

**BOROUGH OF RAMSEY
MAYOR AND COUNCIL
WORK SESSION MEETING AGENDA
Monday, November 14, 2022
6:00pm**

**This meeting is also being conducted telephonically
Dial-In Number (425)436-6365 Access Code 213563#**

**The meeting may also be viewed on Ramsey YouTube Channel
https://www.youtube.com/channel/UCeBnVXBwSn_ILMuAGkSin9w**

I. ROLL CALL – FLAG SALUTE – OPEN PUBLIC MEETING LAW NOTICE

II. APPROVAL OF MINUTES – 10-26-22

III. COMMUNICATIONS -

- 1. Leidy Suriel, County Alliance Coordinator, County of Bergen, Department of Health Services, One Bergen County Plaza, 4th Floor, Hackensack, NJ 07601-7076
letter received October 28, 2022, informing that the Bergen County Alliance Steering Subcommittee (CASS) and the Bergen County Local Advisory Committee on Alcoholism and Drug Abuse (LACADA) will allocate funding to Ramsey for Fiscal Year 2024**
- 2. Alison Gordon, Northwest Bergen County Utilities Authority, 30 Wyckoff Avenue, Waldwick, NJ 07463
e-mail dated Friday, November 4, 2022, attaching the agendas for the Authority's Wednesday, November 9, 2022 Meetings**

IV. PUBLIC COMMENT

Anyone wishing to address the governing body please give your name (spelling the last name) and address as a courtesy. Please speak in an audible tone and address your comments to the Chair. There will be a five-minute time limit per speaker, unless reduced because of the volume of business on the agenda. Please note, public comment is your time. Out of respect and fairness to all, there will be no interruptions or questions answered during your time. No time shall be ceded to anyone else and no time shall be saved for later use. Any responses may be given during the governing body's comments later in the meeting, or as directed by the Chair. The Borough Clerk is the official time keeper.

V. **ADVERTISED PUBLIC HEARING FOR FINAL CONSIDERATION OF ORDINANCES**

VI. **APPOINTMENTS**

Lola Callahan Santos, Ramsey Rescue Explorer Member

VII. CONSENT RESOLUTION

BE IT RESOLVED that the following resolutions herewith listed having been considered by the governing body of the Borough of Ramsey be and are hereby passed and approved:

- | | | |
|-----------------|--------------------|---|
| 212-2022 | Resolution: | payment of vouchers |
| 213-2022 | Resolution: | ratifying the actions of the governing body for payroll number twenty-two |
| 214-2022 | Resolution: | accepting the Bergen County Municipal Alliance grant for Fiscal Year 2024 |
| 215-2022 | Resolution: | appropriation Transfer Resolution #1 |
| 216-2022 | Resolution: | corrective action plan for the 2021 borough audit |
| 217-2022 | Resolution: | authorizing the borough through the Ramsey Police Department to participate in the Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to enable the Ramsey Police Department to request and acquire excess Department of Defense Equipment |
| 218-2022 | Resolution | confirming the appointment of Lola Callahan Santos, Ramsey Rescue Explorer Member |
| 219-2022 | Resolution: | ratifying the actions of the governing body for payroll number twenty-three |

BE IT FURTHER RESOLVED that the following applications and/or recommendations hereby be approved:

A. SPECIAL PERMITS:

B. BLOCK PARTY REQUESTS:

VIII. SPECIAL PRESENTATIONS

Senior Olympic Medal Winners

Snow Chu	Woman's Singles Table Tennis, Silver Mixed Doubles Table Tennis, Bronze
Jane Donnelly	Woman's Doubles Pickleball, Silver
Diane Pevny	Woman's Doubles Pickleball, Bronze Woman's Softball, Gold
Howard Schreiber	Men's Doubles Table Tennis, Bronze
Betsy Van Dyke	Woman's Singles Pickleball, Bronze

