

**BOROUGH OF RAMSEY
MAYOR AND COUNCIL
REGULAR SESSION AGENDA
Wednesday, October 25, 2023
7:00pm**

**Volunteer
Recognition
Night**

**This meeting is also being conducted telephonically
Dial-In Number (425)436-6365 Access Code 213563#**

**The meeting may also be viewed on Ramsey YouTube Channel
https://www.youtube.com/channel/UCeBnVXBwSn_ILMuAGkSin9w**

I. ROLL CALL – FLAG SALUTE – OPEN PUBLIC MEETING LAW NOTICE

II. APPROVAL OF MINUTES – WS 10-11-23

III. COMMUNICATIONS -

- 1. John Danubio, Assistant Executive Director, Northwest Bergen County Utilities Authority, 30 Wyckoff Avenue, Waldwick
e-mail dated October 16, 2023, including meeting agendas and resolutions for
Wednesday, October 18, 2023**
- 2. George Bumiller, 39 Lakeview Terrace, Ramsey, NJ
letter dated October 19, 2023 including suggestion #16**

IV. PUBLIC COMMENT

Anyone wishing to address the governing body please give your name (spelling the last name) and address. Please speak in an audible tone and address your comments to the Chair. There will be a five-minute time limit per speaker, unless reduced because of the volume of business on the agenda. Please note, public comment is your time. Out of respect and fairness to all, there will be no interruptions or questions answered during your time. No time shall be ceded to anyone else and no time shall be saved for later use. Any responses may be given during the governing body's comments later in the meeting, or as directed by the Chair. The Borough Clerk is the official time keeper.

V. **ADVERTISED PUBLIC HEARING FOR FINAL CONSIDERATION OF ORDINANCES**

VI. **APPOINTMENTS**

Thomas E. Reich, Ramsey Fire Department

E. Carter Corrison, Jr. Alternate Prosecutor, Ramsey Court

VII. CONSENT RESOLUTION

BE IT RESOLVED that the following resolutions herewith listed having been considered by the governing body of the Borough of Ramsey be and are hereby passed and approved:

- | | | |
|-----------------|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 196-2023 | Resolution: | payment of vouchers |
| 197-2023 | Resolution: | ratifying the actions of the governing body for payroll number twenty-one |
| 198-2023 | Resolution: | authorizing the borough to enter into a grant agreement with Bergen County for tennis/pickleball court resurfacing at East Oak Street Courts in the amount of \$37,500 |
| 199-2023 | Resolution: | authorizing the by-law changes for the Ramsey Rescue Squad |
| 200-2023 | Resolution: | confirming the appointment of Thomas Reich to the Ramsey Fire Department as an Associate Member |
| 201-2023 | Resolution: | confirming the appointment of E. Carter Corrison Jr., as an Alternate Prosecutor for the Ramsey Court |
| 202-2023 | Resolution: | approval of the 2023 Best Practices Check List |

BE IT FURTHER RESOLVED that the following applications and/or recommendations hereby be approved:

A. SPECIAL PERMITS:

St. Paul's RC Church is requesting permission to lead a procession in honor of the Feast of Christ the King from the church to the Ramsey Post Office on Sunday, November 26, 2023 between 1:00pm – 2:00pm

B. BLOCK PARTY REQUESTS:

VIII. SPECIAL PRESENTATIONS

Volunteer Recognition

IX. COMMITTEE AND LIAISON REPORTS

**A. FINANCE AND ADMINISTRATION – Councilman Michael Gutwetter
1. Various Comments**

**B. PUBLIC SAFETY – Councilman Peter Kilman
1. Various Comments**

**C. BUILDING, PLANNING & ZONING – Councilwoman Jane Woods
1. Various Comments**

**D. UTILITIES, BUILDINGS & GROUNDS – Councilwoman Judy Cusick
1. Various Comments**

**E. PUBLIC & GOVERNMENTAL RELATIONS – Councilwoman Sara Poppe
1. Various Comments**

**F. HEALTH, EDUCATION & SOCIAL SERVICES – Councilman Glen Popolo
1. Various Comments**

G. MAYOR DEIRDRE DILLON

H. BOROUGH ADMINISTRATOR – Bruce Vozeh

I. BOROUGH ATTORNEY – Peter A. Scandariato, Esq.

J. BOROUGH CLERK – Meredith Bendian

X. INTRODUCTION OF ORDINANCES

ORDINANCE 14-2023 - AN ORDINANCE SUPPLEMENTING CHAPTER 3 OF THE CODE OF THE BOROUGH OF RAMSEY, COUNTY OF BERGEN, STATE OF NEW JERSEY SO AS TO ESTABLISH SECTION 3-31 ENTITLED PRIVATELY OWNED SALT STORAGE

