

**BOROUGH OF RAMSEY  
THE BOARD OF PUBLIC WORKS  
REGULAR MEETING OF April 16, 2018**

Mr. Emmer called the regular meeting of The Board of Public Works to order at 7:34PM. Board members present were Mr. Emmer, Mr. O'Rourke, Mr. Dugan and Dr. Goujani. Along with Mr. Vozeh, Mr. Corriston, Mr. Kilman, Ms. Sylvester, Mr. Bacolo and Mr. Jim DeBlock. Mr. Martin, Mr. Zwerling and Mayor Dillon were absent.

Mr. Emmer announced that the meeting is being held in accordance with the Sunshine Laws of the State of New Jersey. Public Notice of this regularly scheduled meeting was published in issues of The Bergen Record and The Ridgewood News on January 5, 2018.

**MINUTES**

Minutes of March 19, 2018 meeting were accepted. Motion by Mr. Emmer to approve, seconded by Mr. Dugan. Mr. Emmer abstained. Carried.

**CORRESPONDENCE**

Motion by Mr. Emmer seconded by Mr. O'Rourke to receive and file with review during Committee reports. Mr. Emmer Abstained. Carried.

<b>No.</b>	<b>Date</b>	<b>From</b>	<b>To</b>	<b>Subject</b>
1.	3/14/18	Crew	Board of Public Works	<b>Chick-fil-A plan revisions</b>
2.	3/27/18	Crew	Board of Public Works	<b>Payment request #2 for lining existing sanitary sewers in Ramsey Brook Basin.</b>
3.	3/27/18	David Hals	Board of Public Works	<b>Treehouse Pediatric</b>
4.	3/29/18	Crew	Board of Public Works	<b>NJDOT Maintenance Facility Renovations &amp; Improvements - Arrow Rd</b>
5.	3/29/18	Houser Engineering	Board of Public Works	<b>NJDEP Freshwater Wetlands Permit Application - 90 Locust Ln Upper Saddle River</b>
6.	4/3/18	NJDEP	Board of Public Works	<b>Water Allocation Permit Renewal completion</b>
7.	4/6/18	David Hals	Board of Public Works	<b>McDonalds site plan</b>
8.	4/6/18	Crew	Board of Public Works	<b>NJDEP Water Allocation Permit</b>
9	4/11/18	Crew	Board of Public Works	<b>Letter to Treehouse Pediatric for necessary plan revisions</b>
10.	4/11/18	Crew	Board of Public Works	<b>Monthly Progress report</b>
11.	4/16/18	M. Skorupa	Board of Public Works	<b>Management report</b>
12.	4/16/18	J. DeBlock	Board of Public Works	<b>Management report</b>

**ENGINEER'S REPORT**

Mr. Bacolo reported on the High Service Pumping Station SCADA Radio Communication System - shop drawings were reviewed and some changes are needed from CFM.

E. Crescent Ave well #1 update – The renovation project is complete. Mr. Skorupa is working with CFM to get samples. The installation of lines is complete by Verizon. Automatic operation will be put on-line after some issues are resolved.

**Phase 1 and 2 for the water system** Leak Detection survey is 2/3 **was previously** completed. One third remaining to be done to complete the town in the 3 year cycle. Crew recommends accepting April 9<sup>th</sup> proposal from Northeast Water Technology (**NWT**) for \$6,780. Mr. Corrison has reviewed this proposal as well and recommended to accept the proposal. Crew will observe and monitor work during project. This project is slated to start in the fall of 2018. **Mr. Vozeh noted that since the NWT proposal is above the threshold, the Board should request proposal from at least 1 or 2 contractors. Crew will contact two other contractors to request proposals.**

Sanitary sewer rehabilitation project scheduled for the fall of this year. Crew has started the design work and bid paperwork in anticipation of this project.

Mr. Bacolo has one item for executive session.