IX. COMMITTEE AND LIAISON REPORTS

A. FINANCE AND ADMINISTRATION – Councilman Michael Gutwetter

1. Various Comments

B. PUBLIC SAFETY – Councilman Peter Kilman

1. Various Comments

C. BUILDING, PLANNING & ZONING – Councilwoman Jane Woods

1. Various Comments

D. UTILITIES, BUILDINGS & GROUNDS – Councilwoman Judy Cusick

1. Various Comments

E. PUBLIC & GOVERNMENTAL RELATIONS – Councilwoman Sara Poppe

1. Various Comments

F. HEALTH, EDUCATION & SOCIAL SERVICES – Councilman Harry Weber

1. Various Comments

G. MAYOR DEIRDRE DILLON

H. BOROUGH ADMINISTRATOR – Bruce Vozeh

I. BOROUGH ATTORNEY – Peter A. Scandariato, Esq.

J. BOROUGH CLERK – Meredith Bendian

X. INTRODUCTION OF ORDINANCES

XI. UNFINISHED BUSINESS

XII. NEW BUSINESS

XIII. ADJOURNMENT



COUNTY OF BERGEN

DEPARTMENT OF HEALTH SERVICES

One Bergen County Plaza – 4th Floor – Hackensack, NJ 07601-7076

(201) 634-2600 • FAX (201) 336-6086

www.bergenhealth.org

healthdept@co.bergen.nj.us

James J. Tedesco III
County Executive

Hansel F. Asmar
Director/Health Officer

The Honorable Deirdre A. Dillon
Borough of Ramsey
33 N. Central Avenue
Ramsey, NJ 07446

Re: FY 2024 - Municipal Alliance Grant

Dear Mayor:

I am pleased to inform you that our Bergen County Alliance Steering Subcommittee (CASS) and the Bergen County Local Advisory Committee on Alcoholism and Drug Abuse (LACADA) voted to allocate the below funding for fiscal year 2024 which begins July 1, 2023.

In addition to the DEDR Award, Ramsey Municipal Alliance has been awarded an additional Supplemental Award. This is a one-time funding incentive based on availability of funds.

Please inform your Treasurer/CFO that pending approval of your grant application once submitted and reviewed, your Municipal Alliance funding and requirement totals for 2023/2024 are as indicated:

DEDR award:	\$ 3627.61
Supplemental Funding	<u>\$ 879.57</u>
	\$ 4507.18
Cash Match requirement (25%):	\$ 1126.80
In-Kind requirement (75%):	\$ 3380.39
Total Grant	\$ 9014.37

This letter of intent is contingent upon the availability of funds and is subject to the rules of the New Jersey Department of Treasury.

The submission and approval of the revised Municipal Alliance Plan will be required to access these funds. The Form 1A Strategic Plan Signature Page and Form 1B (Sample Resolution) is attached to this email to be placed on the agenda for the next Mayor and Council meeting. Please have the original signed forms back to our office no later than Friday, December 16th.

Do not hesitate to reach out to me should you need additional information or have any questions. On behalf of the Bergen County Alliance staff of the Bergen County Department of Health Services, Office of Alcohol and Drug Dependency, I would like to thank you for your efforts to prevent substance abuse in your community and look forward to working with you for another successful year!

Sincerely,

Leidy Suriel
County Alliance Coordinator

FORM 1A

STRATEGIC PLAN FOR FUNDING MUNICIPAL ALLIANCES

Grant Year: 2024 Alliance Tier 1

APPLICANT MUNICIPALITY/IES: Ramsey	COUNTY: Bergen
ALLIANCE NAME: Ramsey Municipal Alliance	ALLIANCE WEBSITE:
ALLIANCE STREET ADDRESS: 33 N Central Avenue TOWN: Ramsey STATE: NJ ZIP: 07446	
TELEPHONE: (201) 825-3400 Ext.	FAX: ()
ALLIANCE CHAIRPERSON: Sara Poppe STREET ADDRESS: 33 N Central Avenue TOWN: Ramsey STATE: NJ ZIP: 07446 EMAIL: ramseymunicipalalliance@gmail.com	ALLIANCE COORDINATOR: Shauna Lauricella STREET ADDRESS: 33 N Central Avenue TOWN: Ramsey STATE: NJ ZIP: 07446 EMAIL: ramseymunicipalalliance@gmail.com
DATE OF RESOLUTION AUTHORIZING THE STRATEGIC PLAN (MM/DD/YYYY): / /	