XI. UNFINISHED BUSINESS

XII. NEW BUSINESS

XIII. ADJOURNMENT

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

PLEASE TAKE NOTICE the Northwest Bergen County Utilities Authority does hereby notify the public that the Work Session, Special Meeting and the Regular Meeting scheduled for Wednesday, October 18, 2023 at 7:00 p.m. will be held at the Authority's offices located at 30 Wyckoff Avenue, Waldwick, New Jersey. Formal action will be taken. The agendas will be placed on the Authority website, nbcua.com, at least 48 hours prior to the meeting.

Northwest Bergen County
Utilities Authority

October 13, 2023

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

AGENDA REGULAR MEETING October 18, 2023

1. Meeting called to Order
2. Open Public Meetings Act Statement
3. Roll Call
4. Chairman's Remarks
5. Approval of Minutes
 - a. Regular Meeting – September 20, 2023
6. Public Comments (any subject)
7. Consideration for approval of list of Resolutions attached dated October 18, 2023
8. Report of Committees:
 - a. Finance Committee
 - b. Personnel Committee
 - c. Insurance Committee
 - d. Operating Committee
 - e. Strategic Plan Committee
 - f. Buildings and Grounds Committee
9. Report of Treasurer
10. Report of General Counsel
11. Report of Consulting Engineer
12. Report of Executive Director
13. Report of Authority Engineer
14. Report of Superintendent
15. Old Business
16. New Business
17. Public Comments (on subjects 4 through 16)
18. Adjournment

October 13, 2023

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTIONS

October 18, 2023

CONSENT AGENDA

- 72-2023 Approval of vouchers, payroll transfers, payroll tax deposits and pensions and benefits transfers
- 73-2023 Resolution Of The Northwest Bergen County Utilities Authority Authorizing The Appointment Of Action Data Systems
- 74-2023 Resolution Authorizing The Northwest Bergen County Utilities Authority to Approve A Sewer Connection Applications For The Sewer Connections Located At 69 Morley Drive, Wyckoff, NJ And 75 Morley Drive, Wyckoff, NJ

MOTIONS

- 23-01 NJLM Annual Conference and AEA Annual Conference Attendance

10/13/2023

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 72-2023

Date: October 18, 2023

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of September 2023 and Health Benefits and Dental Benefits transfers for October 2023; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listed on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED,

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated October 18, 2023 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account
Net Payroll: \$301,510.31

ACCOUNT: Tax Deposit Account
Total: \$126,534.37

ACCOUNT: Health Benefits Contribution Employer
Total Transfer: \$141,195.18

ACCOUNT: Health Benefits Contribution Employee
Total: \$3,645.83

ACCOUNT: Dental Benefits
Total Transfer: \$3,623.99

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 72-2023

Date: October 18, 2023

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

ACCOUNT: PERS and Contributory Insurance

Total Transfer: \$24,708.75

ACCOUNT: Operating Account

Total: \$444,357.24

ACCOUNT: General Improvement Account

Total: \$65,521.25

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on October 18, 2023.

FRANK KELAHER, CHAIRMAN

DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY

DATE:

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaher	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 73-2023

Date: October 18, 2023

**RESOLUTION OF THE NORTHWEST BERGEN COUNTY UTILITIES
AUTHORITY AUTHORIZING THE APPOINTMENT OF
ACTION DATA SERVICES**

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) has previously determined the need for a payroll and accounting services;

WHEREAS, the Executive Director has recommended, and the Board has determined to appoint by Resolution, a payroll and accounting services company for the Authority; and

WHEREAS, the Authority recognizes that payroll and accounting services are a professional service, and the anticipated fee is below the bid threshold; and

WHEREAS, the firm of Action Data Services (“ADS”) was deemed to be highly qualified and capable of providing payroll and accounting services to the Authority based upon the extensive experience; and

WHEREAS, ADS has agreed to the terms and conditions of the Contract dated August 16, 2023, with the Authority; and

WHEREAS, the Authority has determined that ADS, shall provide payroll and accounting services to the Authority with the following associated fees, including, but not limited to the following:

