-LINE TRANSFER	\$	28,612.45
POOL OPERATING FUND	ON-LINE TRANSFER	\$	262.71
POLICE OFF DUTY TRUST FUND	ON-LINE TRANSFER	\$	15,250.88
TOTAL PAYROLL		<u>\$</u>	<u>437,007.86</u>

CURRENT FUND TO PAYROLL/FICA	ON-LINE TRANSFER	\$	17,085.50
WATER OPERATING FUND TO PAYROLL/FICA	ON-LINE TRANSFER	\$	2,188.85
POOL OPERATING FUND TO PAYROLL/FICA	ON-LINE TRANSFER		\$20.10
DCRP	ON-LINE TRANSFER	\$	1,482.89
TOTAL FICA		<u>\$</u>	<u>20,777.34</u>

	YES	NO	A B S T A I N	A B S E N T
MAYOR DILLON				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPPE, S.				
WEBER, H.				
WOODS, J.				

**I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL HELD ON \_\_\_\_\_.**

\_\_\_\_\_  
**MEREDITH BENDIAN, BOROUGH CLERK**

**NOVEMBER 28, 2022**

\_\_\_\_\_  
**PASSED AND APPROVED**

\_\_\_\_\_  
**CLERK**

\_\_\_\_\_  
**MAYOR**

cc: Denise Bartalotta, CFO  
J Turner, Accounts Payable

**COUNCIL OF THE BOROUGH OF RAMSEY**

**RESOLUTION NO. 223-2022**

**Resolution by: \_\_\_\_\_**

**Seconded by: \_\_\_\_\_**

**WHEREAS**, the Governing Body of the Borough of Ramsey, Bergen County, New Jersey has been informed that Lieutenant Vasili Pieratos of the Ramsey Police Department will be retiring effective December 9, 2022; and

**WHEREAS**, there exists a need in the Borough of Ramsey for a Lieutenant of the Police Department; and

**WHEREAS**, an extensive search has been conducted of candidates to fill said position; and

**WHEREAS**, interviews were conducted by the Public Safety Committee of the Council.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Ramsey, Bergen County, New Jersey that Sergeant Earle “Casey” Hines, be and hereby is promoted to Lieutenant of Police of the Borough of Ramsey Police Department effective December 10, 2022.

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPPE, S.				
WEBER, H.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

\_\_\_\_\_  
MEREDITH BENDIAN, MUNICIPAL CLERK

\_\_\_\_\_  
PASSED AND APPROVED

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
MAYOR