A) Alliance DEDR Allocation	\$ 4507.18
B) Cash Match (must be 25% of DEDR Allocation)	\$ 1126.80
C) In-Kind Match (must be 75% of the DEDR Allocation)	\$ 3380.39
TOTAL ALLIANCE BUDGET (add A+ B+C)	\$ 9014.37

_____	_____	_____
*MUNICIPALITY	NAME/ MAYOR/Head of Governing Body	SIGNATURE

_____	_____	_____
*MUNICIPALITY	NAME/TITLE OF GOVERNING BODY REPRESENTATIVE	SIGNATURE

_____	_____	_____
*MUNICIPALITY	NAME/TITLE OF GOVERNING BODY REPRESENTATIVE	SIGNATURE

_____	_____	_____
ALLIANCE CHAIRPERSON	SIGNATURE	DATE

*** If a municipality is part of a consortium, a signature and resolution is required from all participating municipalities entering into the agreement. Signatures hereby accept all components of this grant including membership terms, Statement of Assurances and Fiscal Requirements.**

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

PLEASE TAKE NOTICE the Northwest Bergen County Utilities Authority does hereby notify the public that the Work Session and the Regular Meeting scheduled for Wednesday, November 9, 2022 at 7:00 p.m. will be held at the Authority's offices located at 30 Wyckoff Avenue, Waldwick, New Jersey. Formal action will be taken. The agendas will be placed on the Authority website, nbcua.com, at least 48 hours prior to the meeting.

Alison Gordon, Secretary
Northwest Bergen County
Utilities Authority

November 4, 2022

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

AGENDA REGULAR MEETING November 9, 2022

1. Meeting called to Order
2. Open Public Meetings Act Statement
3. Roll Call
4. Swearing in of Commissioners
 - a. William Soukas
5. Chairman's Remarks
6. Approval of Minutes
 - a. Regular Meeting – October 18, 2022
 - b. Special Meeting – October 18, 2022
7. Public Comments (any subject)
8. Consideration for approval of list of Resolutions attached dated November 9, 2022
9. Report of Committees:
 - a. Finance Committee
 - b. Personnel Committee
 - c. Insurance Committee
 - d. Operating Committee
 - e. Strategic Plan Subcommittee
 - f. Buildings and Grounds Committee
 - g. Safety and Security Committee
10. Report of Treasurer
11. Report of General Counsel
12. Report of Consulting Engineer
13. Report of Executive Director
14. Report of Authority Engineer
15. Report of Superintendent
16. Old Business
17. New Business
18. Public Comments (on subjects 4 through 17)
19. Adjournment

November 4, 2022

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTIONS

November 9, 2022

CONSENT AGENDA

RESOLUTIONS

- 99-2022 Approval of Payment of Vouchers, Payroll, Tax Deposits and Pensions and Benefits
- 100-2022 Northwest Bergen County Utilities Authority, NJEIP S340700-20 – Designation of Authorized Representative
- 101-2022 Resolution Authorizing the Northwest Bergen County Utilities Authority to Approve a Sewer Connection Application with Sylwia Kaldon for 301 Wiley Place, Wyckoff, New Jersey Sewer Connection
- 102-2022 Permanent Employment – Brian Frank as Electrical Supervisor
- 103-2022 Authorization of Signors for Provident Bank Account
- 104-2022 Authorization to Engage the Engineering Services of T&M Associates for the Rehabilitation of Manholes in the Allendale Interceptor

MOTIONS

- 22-04 Motion to approve an unpaid leave of absence for Theodoros Perides, O&M Helper

November 4, 2022

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 99-2022

Date: November 9, 2022

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of October 2022 and Health Benefits and Dental Benefits transfers for November 2022; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listed on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED,

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated November 9, 2022 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account
Net Payroll: \$313,096.50