- (a) Payroll
- (b) Payroll Tax Service (Quarterly and Yearly)
- (c) W-2 Forms

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 73-2023

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**RESOLUTION OF THE NORTHWEST BERGEN COUNTY UTILITIES
AUTHORITY AUTHORIZING THE APPOINTMENT OF
ACTION DATA SERVICES**

- (d) Year End Services
- (e) Pension Service
- (f) Pension Filing (\$80.00 per hour)
- (g) Bank Reconciliation (\$69.00 per hour)
- (h) Trial Balance (\$100.00 per hour)
- (i) Monthly Service Updates
- (j) Access Data Base (Report Writer)
- (k) ACA Reporting
- (l) Employee Self-Service Access

WHEREAS, the Authority's Certifying Finance Officer has certified that funds are available for the award of a professional services agreement with ADS.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities the following:

1. The Authority hereby retains Action Data Services for a two (2) year term with a one (1) year extension commencing on January 1, 2024, through December 31, 2025.
2. The Executive Director of the Authority is hereby authorized to execute the Contract required for execution and delivery by the Authority and Action Data Services, with compensation not to exceed \$12,561.00.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 73-2023

Date: October 18, 2023

**RESOLUTION OF THE NORTHWEST BERGEN COUNTY UTILITIES
AUTHORITY AUTHORIZING THE APPOINTMENT OF
ACTION DATA SERVICES**

3. In the event that ADS anticipates it will exceed the amount set forth herein, it shall seek further authorization from the Authority at least thirty (30) days in advance.
4. The Certifying Finance Officer's Certification of Available Funds shall be maintained on file at the Authority and made a part hereof.
5. Notice of the contract award shall be advertised in accordance with applicable law.
6. This Resolution shall take effect immediately upon adoption.

I hereby certify that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on October 18, 2023.

FRANK KELAHER, CHAIRMAN

DOUGLAS M. BERN, ESQ.,
ASSISTANT SECRETARY

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 73-2023

Date: October 18, 2023

**RESOLUTION OF THE NORTHWEST BERGEN COUNTY UTILITIES
AUTHORITY AUTHORIZING THE APPOINTMENT OF
ACTION DATA SERVICES**

Recorded Vote:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaher	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

CONTRACT: N/A_____

VENDOR: Action Data Systems (ADS)_____

AMOUNT: \$12,561.00_____

ACCOUNT NO.: 2400/4315_____

Date: October 18, 2023

Robert Laux, Certifying Finance Officer

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 74-2023

Date: October 18, 2023

**RESOLUTION AUTHORIZING
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
TO APPROVE A SEWER CONNECTION APPLICATIONS
FOR THE SEWER CONNECTIONS LOCATED AT
69 MORLEY DRIVE, WYCKOFF, NEW JERSEY AND
75 MORLEY DRIVE, WYCKOFF, NEW JERSEY**

WHEREAS, the Northwest Bergen County Utilities Authority (the “NBCUA”) has previously determined the need for and facilitated the construction of sanitary sewer lines within the Borough of Wyckoff (the “Borough”); and

WHEREAS, the NBCUA has previously resolved to construct sanitary sewer lines to assist in the collection and disposal of sanitary and other waste waters arising within the boundaries of the Borough of Wyckoff; and

WHEREAS, the NBCUA has received a Sewer Connection Applications from Mark A. DiGennaro, PE for the Borough of Wyckoff regarding **69 Morley Drive, Wyckoff, New Jersey and 75 Morley Drive, Wyckoff New Jersey**. They are desirous of collaborating with the Borough of Wyckoff for a connection to an existing Borough of Wyckoff sanitary sewer located in Morley Drive. The proposed connection/extension is designed to provide sanitary sewer service to two (2) existing single-family residences currently serviced by septic systems which will be abandoned. The proposed connection will involve constructing approximately 235 linear feet of 8-inch PVC sewer main, one (1) manhole and appurtenances to collect and dispose of sanitary and other wastewater arising within the boundaries of 69 Morley Drive and 75 Morley Drive both in the Borough of Wyckoff and to be received and serviced by the NBCUA. The application for this connection/extension projects an average daily flow of 600 gallons per day (GPD). Based on this projection, two (2) additional residential equivalent dwelling unit (“EDU”) will become tributary to the Authority from the Borough of Wyckoff, (“Project”); and