## **OPERATIONS REPORT**

Mr. Skorupa presented his monthly written report to the Board.

His department handled daily maintenance issues.

Continued to assist the Road Dept. with snow and brush removal/cleanup.

Hydrant flushing will be completed by April 20<sup>th</sup> on schedule.

### **Operations management report: Mr. DeBlock**

Data from Flow metering continues to be collected and reviewed.

Working with Crew on lead, copper and arsenic control.

Value exercising program is slated for 2019 budget year.

## **ATTORNEY'S REPORT**

Nothing to report.

## **MAYOR'S REPORT** absent

## **COUNCIL LIAISON'S REPORT** – nothing to report

**ADMINISTRATOR’S REPORT** – Mr. Vozech has two items for executive session.

Motion by Mr. Emmer to open floor for Public comment. Seconded by Mr. O’Rourke.

**PUBLIC COMMENT** – Braggin of Ramsey NJ. Addressed the Board with questions regarding location of Mack Cali, Sewer inspection logs, GIS mapping., Board of Public Works budget surplus, Macfarren tower and pump station generator and draw down strategies.

Motion by Mr. Emmer to close floor for Public comment. Seconded by Mr. Dugan.

**OPERATIONS COMMITTEE** – Nothing to report.

**FINANCE**

Budget and Revenue/Expense Reports were submitted to Board members.

**Resolution by: Mr. Dugan**

**Seconded by: Mr. O’Rourke**

**RESOLVED THAT:** The following bills be paid and charged to the current Water/Sewer 2018 Budget:

<b>CURRENT</b>	<b>\$ 733,337.91</b>
<b>RESERVE</b>	<b>\$ 45,370.06</b>
<b>WIRED</b>	<b>\$</b>

**RESOLVED THAT:** The following bills be paid and charged to the Capital Account:  
**- 0 -**

**AYES:** Mr. O’Rourke, Mr. Dugan, Dr. Goujani, Mr. Emmer

**NAYS:** None

**ABSENT:** Mayor Dillon, Mr. Zwerling, Mr. Martin

**OLD BUSINESS** – none

**NEW BUSINESS** – Interior piping at E. Crescent well #1 has some deterioration which needs to be replaced. Crew directed contractor to cut out this area of pipe and replace after conferring with Mr. Skorupa.

**EXECUTIVE SESSION** –

**Resolution by: Mr. Dugan**

**Seconded by: Dr. Goujani**

**Carried to go into Executive Session at 8:18 PM.**

**RESOLVED THAT:**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, The Board of Public Works of the Borough of Ramsey is of the opinion that such circumstances exist; and

**WHEREAS**, The Board of Public Works of the Borough of Ramsey wishes to discuss matters of litigation, personnel, and contract negotiation; and

**WHEREAS**, minutes will be kept and once the matter involving the confidentiality of the above no longer exist, then the minutes can be made public;

**NOW, THEREFORE, BE IT RESOLVED** by The Board of Public Works of the Borough of Ramsey, that the public be excluded from this meeting. The outcome of the meeting will be disclosed when a course of action is determined or a decision is reached.

Motion by Mr. Emmer to return to the regular meeting at 8:17PM, seconded by Dr. Goujani. Carried.

Motion by Mr. Emmer to allow Board attorney to request copies of the developer's agreement between Upper Saddle River and the developer. Second part of motion is to obtain confirmation that the correct allocation has been transferred. Seconded by Mr. O'Rourke. Carried.

Motion by Mr. Emmer to approve change order for CFM replace piping at E. Crescent well #1 at a cost of \$1,750. Seconded by Mr. Dugan. Carried

Additional Public comment question from Braggin of Ramsey NJ regarding condition of deteriorated pipe.

**ADJOURNMENT**

Mr. Emmer entertained a motion to adjourn. Seconded by Dr. Goujani to adjourn at 8:38PM. Carried.

Respectfully Submitted By: Kelly Sylvester