ACCOUNT: Tax Deposit Account
Total: \$128,901.70

ACCOUNT: Health Benefits Contribution Employer
Total Transfer: \$117,386.82

ACCOUNT: Health Benefits Contribution Employee
Total: \$4,229.80

ACCOUNT: Dental Benefits
Total Transfer: \$3,924.11

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 99-2022

Date: November 9, 2022

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

ACCOUNT: PERS and Contributory Insurance

Total Transfer: \$31,878.61

ACCOUNT: Operating Account

Total: \$467,238.62

ACCOUNT: General Improvement Account

Total: \$474,434.75

MICHAEL KASPARIAN, CHAIRMAN

ALISON GORDON, SECRETARY

RECORDED VOTE:

	Bonagura	Jordan	Kelaheer	Lo Iacono	Ortega	Soukas	Tombalakian	Kasparian
Offered								
Seconded								
Aye								
Nay								
Absent								
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 101-2022

Date: November 9, 2022

**RESOLUTION AUTHORIZING
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
TO APPROVE A SEWER CONNECTION APPLICATION
WITH SYLWIA KALDON
FOR THE 301 WILEY PLACE, WYCKOFF NEW JERSEY
SEWER CONNECTION**

WHEREAS, the Northwest Bergen County Utilities Authority (the “NBCUA”) has previously determined the need for and facilitated the construction of sanitary sewer lines within the Township of Wyckoff (the “Township”); and

WHEREAS, the NBCUA has previously resolved to construct sanitary sewer lines to assist in the collection and disposal of sanitary and other waste waters arising within the boundaries of the Township of Wyckoff; and

WHEREAS, the NBCUA has received a Sewer Connection Application from Sylwia Kaldon regarding 301 Wiley Place (a single-family residence) who is desirous of collaborating with the Township of Wyckoff for the connection to an existing Township of Wyckoff sanitary sewer located at the Wiley Place. The proposed connection/extension is designed to provide sanitary sewer service to a single-family residence. The sewer connection will connect to an existing Township of Wyckoff sanitary sewer located in Wiley Place. The proposed connection will involve constructing approximately 160 linear feet of 8-inch DIP, one (1) manhole, and modification of an existing manhole and appurtenances to collect and dispose of sanitary and other wastewater arising within the boundaries of 301 Wiley Place of the Township of Wyckoff and to be received and serviced by the NBCUA. The application for this connection/extension projects an average daily increase in flow of 300 gallons per day (GPD). Based on this projection, one (1) additional residential equivalent dwelling unit (“EDU”) will become tributary to the Authority from the Township of Wyckoff (“Project”); and

WHEREAS, the NBCUA Technical Advisor, Samuel N. Brewer submitted a memorandum on October 27, 2022, to the Interim Executive Director and NBCUA’s General Counsel indicating that the Authority currently has sufficient capacity to accept the additional flow from this Project and recommended the approval of the Sewer Connection Application by the Authority;

NOW THEREFORE BE IT RESOLVED, that the NBCUA Chairman, Interim Executive Director, Superintendent, and the NBCUA’s General Counsel are authorized to prepare any and all documentation in order to facilitate the sewer connection to service 301 Wiley Place

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 101-2022

Date: November 9, 2022

**RESOLUTION AUTHORIZING
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
TO APPROVE A SEWER CONNECTION APPLICATION
WITH SYLWIA KALDON
FOR THE 301 WILEY PLACE, WYCKOFF NEW JERSEY
SEWER CONNECTION**

with the Township of Wyckoff and to report back to the NBCUA Commissioners on the status of same; and the NBCUA shall be responsible for ensuring the intended construction of sanitary sewer lines shall comply with all laws of the State of New Jersey Local Public Contracts Law, N.J.S.A 40A:11-1 *et. seq.*, and all other provisions of the revised statutes of the State of New Jersey.