WHEREAS, the NBCUA Technical Advisor, Samuel N. Brewer submitted a memorandum on September 29, 2023, to the Interim Executive Director and NBCUA’s General Counsel indicating that the Authority currently has sufficient capacity to accept the additional flow from this Project and recommended the approval of the Sewer Connection Application by the Authority;

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 74-2023

Date: October 18, 2023

**RESOLUTION AUTHORIZING
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
TO APPROVE A SEWER CONNECTION APPLICATIONS
FOR THE SEWER CONNECTIONS LOCATED AT
69 MORLEY DRIVE, WYCKOFF, NEW JERSEY AND
75 MORLEY DRIVE, WYCKOFF, NEW JERSEY**

NOW THEREFORE BE IT RESOLVED, that the NBCUA Chairman, Interim Executive Director and the NBCUA's General Counsel are authorized to prepare any and all documentation in order to facilitate the sewer connection to service **69 Morley Drive and 75 Morley Drive** both in the Borough of Wyckoff and to report back to the NBCUA Commissioners on the status of same; and the NBCUA shall be responsible for ensuring the intended construction of sanitary sewer lines shall comply with all laws of the State of New Jersey Local Public Contracts Law, N.J.S.A 40A:11-1 *et. seq.*, and all other provisions of the revised statutes of the State of New Jersey.

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority as follows:

1. The Authority hereby authorizes the approval of the Sewer Connection Applications submitted by Mark A. DiGennaro, PE for the Borough of Wyckoff subject to the following Authority requirements;
2. Construction in conformance with all applicable requirements of the Borough of Wyckoff, where applicable.
3. Inspection and approval of the installation of sewers and appurtenances by the Borough of Wyckoff, where applicable.
4. Observation and approval by the Authority of infiltration/exfiltration testing, with the Authority to receive two (2) days advanced notice prior to the testing of all newly constructed sewers.
5. Reimbursement to the Authority by the applicant for all engineering expenses incurred by the Authority for inspection and final testing of the sewers and appurtenances.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 74-2023

Date: October 18, 2023

**RESOLUTION AUTHORIZING
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
TO APPROVE A SEWER CONNECTION APPLICATIONS
FOR THE SEWER CONNECTIONS LOCATED AT
69 MORLEY DRIVE, WYCKOFF, NEW JERSEY AND
75 MORLEY DRIVE, WYCKOFF, NEW JERSEY**

6. Payment to the Authority by the applicant for all Authority application fees, legal fees, and other application, administrative, technical, and other review expenses relating to the project.
7. Any manhole constructed or modified by reason of this project must be fitted with sewer guards.
8. Water conserving plumbing fixtures shall be installed in the building serviced by this connection.
9. Notification of the Authority when sanitary sewer construction commences.
10. Submission to the Authority for its approval, NJDEP form WQM-005, "Certification for Approval by Local Agency," when the construction of this connection is completed.
11. The Chairman, or his designee, be and hereby is authorized to execute any such documents in connection the Sewer Connection Application.
12. The Northwest Bergen County Utilities Authority shall be responsible for ensuring that all the construction of sanitary sewer lines comply with all laws of the State of New Jersey Local Public Contracts Law, N.J.S.A 40A:11-1 et. seq., and all other provisions of the revised statutes of the State of New Jersey.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 74-2023

Date: October 18, 2023

**RESOLUTION AUTHORIZING
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
TO APPROVE A SEWER CONNECTION APPLICATIONS
FOR THE SEWER CONNECTIONS LOCATED AT
69 MORLEY DRIVE, WYCKOFF, NEW JERSEY AND
75 MORLEY DRIVE, WYCKOFF, NEW JERSEY**

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on October 18, 2023.

FRANK KELAHER, CHAIRMAN

DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY

DATED: October 18, 2023

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

SPECIAL MEETING

NOTICE IS HEREBY GIVEN that a SPECIAL MEETING of the Northwest Bergen County Utilities Authority is to be held on WEDNESDAY, OCTOBER 18, 2023 immediately following the Work Session at 7:00pm in the offices of the Authority located at 30 Wyckoff Ave., Waldwick, NJ for the purposes of:

1. Consider and act upon the introduced budget for the fiscal year 2024.
2. Consider and act upon any other business which may properly come before this meeting.

Formal Action will be taken.

