

**BOROUGH OF RAMSEY  
THE BOARD OF PUBLIC WORKS  
REGULAR MEETING OF June 15, 2020**

Mr. Emmer called the regular meeting of The Board of Public Works to order at 7:31PM. The meeting was conducted via conference call due to COVID-19.

Mr. Emmer announced that the meeting is being held in accordance with the Sunshine Laws of the State of New Jersey. Public Notice of this regularly scheduled meeting was published in issues of The Bergen Record and The Ridgewood News on December 20, 2019. Meeting notice was advertised in The Bergen Record as being held as a telephonic meeting on June 13, 2020.

Board members present were Mr. Emmer, Mayor Dillon, Mr. Martin, Mr. O'Rourke, Dr. Goujani and Mr. Emmett. Along with Mr. Vozech, Mr. Bacolo, Councilman Kilman, Mr. Corriston, Mr. DeBlock, Mr. Skorupa and Mrs. Sylvester. Mr. Jensen from Crew was also present. Mr. Coronato was absent.

**CORRESPONDENCE**

Motion by Mr. Emmer seconded by Dr. Goujani to receive and file with review during Committee reports. Carried.

**MINUTES**

Minutes of May 18, 2020 meeting were accepted with changes. Motion by Mr. Emmer to approve, seconded by Mr. O'Rourke.

<b>No.</b>	<b>Date</b>	<b>From</b>	<b>To</b>	<b>Subject</b>
1.	05/1/2020	NWBCUA	Board of Public Works	<b>2021 Service Charges – Water Usage &amp; EDU Data due date.</b>
2.	5/51/2020	Conklin Assoc.	Board of Public Works	<b>Notice of application to NJDEP for Disturbance of vegetation at 48 &amp; 54 Pleasant Ave, USR</b>
3.	05/22/2020	Crew	Board of Public Works	<b>Will- Serve letter re: East Crescent Development Group, 558-572 E. Crescent Ave, USR. Mixed use commercial complex.</b>
4.	6/1/2020	Crew	Board of Public Works	<b>N. Central Ave Arsenic treatment water facility – notice to NJDEP</b>
5.	6/5/2020	Crew	Board of Public Works	<b>Payment request #4 from Stone Hill Contracting for contract 19-3 Arsenic treatment system replacement facilities.</b>
6.	6/5/2020	Crew	Board of Public Works	<b>Payment request #6 from Ad-Edge for contract 19-2 purchase of Arsenic treatment system replacement facilities.</b>
7.	6/9/2020	Crew	Board of Public Works	<b>Notice to NJDEP of construction for Orchard well Arsenic water treatment facility project.</b>

8.	6/10/2020	Crew	Board of Public works	<b>Letter to Stone Hill Contracting for work to proceed at orchard well for the water pod foundation.</b>
9.	6/9/2020	NJDEP	M. Skorupa	<b>Well draft permit inventory review letter.</b>
10.	6/10/2020	Crew	Board of Public Works	<b>Management report</b>
11.	6/15/2020	M. Skorupa	Board of Public Works	<b>Operations report</b>
12.	6/15/2020	J. DeBlock	Board of Public Works	<b>Management Report</b>

## **ENGINEER'S REPORT**

The E. Oak St. pod installation and site work is in progress. Waiting on Orange & Rockland to remove overhead wires so pod can be placed on site with a crane. Water pod is expected to be set in place by beginning of July.

The N. Central site foundation work is in progress, new pod is expected to be onsite by mid-July.

At the Spring St. location, site work is in progress in preparation of pouring of concrete for foundation.

At the Orchard St site, pre work has been performed for construction of the water pod foundation and widening of the site to build the retaining wall. This included bike path closure during construction. This work is slated to start the week of June 22<sup>nd</sup>.

For the Martis Ave well site, resident meetings were conducted and exterior improvements for water pod and well station, as well as replacement of the perimeter fence were agreed upon. Blueline architects are working on the updates for the water pod and well station. As a result of the architectural enhancements, a more robust stone catchment area is required around the water pod. Stone Hill gave a quote of \$28,938 to replace the fence and construct the catchment system.

Motion by Mr. Emmer to approve change order recommended by Crew for Stone Hill Construction to install fence and catchment system at Martis Ave well site in the amount of \$28,938. Seconded by Mr. Martin. Carried.

Mr. Bacolo directed question to Mr. Corriston about right-of-entry agreements that were sent to two homeowners. Mr. Corriston responded that residents were directed to send them to Borough Hall. Mr. Vozech responded that he has one completed agreement.

## **OPERATIONS REPORT**

Mr. Skorupa presented his monthly written report to the Board.

The water department is working with Crew and Stone Hill Contractors, AdEdge and SCADA installer on the Arsenic filtration system project.

The water dept. has been working on Main Street in conjunction with sidewalk project checking drains, valves and other water related project work.

They also performed their daily duties, along with inspecting, marking, cleaning and repairing water valves and manholes.

**OPERATIONS MANAGEMENT REPORT** Mr. DeBlock reported on completing Allendale tributary report and NWBCUA report which are expected to be submitted by end of month.

**ATTORNEY'S REPORT** nothing to report.

**MAYOR'S REPORT** Mayor Dillon reported under executive order # 107 businesses are starting to open and that the pool is set to open on June 29<sup>th</sup>. Outdoor dining has been put in place and non-essential retail stores are open again with required restrictions.

**COUNCIL LIAISON'S REPORT** Mr. Kilman reported that Allendale Councilwoman Liz Homan reached out in reference to interconnection agreement. After further review with Borough Attorney Mr. Scandariato and Mr. Bacolo the water pressure is less for Allendale to Ramsey. Agreement says water can be delivered with no upgrading to pipes, however, after review, this would not be feasible. Mr. Martin, Mr. DeBlock, Mr. Bacolo and Mr. Corrison provided some history on this topic. This topic will need further review.

**ADMINISTRATOR'S REPORT** nothing to report.

**PUBLIC COMMENT**

Motion by Mr. Emmer to open the floor for Public comment. Seconded by Dr. Goujani.

No public comments

Motion to close Public Comment by Mr. Emmer. Seconded by Mr. O'Rourke. Carried.

**OPERATIONS COMMITTEE** nothing to report.

**FINANCE**

Budget and Revenue/Expense Reports were submitted to Board members.

**Resolution by: Mr. Emmer**

**Seconded by: Mr. Martin**

**RESOLVED THAT:** The following bills be paid and charged to the current Water/Sewer 2020 Budget:

<b>CURRENT</b>	<b>\$ 147,866.00</b>
<b>RESERVE</b>	<b>\$ 71,562.38</b>
<b>WIRED</b>	<b>\$ 0</b>

**RESOLVED THAT:** The following bills be paid and charged to the Capital Account:

**AYES:** Mr. Emmer, Mayor Dillon, Mr. O'Rourke, Mr. Martin, Mr. Emmett and Dr. Goujani  
**NAYS:** None  
**ABSENT:** Mr. Coronato

**OLD BUSINESS** – Mrs. Sylvester – Secretary spoke about memorial bench for former BPW President, Jack Roche.

**NEW BUSINESS** – none

**ADJOURNMENT**

Mr. Emmer made a motion to adjourn at 8:09 PM. Seconded by Mr. Martin. Carried.

Respectfully Submitted By: Kelly Sylvester