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority as follows:

1. The Authority hereby authorizes the approval of the Sewer Connection Application submitted by Sylwia Kaldon, subject to the following Authority requirements;
2. Construction in conformance with all applicable requirements of the Township of Wyckoff, where applicable.
3. Inspection and approval of the installation of sewers, appurtenances by the Township of Wyckoff, where applicable.
4. Observation and approval by the Authority of infiltration/exfiltration testing, with the Authority to receive two (2) days advanced notice prior to the testing of all newly constructed sewers.
5. Reimbursement to the Authority by the applicant for all engineering expenses incurred by the Authority for inspection and final testing of the sewers and appurtenances.
6. Payment to the Authority by the applicant for all Authority application fees, legal fees, and other application, administrative, technical, and other review expenses relating to the project.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 101-2022

Date: November 9, 2022

**RESOLUTION AUTHORIZING
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
TO APPROVE A SEWER CONNECTION APPLICATION
WITH SYLWIA KALDON
FOR THE 301 WILEY PLACE, WYCKOFF NEW JERSEY
SEWER CONNECTION**

7. Any manhole constructed or modified by reason of this project must be fitted with sewer guards.
8. Water conserving plumbing fixtures shall be installed in the building serviced by this connection.
9. Notification of the Authority when sanitary sewer construction commences.
10. Submission to the Authority for its approval, NJDEP form WQM-005, "Certification for Approval by Local Agency," when the construction of this connection is completed.
11. The Chairman, or his designee, be and hereby is authorized to execute any such documents in connection the Sewer Connection Application.
12. The Northwest Bergen County Utilities Authority shall be responsible for ensuring that all the construction of sanitary sewer lines comply with all laws of the State of New Jersey Local Public Contracts Law, N.J.S.A 40A:11-1 et. seq., and all other provisions of the revised statutes of the State of New Jersey.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on September 20, 2022.

MICHAEL KASPARIAN, CHAIRMAN

ALISON GORDON, SECRETARY

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 101-2022

Date: November 9, 2022

**RESOLUTION AUTHORIZING
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
TO APPROVE A SEWER CONNECTION APPLICATION
WITH SYLWIA KALDON
FOR THE 301 WILEY PLACE, WYCKOFF NEW JERSEY
SEWER CONNECTION**

DATED: November 9, 2022

RECORDED VOTE:

	Bonagura	Jordan	Kelaheer	Lo Iacono	Ortega	Soukas	Tombalakian	Kasparian
Offered								
Seconded								
Aye								
Nay								
Absent								
Abstain								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 103-2022

Date: November 9, 2022

AUTHORIZATION OF SIGNOR FOR PROVIDENT BANK ACCOUNT

WHEREAS, the Northwest Bergen County Utilities Authority (hereinafter referred to as the "Authority") wishes to continue its banking relationship with Provident Bank (hereinafter referred to as the "Bank" or "Provident Bank");

WHEREAS, the Bank requires certain resolutions and authorization of certain individuals by the Authority to conduct routine business with the Bank.

NOW, THEREFORE BE IT RESOLVED, the Authority authorizes the Interim Executive Director, Robert Laux, Assistant Executive Director, John Danubio and Board Secretary, Alison Gordon to have the following authority of the bank accounts held at Provident Bank:

1. Exercise all the powers listed in this Resolution;
2. Open all deposit or share account(s) in the name of the Authority;
3. Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with the Bank; and

FURTHER RESOLVED, Provident Bank located at 345 Franklin Avenue, Wyckoff, New Jersey is designated as a depository for the funds of the Authority and to provide other financial accommodations indicated in this Resolution; and

FURTHER RESOLVED, this Resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Bank. Any and all prior Resolutions adopted by the Commissioners of the Authority and certified to the Bank as governing the operation of this Authority's account (s) are in full force and effect, until the Bank receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a Resolution must be accompanied by documentation, satisfactory to the Bank, establishing the authority for the changes; and

FURTHER RESOLVED, the signature of an Agent named in this Resolution is conclusive evidence of their authority to act on behalf of the Authority. Any agent, so long as he/she acts in a representative capacity as agent of the Authority, is authorized to act on behalf of the Authority for the effective exercise of the powers set