BY ORDER OF THE CHAIRMAN

John Danubio
October 13, 2023

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

SPECIAL MEETING AGENDA

October 18, 2023

1. Meeting called to order
2. Open Public Meetings Act Statement
3. Roll Call
4. Chairman's remarks
5. Discussion on the 2024 Introduced Budget and Capital Budget
6. Public Comments
7. Vote on Resolution No. 71-2023 – Authority Budget Resolution for Fiscal Year January 1, 2024 to December 31, 2024
8. Adjournment

October 13, 2023

Northwest Bergen County Utilities Authority

Resolution No. 71-2023

Date: October 18, 2023

**2024 AUTHORITY BUDGET RESOLUTION
FISCAL YEAR: January 01, 2024 to December 31, 2024**

WHEREAS, the Annual Budget for Northwest Bergen County Utilities Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 has been presented before the governing body of the Northwest Bergen County Utilities Authority at its open public meeting of October 18, 2023; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$16,942,457.00, Total Appropriations including any Accumulated Deficit, if any, of \$16,942,457.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$11,000,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$900,000.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Northwest Bergen County Utilities Authority, at an open public meeting held on October 18, 2023 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Northwest Bergen County Utilities Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Northwest Bergen County Utilities Authority will consider the Annual Budget and Capital Budget/Program for Adoption on December 13, 2023.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

PLEASE TAKE NOTICE the Northwest Bergen County Utilities Authority does hereby notify the public that the Work Session, Special Meeting and the Regular Meeting scheduled for Wednesday, October 18, 2023 at 7:00 p.m. will be held at the Authority's offices located at 30 Wyckoff Avenue, Waldwick, New Jersey. Formal action will be taken. The agendas will be placed on the Authority website, nbcua.com, at least 48 hours prior to the meeting.

Northwest Bergen County
Utilities Authority

October 13, 2023

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

WORK SESSION AGENDA
SUBJECTS FOR DISCUSSION
October 18, 2023

1. Meeting called to Order
2. Open Public Meetings Act Statement
3. Roll Call:

Commissioners: Frank Kelaher
Matthew Jordan
John P. Biale
Dennis Bonagura
Stephen LoIacono
Marianne Ortega
Berge Tombalakian
Yogi Virk
4. Chairman's Remarks
5. COMMITTEES:
 - A. Finance Committee: Stephen Lo Iacono, Chair
 1. Special Meeting for the 2024 Introduced Authority Budget (Resolution 71-2023)
 2. Approval of vouchers, payroll transfers, payroll tax deposits and pensions and benefits transfers (Resolution 72-2023)
 - B. Personnel Committee: Matthew Jordan, Chair
 - C. Insurance Committee:
 - D. Operating Committee: Berge Tombalakian, Chair
 1. Operating Committee Report
 - E. Strategic Plan Committee: Dennis Bonagura, Chair
 - F. Buildings & Grounds Committee: Marianne Ortega, Chair
 - G. General Counsel: Douglas Bern, Esq.
 1. Monthly Counsel Report
 - H. Consulting Engineer: T&M Associates

1. Monthly Engineer Report

- I. Executive Director: Robert Laux

1. Resolution Of The Northwest Bergen County Utilities Authority Authorizing The Appointment of Action Data System Contract (Resolution 73-2023)
2. Motion to approve attendance for NJLM & AEA Conferences in November 2023 in Atlantic City, NJ (Motion 23-01)

- J. Authority Engineer: Howard Hurwitz

1. Committed Flow Report

- K. Superintendent: Robert Genetelli

1. Resolution Authorizing The Northwest Bergen County Utilities Authority To Approve A Sewer Connection Applications For The Sewer Connections Located at 69 Morley Drive, Wyckoff, NJ And 75 Morley Drive, Wyckoff, NJ (Resolution 74-2023)
2. Update – Safety and IPP Programs
3. NJPDES Permit Conformance Report
4. Sludge Metal Analysis

10/16/2023

George B. Bumiller

89 Lakeview Terrace
Ramsey, NJ 07446
(801) 887-2482

19 October 2023

The Mayor and Council
Ramsey

(2)

Suggestions - 16

Suggestion 32

A recent article in the Record described the county's efforts to recycle polystyrene foam. This involved the use of a densifier, with the "densified" polystyrene then being sold. The article identified three densifier locations in Bergen:

- Ridgewood - first municipality to purchase a densifier
- Ridgefield Park - purchased with County providing some funds
- Haskell - private company

Any Bergen County municipality can set up a shared service agreement with Ridgefield Park. Some have set up agreements with Ridgewood.

