

**BOROUGH OF RAMSEY
MAYOR AND COUNCIL
REGULAR SESSION AGENDA
Wednesday, September 27, 2023
7:00pm**

**This meeting is also being conducted telephonically
Dial-In Number (425)436-6365 Access Code 213563#**

**The meeting may also be viewed on Ramsey YouTube Channel
https://www.youtube.com/channel/UCeBnVXBwSn_ILMuAGkSin9w**

I. ROLL CALL – FLAG SALUTE – OPEN PUBLIC MEETING LAW NOTICE

II. APPROVAL OF MINUTES – WS 09-13-23

III. COMMUNICATIONS -

- 1. George Bumiller, 39 Lakeview Terrace, Ramsey
letter dated September 20, 2023, including suggestion #14**
- 2. John Danubio, Assistant Executive Director, Northwest Bergen County Utilities
Authority, 30 Wyckoff Ave, Waldwick
e-mail dated September 19, 2023, attaching the agenda for the September 20, 2023
meeting**

IV. PUBLIC COMMENT

Anyone wishing to address the governing body please give your name (spelling the last name) and address. Please speak in an audible tone and address your comments to the Chair. There will be a five-minute time limit per speaker, unless reduced because of the volume of business on the agenda. Please note, public comment is your time. Out of respect and fairness to all, there will be no interruptions or questions answered during your time. No time shall be ceded to anyone else and no time shall be saved for later use. Any responses may be given during the governing body's comments later in the meeting, or as directed by the Chair. The Borough Clerk is the official time keeper.

V. ADVERTISED PUBLIC HEARING FOR FINAL CONSIDERATION OF ORDINANCES

VI. APPOINTMENTS

VII. CONSENT RESOLUTION

BE IT RESOLVED that the following resolutions herewith listed having been considered by the governing body of the Borough of Ramsey be and are hereby passed and approved:

- 183-2023 Resolution: payment of vouchers**
- 184-2023 Resolution: ratifying the actions of the governing body for payroll number nineteen**
- 185-2023 Resolution: authorizing the extension of the Northwest Bergen Cooperative Pricing Program with Ramsey to serve as lead agency**
- 186-2023 Resolution: corrective action plan for the 2022 audit**

BE IT FURTHER RESOLVED that the following applications and/or recommendations hereby be approved:

A. SPECIAL PERMITS:

Inserra Supermarkets/Shop Rite of Ramsey is requesting permission to hold a rummage sale for a fundraiser for local food banks in the parking lot on Saturday, September 30, 2023, 9:00am–3:00pm

Ramsey High School Band and Guard Parents' Association are requesting permission to hold their annual hoagie sale starting September 27, 2023 with delivery on October 21st

B. BLOCK PARTY REQUESTS:

S. Bensky of Dogwood Terrace is requesting permission to hold a block party on Saturday, October 7, 2023, 11:00am–11:00pm

J. Fisher of Birch Street is requesting permission to have a block party on Saturday, October 21, 2023, 2:00pm–10:00pm

D. Mortorano of Poplar Street is requesting permission to hold a block party On Saturday, October 28, 2023, 2:00pm–11:45pm

VIII. SPECIAL PRESENTATIONS

IX. COMMITTEE AND LIAISON REPORTS

A. FINANCE AND ADMINISTRATION – Councilman Michael Gutwetter

1. Various Comments

B. PUBLIC SAFETY – Councilman Peter Kilman

1. Various Comments

C. BUILDING, PLANNING & ZONING – Councilwoman Jane Woods

1. Various Comments

D. UTILITIES, BUILDINGS & GROUNDS – Councilwoman Judy Cusick

1. Various Comments

E. PUBLIC & GOVERNMENTAL RELATIONS – Councilwoman Sara Poppe

1. Various Comments

F. HEALTH, EDUCATION & SOCIAL SERVICES – Councilman Glen Popolo

1. Various Comments

G. MAYOR DEIRDRE DILLON

H. BOROUGH ADMINISTRATOR – Bruce Vozeh

I. BOROUGH ATTORNEY – Peter A. Scandariato, Esq.

J. BOROUGH CLERK – Meredith Bendian

X. INTRODUCTION OF ORDINANCES

XI. UNFINISHED BUSINESS

XII. NEW BUSINESS

XIII. ADJOURNMENT

George B. Bumiller

39 Lakeview Terrace
Ramsley, NJ 07446
(201) 827-2482

20 September 2023

The Mayor and Council
Ramsley



Suggestions - 14

Suggestion 27

The Mayor and Council permits public comment by those calling into the meeting.

To reduce the chance of inadvertent interruption of the meeting via the published call-in number, it is suggested that two numbers be used:

- a. A call-in number, as is now published, for the public to call in, listen to the meeting, and if they wish to, speak during the public comment session.
- b. An unpublished call-in number, to be used for those on the dias, who are participating remotely. This will allow them to comment during the meeting.