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 103-2022

Date: November 9, 2022

AUTHORIZATION OF SIGNOR FOR PROVIDENT BANK ACCOUNT

forth herein, from time to time with the Bank, subject to any restrictions on this resolution or otherwise agreed to in writing; and

FURTHER RESOLVED, all transactions, if any, with respect to any deposits, withdrawals, rediscounts, and borrowings by or on behalf of the Authority with the Bank prior to the adoption of this Resolution are hereby ratified, approved and confirmed; and

FURTHER RESOLVED, the Authority agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Authority. The Authority authorizes the Bank, at any time, to charge the Authority for all checks, drafts, or other orders, for the payment of money, that are drawn on the Bank, so long as they contain the required signature for this purpose; and

FURTHER RESOLVED, the Authority acknowledges and agrees that the Bank may furnish at its discretion automated access devices to Agents of the Authority to facilitate those powers authorized by this Resolution or other Resolutions in effect at the time of issuance. The term "automated access device" includes, but is not limited to, electronic banking, mobile banking, credit cards, automated teller machines (ATM), and debit cards; and

FURTHER RESOLVED, The Authority acknowledges and agrees that the Bank may rely on alternative signature and verification codes issued to or obtained from the Agents named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Bank, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this Resolution (or that are filed separately by the Authority with the Bank from time to time), the Bank is authorized to treat the facsimile signature as the signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. The Authority authorizes each Agent to have custody of the Authority's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Bank shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 103-2022

Date: November 9, 2022

AUTHORIZATION OF SIGNOR FOR PROVIDENT BANK ACCOUNT

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on November 9, 2022.

MICHAEL KASPARIAN, CHAIRMAN

DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY

RECORDED VOTE:

	Bonagura	Jordan	Kelاهر	Lo Iacono	Ortega	Soukas	Tombalakian	Kasparian
Offered								
Seconded								
Aye								
Nay								
Absent								
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

PLEASE TAKE NOTICE the Northwest Bergen County Utilities Authority does hereby notify the public that the Work Session and the Regular Meeting scheduled for Wednesday, November 9, 2022 at 7:00 p.m. will be held at the Authority's offices located at 30 Wyckoff Avenue, Waldwick, New Jersey. Formal action will be taken. The agendas will be placed on the Authority website, nbcua.com, at least 48 hours prior to the meeting.

Alison Gordon, Secretary
Northwest Bergen County
Utilities Authority

November 4, 2022

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

WORK SESSION AGENDA SUBJECTS FOR DISCUSSION November 9, 2022

1. Meeting called to Order
2. Open Public Meetings Act Statement
3. Roll Call:

Commissioners: Dennis Bonagura
Matthew Jordan
Stephen LoIacono
Frank Kelaher
Marianne Ortega
William Soukas
Berge Tombalakian
Michael Kasparian
4. Chairman's Remarks
5. COMMITTEES:
 - A. Finance Committee: Stephen Lo Iacono, Chair
 1. Approval of vouchers, payroll transfers, payroll tax deposits and pensions and benefits transfers (Resolution 99-2022)
 2. Authorization of Signors for Provident Bank Account (Resolution 103-2022)
 3. Monthly Financial Statement ending October 31, 2022
 - B. Personnel Committee: Frank Kelaher, Chair
 1. Permanent Employment – Brian Frank as Electrical Supervisor (Resolution 102-2022)
 2. Motion – Unpaid Leave of Absence for Theodoros Perides (Motion 22-04)
 - C. Insurance Committee:
 - D. Operating Committee: Frank Kelaher, Chair
 1. Operating Committee Report
 - E. Strategic Plan Subcommittee: Michael Kasparian, Chair

- F. Buildings & Grounds Committee: Frank Kelaher, Chair

- G. Safety & Security Committee: Frank Kelaher, Chair

- H. General Counsel: Douglas Bern, Esq.
 - 1. Monthly Counsel Report

- I. Consulting Engineer: T&M Associates
 - 1. Monthly Engineer Report

- J. Executive Director: Robert Laux
 - 1. Northwest Bergen County Utilities Authority, NJEIFP S340700-20 – Designation of Authorized Representative (Resolution 100-2022)