Passaic County has a similar shared service with a machine in Clifton.

The Ridgefield Park machine can densify 200 pounds per hour. When 1,500 pounds have been processed, it can be sold to a recycling company.

The article was published Tuesday, October 17, 2023, in page 3L of the Record,
"Bergen residents soon can recycle packaging foam"

Suggest that Ramsey pursue an agreement with Ridgewood or Ridgefield Park. This would reduce the waste volume a bit, that Ramsey otherwise handles. There would be no capital cost. The only "operational" cost would be transportation of the styrofoam to the densifier.

Perhaps best of all, it would be a point of good governance that Ramsey would be proud of.

Kind regards,


George Bumiller

RAMSEY
MUNICIPAL CLERK'S OFFICE

OCT 19 2023

10:11 AM

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 196-2023

Resolution by: _____

Seconded by: _____

October 25, 2023

BE IT RESOLVED that the CURRENT, CAPITAL, POOL, PLANNING BOARD, and TRUST account bills shown on the sheets attached hereto be paid and charged to the proper accounts such sheet which is attached hereto being specifically incorporated herein and considered part of the Resolution as though the same were set forth in the face thereof.

<u>CURRENT</u>	\$223,883.88
<u>RESERVE</u>	\$0.00
<u>GRANT</u>	\$8,620.00
<u>CAPITAL</u>	\$276,959.37
<u>POOL</u>	\$13,167.64
<u>PLANNING BOARD</u>	\$0.00
<u>TRUST</u>	\$52.81
<u>WIRED</u>	\$0.00
<u>RECYCLING TRUST</u>	\$0.00

	YES	NO	A B S T A I N	A B S E N T
MAYOR DILLON				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPOLO, G				
POPPE, S.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL HELD ON _____.

MEREDITH BENDIAN, BOROUGH CLERK

OCTOBER 25, 2023

PASSED AND APPROVED

CLERK

MAYOR

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 197-2023

Resolution by: _____

Seconded by: _____

October 25, 2023

Resolved: To ratify the actions of the Municipal Council of the Borough of Ramsey payroll dated October 13, 2023.

CURRENT FUND	ON-LINE TRANSFER	\$	385,988.29
WATER OPERATING FUND	ON-LINE TRANSFER	\$	43,687.79
POOL OPERATING FUND	ON-LINE TRANSFER	\$	278.63
TRUST FUND	ON-LINE TRANSFER	\$	22,024.61
TOTAL PAYROLL			<u>\$ 451,979.32</u>

CURRENT FUND TO PAYROLL/FICA	ON-LINE TRANSFER	\$	16,570.34
WATER OPERATING FUND TO PAYROLL/FICA	ON-LINE TRANSFER	\$	3,214.18
POOL OPERATING FUND TO PAYROLL/FICA	ON-LINE TRANSFER		\$21.59
DCRP	ON-LINE TRANSFER	\$	-
TOTAL FICA			<u>\$ 19,806.11</u>

	YES	NO	A B S T A I N	A B S E N T
MAYOR DILLON				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPOLO, G.				
POPPE, S.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, BOROUGH CLERK

OCTOBER 25, 2023

PASSED AND APPROVED

CLERK

MAYOR

cc: Denise Bartalotta, CFO

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 198-2023

Resolution by: _____

Seconded by: _____

BE IT RESOLVED, that the Mayor and Council of the Borough of Ramsey wish to enter into a Bergen County Trust Fund Project Contract (“Contract”) with the County of Bergen for the purpose of using a \$ 37,500 matching grant award from the 2019 Funding Round of the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund (“Trust Fund”) for the municipal park project entitled East Oak Street Tennis/Pickleball Court Improvements, located in the Borough of Ramsey, on the tax maps of the Borough of Ramsey;

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize Bruce Vozeh to be a signatory to the aforesaid Contract; and,

BE IT FURTHER RESOLVED, that the Mayor and Council hereby acknowledge that, in general, the use of this Trust Fund grant towards this approved park project must be completed by or about December 23, 2021; and,

BE IT FURTHER RESOLVED, that the Mayor and Council acknowledge that the grant will be disbursed to the municipality as a reimbursement upon submittal of certified Trust Fund payment and project completion documents and municipal vouchers, invoices, proofs of payment, and other such documents as may be required by the County in accordance with the Trust Fund’s requirements; and,

BE IT FURTHER RESOLVED, that the Mayor and Council acknowledge that the grant disbursement to the municipality will be equivalent to fifty (50) percent of the eligible construction costs incurred (not to exceed total grant award) applied towards only the approved park improvements identified in the aforesaid Contract in accordance with the Trust Fund’s requirements. Professional Services costs may be reimbursed from grant award’s unexpended balance, should there be a balance.