This separation, using two lines, permits the line controller (of the borough) to mute the public call-in line, and unmuting it only during public comment sessions. This eliminates unexpected interruptions from the public line.


Suggestion 28

When the Mayor and Council meetings were held without call-in, those in the audience can easily see the number of others in attendance.

The number of views of the video recordings on youtube.com is also available, though this does not distinguish between views during the meeting itself or views afterwards.

But with the published call-in line answering, "Please announce yourself", it is suggested, that as a courtesy to the public, the number of public call-in's be listed in the minutes. This provides a better indication of the number of participants in the meeting.

Kind regards,


George Bumiller

RECEIVED
COUNCIL CLERK'S OFFICE

SEP 21 12 48

SEP 21 2023

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

PLEASE TAKE NOTICE the Northwest Bergen County Utilities Authority does hereby notify the public that the Work Session, and the Regular Meeting scheduled for Wednesday, September 20, 2023 at 7:00 p.m. will be held at the Authority's offices located at 30 Wyckoff Avenue, Waldwick, New Jersey. Formal action will be taken. The agendas will be placed on the Authority website, nbcua.com, at least 48 hours prior to the meeting.

Northwest Bergen County
Utilities Authority

September 13, 2023

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

WORK SESSION AGENDA SUBJECTS FOR DISCUSSION September 20, 2023

1. Meeting called to Order
2. Open Public Meetings Act Statement
3. Roll Call:

Commissioners: John P. Biale
 Dennis Bonagura
 Matthew Jordan
 Stephen LoIacono
 Marianne Ortega
 Berge Tombalakian
 Yogi Virk
 Frank Kelaher
4. Chairman's Remarks
5. COMMITTEES:
 - A. Finance Committee: Stephen Lo Iacono, Chair
 1. Approval of vouchers, payroll transfers, payroll tax deposits and pensions and benefits transfers (Resolution 63-2023)
 - B. Personnel Committee: Matthew Jordan, Chair
 1. Creation and Approval of New Positions – Administrative Assistant and Senior Administrative Assistant (Resolution 68-2023)
 2. Resolution Authorizing the Title Transfers for Melissa Oratio, Noel LiGregni, and Maureen Sullivan (Resolution 69-2023)
 3. Salary Adjustments for Non-Collective Bargaining Unit Employees for 2023 (Resolution 70-2023)
 - C. Insurance Committee:
 1. Renewal of Membership in The New Jersey Utility Authorities Joint Insurance Fund (Resolution 64-2023)
 - D. Operating Committee: Frank Kelaher, Chair
 1. Operating Committee Report
 - E. Strategic Plan Committee: Denis Bonagura, Chair

- F. Buildings & Grounds Committee: Marianne Ortega, Chair

- G. General Counsel: Douglas Bern, Esq.
 - 1. Monthly Counsel Report

- H. Consulting Engineer: T&M Associates
 - 1. Monthly Engineer Report

- I. Executive Director: Bob Laux
 - 1. Authorization to Enter Into an Agreement with the County of Bergen, Department of Health Service for Participation in the Employee Assistance Program (Resolution 65-2023)

- J. Authority Engineer: Howard Hurwitz
 - 1. Committed Flow Report

- K. Superintendent: Robert Genetelli
 - 1. Authorizing to Renew a Shared Service Agreement with the Borough of Midland Park (Resolution 67-2023)
 - 2. Resolution Authorizing the Northwest Bergen County Utilities Authority to Approve a Sewer Connection Application with Ridgewood Water for the Ames Treatment Facility at 491 Hartung Drive, Wyckoff, New Jersey Sewer Connection (Resolution 66-2023)
 - 3. Update – Safety and IPP Programs
 - 4. NJPDES Permit Conformance Report
 - 5. Sludge Metal Analysis

Rev. 9/18/2023

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 183-2023

Resolution by: _____

Seconded by: _____

September 27, 2023

BE IT RESOLVED that the CURRENT, CAPITAL, POOL, PLANNING BOARD, and TRUST account bills shown on the sheets attached hereto be paid and charged to the proper accounts such sheet which is attached hereto being specifically incorporated herein and considered part of the Resolution as though the same were set forth in the face thereof.