- K. Authority Engineer: Howard Hurwitz
 - 1. Authorization to Engage the Engineering Services of T&M Associates for the Rehabilitation of Manholes in the Allendale Interceptor (Resolution 104-2022)
 - 2. Committed Flow Report

- L. Superintendent: Robert Genetelli
 - 1. Resolution Authorizing the Northwest Bergen County Utilities Authority to Approve a Sewer Connection Application with Sylwia Kaldon for 301 Wiley Place, Wyckoff, NJ Sewer Connection (Resolution 101-2022)
 - 2. Update – Safety and IPP Programs
 - 3. NJPDES Permit Conformance Report
 - 4. Sludge Metal Analysis

November 4, 2022

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 212-2022

Resolution by: _____

Seconded by: _____

Nov. 14, 2022

BE IT RESOLVED that the CURRENT, CAPITAL, POOL, PLANNING BOARD, and TRUST account bills shown on the sheets attached hereto be paid and charged to the proper accounts such sheet which is attached hereto being specifically incorporated herein and considered part of the Resolution as though the same were set forth in the face thereof.

<u>CURRENT</u>	\$5,303,600.14
<u>RESERVE</u>	\$10.20
<u>GRANT</u>	\$735.43
<u>CAPITAL</u>	\$63,954.52
<u>POOL</u>	\$5,523.60
<u>PLANNING BOARD</u>	\$1,592.50
<u>TRUST</u>	\$6,741.52
<u>WIRED</u>	\$188,487.70
RECYCLING TRUST	\$0.00

	YES	NO	A B S T A I N	A B S E N T
MAYOR DILLON				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPPE, S.				
WEBER, H.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL HELD ON _____.

MEREDITH BENDIAN, BOROUGH CLERK

NOVEMBER 14, 2022

PASSED AND APPROVED

CLERK

MAYOR

**cc: D. Bartalotta, CFO
J. Turner, AP**

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 213-2022

Resolution by: _____

Seconded by: _____

Nov. 14, 2022

Resolved: To ratify the actions of the Municipal Council of the Borough of Ramsey payroll dated Oct. 28, 2022.

CURRENT FUND	ON-LINE TRANSFER	\$	356,597.11
WATER OPERATING FUND	ON-LINE TRANSFER	\$	28,370.00
POOL OPERATING FUND	ON-LINE TRANSFER	\$	262.71
POLICE OFF DUTY TRUST FUND	ON-LINE TRANSFER	\$	55,582.58
TOTAL PAYROLL		<u>\$</u>	<u>440,812.40</u>
CURRENT FUND TO PAYROLL/FICA	ON-LINE TRANSFER	\$	15,613.41
WATER OPERATING FUND TO PAYROLL/FICA	ON-LINE TRANSFER	\$	2,170.31
POOL OPERATING FUND TO PAYROLL/FICA	ON-LINE TRANSFER		\$20.10
DCRP	ON-LINE TRANSFER	\$	-
TOTAL FICA		<u>\$</u>	<u>17,803.82</u>

	YES	NO	A B S T A I N	A B S E N T
MAYOR DILLON				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPPE, S.				
WEBER, H.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, BOROUGH CLERK

NOVEMBER 14, 2022

PASSED AND APPROVED

CLERK

MAYOR

cc: Denise Bartalotta, CFO
 J Turner, Accounts Payable

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 214-2022

Resolution by: _____

Seconded by: _____

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough Council of the Borough of Ramsey, County of Bergen, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Bergen;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Ramsey County of Bergen, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Ramsey Municipal Alliance grant for fiscal year 2024 in the amount of:

DEDR	\$ 4507.18
Cash Match	\$ 1126.80
In-Kind	\$ 3380.39

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPPE, S.				
WEBER, H.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, MUNICIPAL CLERK