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPOLO, G.				
POPPE, S.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, MUNICIPAL CLERK

OCTOBER 25, 2023

PASSED AND APPROVED

CLERK

MAYOR

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 199-2023

Resolution by: _____

Seconded by: _____

WHEREAS, the Code of the Borough of Ramsey, Bergen County, New Jersey provides that the Ramsey Rescue Squad shall be governed by by-laws which shall be approved by the Governing Body; and

WHEREAS, the Ramsey Rescue Squad has proposed amending Article IV Section 2, Sub-Section A; Article VIII, Section 5, Sub-Section E; Article IV, Section 2, Sub-Sections B-C; Article IV, Section 2, Sub-Sections D-F; Article III, Section 3, Sub-Section D, as attached hereto and made a part hereof; and

WHEREAS, said amendments have been reviewed by the appropriate committee of the Governing Body; and

WHEREAS, said committee has recommended that said amendments be approved.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ramsey, Bergen County, New Jersey, that the aforesaid proposed amendments to the by-laws of the Ramsey Rescue Squad as attached hereto and made a part hereof be and hereby are approved.

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPOLO, G.				
POPPE, S.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, MUNICIPAL CLERK

OCTOBER 25, 2023

PASSED AND APPROVED

CLERK

MAYOR

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 200-2023

Resolution by: _____

Seconded by: _____

BE IT RESOLVED that Thomas Reich be appointed to the Ramsey Volunteer Fire Department and is hereby confirmed.

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPOLO, G.				
POPPE, S.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, MUNICIPAL CLERK

OCTOBER 25, 2023

PASSED AND APPROVED

CLERK

MAYOR

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 201-2023

Resolution by: _____

Seconded by: _____

BE IT RESOLVED that E. Carter Corrison Jr., is appointed as the Assistant Prosecutor for the Ramsey Court and is hereby confirmed.

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPOLO, G.				
POPPE, S.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, MUNICIPAL CLERK

OCTOBER 25, 2023

PASSED AND APPROVED

CLERK

MAYOR

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. _____

Resolution by: _____

Seconded by: _____

INTRO ORDINANCE 14-2023

BE IT RESOLVED that an Ordinance entitled:

AN ORDINANCE SUPPLEMENTING CHAPTER 3 OF THE CODE OF THE BOROUGH OF RAMSEY, COUNTY OF BERGEN, STATE OF NEW JERSEY SO AS TO ESTABLISH SECTION 3-31 ENTITLED PRIVATELY OWNED SALT STORAGE

Pass the first reading by title, and that said Ordinance be further considered for final passage and adoption at a regular meeting of the Mayor and Council to be held on the 13th day of November, 2023, 6:00p.m. prevailing time or as soon after as the matter can be reached, at the Municipal Building in said Borough, and

BE IT FURTHER RESOLVED that the Borough Clerk be, and she hereby is, instructed to publish in an official newspaper of the Borough in the manner provided by law a copy of said Ordinance, together with Notice of Introduction thereof and notice when the same will be considered for final passage and adoption.

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPOLO, G.				
POPPE, S.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, MUNICIPAL CLERK

OCTOBER 25, 2023

PASSED AND APPROVED

CLERK

MAYOR

**BOROUGH OF RAMSEY
ORDINANCE NO. 14-2023**

**AN ORDINANCE SUPPLEMENTING CHAPTER 3 OF THE CODE OF THE
BOROUGH OF RAMSEY, COUNTY OF BERGEN, STATE OF NEW JERSEY
SO AS TO ESTABLISH SECTION 3-31 ENTITLED
PRIVATELY OWNED SALT STORAGE**

BE IT ORDAINED by the Governing Body of the Borough of Ramsey, Bergen County, New Jersey that Chapter 3 of the Code of the Borough be and hereby is amended and supplemented so as to establish Section 3-31 thereof entitled PRIVATELY OWNED SALT STORAGE.

SECTION 1. 3-31 Privately Owned Salt Storage.

3-31.1 Purpose.

The purpose of this ordinance is to prevent stored salt and other solid de-icing materials from being exposed to stormwater.