<u>CURRENT</u>	\$428,882.26
<u>RESERVE</u>	\$0.00
<u>GRANT</u>	\$1,289.17
<u>CAPITAL</u>	\$50,337.76
<u>POOL</u>	\$28,957.05
<u>PLANNING BOARD</u>	\$0.00
<u>TRUST</u>	\$2,537.09
<u>WIRED</u>	\$0.00
RECYCLING TRUST	\$0.00

	YES	NO	A B S T A I N	A B S E N T
MAYOR DILLON				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPOLO, G				
POPPE, S.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, BOROUGH CLERK

SEPTEMBER 27, 2023

PASSED AND APPROVED

CLERK

MAYOR

**cc: D. Bartalotta, CFO
A. Diekmann, AP**

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 184-2023

Resolution by: _____

Seconded by: _____

Sept 27, 2023

Resolved: To ratify the actions of the Municipal Council of the Borough of Ramsey payroll dated September 15, 2023.

CURRENT FUND	ON-LINE TRANSFER	\$	383,240.56
WATER OPERATING FUND	ON-LINE TRANSFER	\$	31,568.77
POOL OPERATING FUND	ON-LINE TRANSFER	\$	49,432.35
TRUST FUND	ON-LINE TRANSFER	\$	8,935.44
TOTAL PAYROLL			<u>\$ 473,177.12</u>

CURRENT FUND TO PAYROLL/FICA	ON-LINE TRANSFER	\$	16,804.19
WATER OPERATING FUND TO PAYROLL/FICA	ON-LINE TRANSFER	\$	2,004.55
POOL OPERATING FUND TO PAYROLL/FICA	ON-LINE TRANSFER		\$3,825.21
DCRP	ON-LINE TRANSFER	\$	-
TOTAL FICA			<u>\$ 22,633.95</u>

	YES	NO	A B S T A I N	A B S E N T
MAYOR DILLON				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPOLO, G.				
POPPE, S.				
WOODS, J.				

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MEREDITH BENDIAN, BOROUGH CLERK

SEPTEMBER 27, 2023

PASSED AND APPROVED

CLERK

MAYOR

**cc: Denise Bartalotta, CFO
Accounts Payable**

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 185-2023

Resolution by: _____

Seconded by: _____

WHEREAS, there presently exists a Cooperative Pricing Agreement between the following municipalities located in the County of Bergen; Boroughs of Ramsey, Allendale, Franklin Lakes, Glen Rock, Ho-Ho-Kus, Midland Park, Oakland, Saddle River, Upper Saddle River, Waldwick, the Townships of Wyckoff and Mahwah and the Village of Ridgewood; and

WHEREAS, the registration of such Cooperative Pricing System was approved by the State of New Jersey Department of Community Affairs as the Northwest Bergen Cooperative Pricing System (36NWBCP) and such registration is due for renewal; and

WHEREAS, the Borough of Ramsey is the Lead Agency in such system; and

WHEREAS, the Lead Agency requests that the registration and approval of such system be extended by the State of New Jersey Department of Community Affairs for an additional period of 5 years;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Ramsey that the Borough of Ramsey shall continue to serve as Lead Agency in the aforementioned Cooperative Pricing Program; and

BE IT FURTHER RESOLVED that the Borough of Ramsey hereby requests that the State of New Jersey Department of Community Affairs extend the authorization for such system for a five-year period; and

BE IT FURTHER RESOLVED that the Borough Administrator be and he is hereby authorized to submit all required forms and information in connection with such request for reauthorization of the system.

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPOLO, G.				
POPPE, S.				
WOODS, J.				

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MEREDITH BENDIAN, MUNICIPAL CLERK

SEPTEMBER 27, 2023

PASSED AND APPROVED

CLERK

MAYOR

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 186-2023

Resolution by: _____

Seconded by: _____

**CORRECTIVE ACTION PLAN
2022 ANNUAL AUDIT**

***Comment 22-001 (Repeat Comment from 2021)**

FINDINGS:

1. Examination of the bidding process revealed purchases from one vendor exceeded the bidding threshold in aggregate and was not advertised for bids. Required contract documentation for two contracts awarded was unavailable for inspection.

ANALYSIS:

That expenditures be monitored for compliance with the Local Public Contracts Law.

CORRECTIVE ACTION:

The QPA has coordinated with the department heads to assure that vendors do not exceed the appropriate thresholds and if necessary, follow bid procedures. Corrective action will be taken moving forward.

DATE OF IMPLEMENTATION: Immediate

Comment 22-002

FINDINGS:

1. The fixed asset inventory has not been updated for the year end 2022.

ANALYSIS:

That fixed asset inventory be updated at year end.

CORRECTIVE ACTION:

The Borough had our fixed asset inventory company do an inventory of our assets prior to year-end of 2022. A complete audit of assets will be completed in the beginning of the following year instead of towards the end of the current year.

DATE OF IMPLEMENTATION: Immediate

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPOLO, G.				
POPPE, S.				
WOODS, J.				

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MEREDITH BENDIAN, MUNICIPAL CLERK

SEPTEMBER 27, 2023

PASSED AND APPROVED

CLERK

MAYOR