NOVEMBER 14, 2022

PASSED AND APPROVED

CLERK

MAYOR

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 215-2022

Resolution by: _____

Seconded by: _____

Appropriation Transfer Resolution #1

November 14, 2022

<u>From</u>	<u>Amount</u>	<u>To</u>
Streets & Roads Miscellaneous	\$ 10,000.00	Bldgs & Grds Building Maint
Kelly Bill	\$ 20,000.00	Electricity
Kelly Bill	\$ 15,000.00	Street Lighting
Kelly Bill	\$ 15,000.00	Telephone
Pool Salaries & Wages	\$ 1,100.00	Pool Social Security
Water/Sewer Purchase of Water	\$ 22,300.00	Water/Sewer Allendale Interceptor

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPPE, S.				
WEBER, H.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION
PASSED AND APPROVED AT THE REGULAR COUNCIL
MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, MUNICIPAL CLERK

NOVEMBER 14, 2022

PASSED AND APPROVED

CLERK

MAYOR

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 216-2022

Resolution by: _____

Seconded by: _____

Page 1 of 2

BE IT RESOLVED that the Corrective Action Plan be adopted by the Governing Body of the Borough of Ramsey, Bergen County, New Jersey as prepared and submitted by Borough of Ramsey Chief Financial Officer, Denise Bartalotta, CMFO, as listed below:

DATE: November 4, 2022

***Comment 20-001**

FINDINGS:

1. Examination of the bidding process revealed purchases from one vendor for Water and Sewer chemicals and tests exceeded the bidding threshold in aggregate and were not advertised for bids.

ANALYSIS:

That expenditures be monitored for compliance with the Local Public Contracts Law.

CORRECTIVE ACTION:

This was unanticipated as during the year with the water treatment project ongoing and COVID delays the Board of Public Works deemed it necessary to temporarily bring a well which was offline back online to meet peak demand. This temporary reactivation was done in accordance and approval of NJDEP and additional water sampling was required bringing the aggregate annual total beyond what was anticipated when the initial agreement with this vendor was put in place. In addition, this is specialized work and the vendors who do this are limited. Corrective action will be taken moving forward.

DATE OF IMPLEMENTATION: Immediate

Comment 21-001

FINDINGS:

1. Examination of the bidding process revealed the following:
 - a. That purchases from two vendors exceeded the bidding threshold in aggregate and were not advertised for bids.
 - b. A vendor was used for emergency work but an emergency resolution was not approved by the Mayor and Council.

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 216-2022

Resolution by: _____

Seconded by: _____

Page 2 of 2

ANALYSIS:

That expenditures be monitored for compliance with the Local Public Contracts Law.

CORRECTIVE ACTION:

The QPA has coordinated with the department heads to assure that vendors do not exceed the appropriate thresholds. Furthermore, any emergency work will have the proper resolution submitted and approved by the Mayor and Council.

DATE OF IMPLEMENTATION: Immediate

Denise Bartalotta, Chief Municipal Financial Officer

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPPE, S.				
WEBER, H.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, MUNICIPAL CLERK

NOVEMBER 14, 2022

PASSED AND APPROVED

CLERK

MAYOR

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 217-2022

Resolution by: _____

Seconded by: _____

Page 1 of 2

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Ramsey, County of Bergen, that the Ramsey Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31 of the current calendar year from January 1, 2022 to December 31, 2023; and

NOW THEREFORE BE IT FURTHER RESOLVED that Ramsey Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Ramsey Police Department without restriction; and

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 217-2022

Resolution by: _____

Seconded by: _____

Page 2 of 2

NOW THEREFORE BE IT FURTHER RESOLVED that Ramsey Police Department is hereby authorized to acquire the following “DEMIL B through Q” property, if it shall become available in the period of time for which this resolution authorizes: that the “DEMIL B through Q” controlled 3-page property list in its entirety is hereby approved and attached to this resolution.

BE IT FURTHER RESOLVED that the Chief Brian Lyman shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Ramsey Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire “DEMIL A” property and “DEMIL B through Q” property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year from January 1, 2023 to December 31, 2023

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPPE, S.				
WEBER, H.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, MUNICIPAL CLERK

NOVEMBER 14, 2022

PASSED AND APPROVED

CLERK

MAYOR