

**BOROUGH OF RAMSEY  
THE BOARD OF PUBLIC WORKS  
REGULAR MEETING OF July 20, 2020**

Mr. Emmer called the regular meeting of The Board of Public Works to order at 7:33PM. The meeting was conducted via conference call due to COVID-19.

Mr. Emmer announced that the meeting is being held in accordance with the Sunshine Laws of the State of New Jersey. Public Notice of this regularly scheduled meeting was published in issues of The Bergen Record and The Ridgewood News on December 20, 2019. Meeting notice was advertised in The Bergen Record as being held as a telephonic meeting on July 20, 2020.

Board members present were Mr. Emmer, Mayor Dillon, Mr. Martin (joined 7:37), Mr. O'Rourke, Mr. Coronato, and Mr. Emmett. Along with Councilman Kilman, Mr. Corrison, Mr. DeBlock, Mr. Skorupa, Mr. Bacolo and Mr. Vozeh. Dr. Goujani was absent.

**CORRESPONDENCE**

Motion by Mr. Emmer seconded by Mr. O'Rourke to receive and file with review during Committee reports. Carried.

**MINUTES**

Minutes of June 15, 2020 meeting were accepted. Motion by Mr. Emmer to approve, seconded by Mr. O'Rourke. All in favor, Mr. Coronato abstained as he was absent from the meeting.

| <b>No.</b> | <b>Date</b> | <b>From</b> | <b>To</b>             | <b>Subject</b>   |
|------------|-------------|-------------|-----------------------|--|
| 1.         | 07/01/2020  | NWBCUA      | Board of Public Works | <b>Payment request #5 from Stone Hill Contracting for contract 19-3 Arsenic treatment system replacement facilities.</b> |
| 2.         | 07/06/2020  | Crew        | Board of Public Works | <b>Drawings from Ramsey Planning Board for Big Tows building addition.</b>   |
| 3.         | 07/09/2020  | Mr. Skorupa | Crew                  | <b>Sanitary sewer inspection of roads for 2020 Road resurfacing program.</b>   |
| 4.         | 07/10/2020  | Suez        | Board of Public Works | <b>Compliance testing review and results.</b>  |
| 5.         | 07/14/2020  | Mr. Skorupa | Crew                  | <b>Review of NJDEP draft permit renewal</b>  |
| 6.         | 07/15/2020  | Crew        | Board of Public Works | <b>Management report</b>   |
| 7.         | 07/20/2020  | M. Skorupa  | Board of Public Works | <b>Operations report</b>   |
| 8.         | 07/20/2020  | J. DeBlock  | Board of Public Works | <b>Management Report</b>   |

**ENGINEER'S REPORT**

Mr. Bacolo discussed the arsenic treatment project. Arrow Rd and Martis are online and delivering water. Orchard and Spring St have foundation work being completed in preparation of delivery of pods. Work on E. Oak St. continuing to progress. This site is expected to be online the first week of August.

At the Martis Ave site, Blueline Architects are preparing drawings for approval on exterior façade improvements. Once documents are completed, Crew can move forward with requesting Stone Hill estimate for the improvement work. Mayor Dillon inquired about bidding process. Mr. Vozeh responded that we will get a price for change order from Stone Hill and then evaluate options of having a second contractor on site which may impact the progress as opposed to having existing contractor carry out the work. Landscaping plan was created for Martis Ave site and estimates will be obtained.

After review with Mr. Skorupa, it was proposed that gravel driveway at Martis Ave site be replaced with a geogrid along with grass seed and soil. Crew requested pricing from contractor, Stone Hill supplied change order at the cost of \$28,223. The work would be a subcontractor of Stone Hill. Gravel would be removed and replaced by geogrid. Mr. Vozeh provided an overview of the process.

Motion by Mr. Emmer to approve change order recommended by Crew and Borough Administrator Vozeh for Stone Hill Construction to install geo-grid pervious driveway system and subbase with grass surface at the Martis Well site replacing the gravel driveway in the amount of \$28,223. Seconded by Mayor Dillon.

|                |  |
|----------------|--|
| <b>AYES:</b>   | Mr. Emmer, Mayor Dillon, Mr. O'Rourke, Mr. Martin, Mr. Coronato and Mr. Emmett |
| <b>NAYS:</b>   | None   |
| <b>ABSENT:</b> | Dr. Goujani  |

### **OPERATIONS REPORT**

Mr. Skorupa presented his monthly written report to the Board. The Water dept. has been working with Stone Hill and Ad Edge on integrating SCADA system.