This ordinance establishes requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the municipality (privately-owned), including residences, in the Borough of Ramsey, Bergen County, New Jersey, to protect the environment, public health, safety and welfare, and to prescribe penalties for failure to comply.

3-31.2 Definitions.

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

- A. “De-icing materials” means any granular or solid material such as melting salt or any other granular solid that assists in the melting of snow.
- B. “Impervious surface” means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.
- C. “Storm drain inlet” means the point of entry into the storm sewer system.
- D. “Permanent structure” means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed and walled (new structures require a door or other means of sealing the access way from wind driven rainfall).

A fabric frame structure is a permanent structure if it meets the following specifications:

1. Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;
 2. The design shall prevent stormwater run-on and run through, and the fabric cannot leak;
 3. The structure shall be erected on an impermeable slab;
 4. The structure cannot be open sided; and
 5. The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.
- E. "Person" means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- F. "Resident" means a person who resides on a residential property where de-icing material is stored.

3-31.3 Deicing material storage requirements.

- A. Temporary outdoor storage of de-icing materials in accordance with the requirements below is allowed between October 15th and April 15th:
1. Loose materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;
 2. Loose materials shall be placed at least 50 feet from surface water bodies, storm drain inlets, ditches and/or other stormwater conveyance channels;
 3. Loose materials shall be maintained in a cone-shaped storage pile. If loading or unloading activities alter the cone-shape during daily activities, tracked materials shall be swept back into the storage pile, and the storage pile shall be reshaped into a cone after use;
 4. Loose materials shall be covered as follows:
 - a. The cover shall be waterproof, impermeable, and flexible;
 - b. The cover shall extend to the base of the pile(s);
 - c. The cover shall be free from holes or tears;

- d. The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and
 - e. Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.
 - (1) Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method. Items that can potentially hold water (e.g., old tires) shall not be used;
5. Containers must be sealed when not in use; and
6. The site shall be free of all de-icing materials between April 16th and October 14th.
- B. De-icing materials should be stored in a permanent structure if a suitable storage structure is available. For storage of loose de-icing materials in a permanent structure, such storage may be permanent, and thus not restricted to October 15 - April 15.
- C. all such temporary and/or permanent structures must also comply with all other Borough ordinances, including building and zoning regulations.
- D. The property owner, or owner of the de-icing materials if different, shall designate a person(s) responsible for operations at the site where these materials are stored outdoors, and who shall document that weekly inspections are conducted to ensure that the conditions of this ordinance are met. Inspection records shall be kept on site and made available to the municipality upon request.
1. Residents who operate businesses from their homes that utilize de-icing materials are required to perform weekly inspections.

3-31.4 Exemptions.

Residents may store de-icing materials outside in a solid-walled, closed container that prevents precipitation from entering and exiting the container, and which prevents the de-icing materials from leaking or spilling out. Under these circumstances, weekly inspections are not necessary, but repair or replacement of damaged or inadequate containers shall occur within 2 weeks.

If containerized (in bags or buckets) de-icing materials are stored within a permanent structure, they are not subject to the storage and inspection requirements in Section III above. Piles of de-icing materials are not exempt, even if stored in a permanent structure.

This ordinance does not apply to facilities where the stormwater discharges from de-icing material storage activities are regulated under another NJPDES permit.

3-31.5 Enforcement.

This ordinance shall be enforced by the Ramsey Police Department and/or Ramsey Borough Code Enforcement Official during the course of ordinary enforcement duties.

3-31.6 Violations and penalties.

Any person(s) who is found to be in violation of the provisions of this ordinance shall have 72 hours to complete corrective action. Repeat violations and/or failure to complete corrective action shall result in fines as follows: not less than \$250 nor more than \$1,000 per day.

SECTION 2. Repealer.

All Ordinances or parts of Ordinance inconsistent or in conflict with this Ordinance are hereby repealed as to said inconsistencies and conflicts.

SECTION 3. Severability.

If the provisions of any section, part of any section, or clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, said decision shall not affect the remaining provisions of this Ordinance. The Governing Body of the Borough of Ramsey declares that it would have passed the Ordinance and each section and subsection thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

SECTION 4. Effective Date.

This Ordinance shall take effect immediately upon passage and publication as required by law.

Introduced:

Passed:

Approved:

Meredith Bendian, Borough Clerk

Deirdre Dillon, Mayor