Three water main breaks occurred in July. Everything has been repaired and restored.

High water usage was seen for the last two weeks in July, Mr. Skorupa worked with Suez on obtaining allotment to cover overage.

**OPERATIONS MANAGEMENT REPORT** Mr. DeBlock reported on assisting Mr. Skorupa in handling water usage/shortage. Temporary arsenic system is working well. Mr. DeBlock is working with Mr. Skorupa on global reporting for new arsenic system.

**ATTORNEY'S REPORT** Nothing to report for regular session but has an executive session item regarding the microwave tower bid.

**MAYOR'S REPORT** Mayor Dillon informed everyone that the Senior Center and Site Work project was coming to completion and there was an article over the weekend in the Bergen Record regarding the new complex.

**COUNCIL LIAISON'S REPORT** Councilman Kilman reported that he had no items for regular session but had an item for executive session regarding a potential contract with Borough of Allendale for an emergency water agreement that Allendale is seeking.

**ADMINISTRATOR'S REPORT** Mr. Vozech reported on the various improvements to the Martis Well Site that are upcoming including the new fencing, treatment unit and well house facades as well as the new stabilized grass driveway system discussed earlier in the meeting.

**PUBLIC COMMENT**

Motion by Mr. Emmer to open the floor for Public comment. Seconded by Mr. Coronato

Mr. Emmer asked for public comment and paused each time, there were no public comments

Motion to close Public Comment by Mr. Emmer. Seconded by Mr. O'Rourke. Carried.

**OPERATIONS COMMITTEE** Mr. O'Rourke thanked Mr. Skorupa and his department and the Board's professionals for all their work over these last few months executing the treatment unit project in what appears to be a very seamless way given everything going on around us. Mr. Bacolo also thanked Mr. Skorupa and his team for all of their work which has been a huge help given integrating one treatment unit would be a large task and this project is doing six.

**FINANCE**

Budget and Revenue/Expense Reports were submitted to Board members.

**Resolution by: Mr. Coronato**

**Seconded by: Mayor Dillon**

**RESOLVED THAT:** The following bills be paid and charged to the current Water/Sewer 2020 Budget:

|                |                      |
|----------------|----------------------|
| <b>CURRENT</b> | <b>\$ 909,538.40</b> |
| <b>RESERVE</b> | <b>\$ 0</b>          |
| <b>WIRED</b>   | <b>\$ 0</b>          |

**RESOLVED THAT:** The following bills be paid and charged to the Capital Account:

**AYES:** Mr. Emmer, Mayor Dillon, Mr. O'Rourke, Mr. Martin, Mr. Coronato and Mr. Emmett

**NAYS:** None

**ABSENT:** Dr. Goujani

**OLD BUSINESS** – none

**NEW BUSINESS** – none

Motion by Mr. Emmer and Second by Mr. Coronato to leave the public meeting and go to Executive Session to discuss matters of contract negotiations at 8:01pm.

Call participants were instructed that the Board would be returning to public session after the Executive Session and the same call-in line would be used and reopened for remainder of public meeting no earlier than 8:20pm.

Motion by Mr. Emmer and Second by Mr. O'Rourke to leave Executive Session and return to Public Meeting at 8:28pm

Motion by Mr. Emmer to have a subcommittee continue discussions with Borough of Allendale regarding the emergency water supply agreement. Seconded by Mr. Martin. Carried

Motion by Mr. Emmer to modify the microwave tower bid specifications through an addendum and move the bid due date back. Such final modifications in accordance with Board Attorney's recommendations and final review. Seconded by Mr. Coronato. Carried.

**ADJOURNMENT**

Mr. Emmer made a motion to adjourn at 8:32 PM. Seconded by Mr. O'Rourke. Carried.

Respectfully Submitted By: Kelly Sylvester