

**BOROUGH OF RAMSEY
THE BOARD OF PUBLIC WORKS
REGULAR MEETING OF February 26, 2018**

Mr. Emmer called the regular meeting of The Board of Public Works to order at 7:48PM. Board members present were Mayor Dillon, Mr. O'Rourke Mr. Emmer, Mr. Dugan and Dr. Goujani. Along with Mr. Vozeh, Mr. Corrison Ms. Sylvester, Mr. Bacolo, Mr. Robert DeBlock and Councilman Kilman. Mr. Jim DeBlock and Mr. Zwerling, were absent. Mr. Corrison arrived at 7:40PM. Mr. Martin arrived at 7:45PM.

Mr. Emmer announced that the meeting is being held in accordance with the Sunshine Laws of the State of New Jersey. Public Notice of this regularly scheduled meeting was published in issues of The Bergen Record and The Ridgewood News on January 5, 2018.

MINUTES

Minutes of January 15, 2018 meeting were accepted. Motion by Mr. O'Rourke to approve, seconded by Mr. O'Rourke. Carried. Mr. Emmer and Mr. Dugan abstained.

CORRESPONDENCE

Motion by Mayor Dillon seconded by Mr. Dugan to receive and file with review during Committee reports. Carried.

No.	Date	From	To	Subject
1.	12/31/17	Crew	Board of Public Works	NJ State Form F-6
2.	1/5/18	Crew	Board of Public Works	Payment request #1 Crescent well #1 pumping station interior building renovations
3.	1/9/18	Crew	Board of Public Works	Freshwater wetlands application checklist.
4.	1/9/17	Crew	Board of Public Works	High Service Pumping station- SCADA radio communication system
5.	1/12/18	Crew	Board of Public Works	Arrow Rd NJDOT ROW
6.	1/16/18	Crew	Board of Public Works	Water allocation permit renewal application. NJDEP
7.	1/17/18	Crew	Board of Public Works	Payment request #1 for lining existing sanitary sewers in Ramsey Brook Basin.
8.	1/24/18	Crew	Board of Public Works	NJDEP 2018 Monitoring Requirements
9.	1/26/18	Crew	Board of Public works	AT&T Homes drawings submissions.
10.	1/29/18	David Hals	Board of Public Works	Konica Minolta preliminary site plan.
11.	1/31/18	Crew	Board of Public Works	Spring St. well arsenic treatment facility
12.	1/31/18	Crew	Board of Public Works	Konica Minolta site plan review.
13.	2/2/18	Crew	Board of Public Works	Crescent well #1 temporary well shutdown.
14.	2/5/18	Crew	Board of Public Works Members	Proposed Residential Group Home. E. Crescent Ave, USR

15.	2/12/18	Crew	Board of Public Works Members	Payment request #2 Crescent well #1 pumping station interior building renovations
16.	2/13/18	Crew	Board of Public Works	Temporary Well shutdown. Crescent well #1 NYTD settlement agreement.
17.	2/13/18	Crew	Board of Public Works	Multi-family Housing Project water distribution system & sanitary sewer system.
18.	2/16/18	Crew	Board of Public Works	January Arsenic Sample results.
19.	2/21/18	Crew	Board of Public Works	Monthly Progress report
20.	2/21/18	M. Skorupa	Board of Public Works	Management report
21.	2/26/18	J. DeBlock	Board of Public Works	Management report

ENGINEER'S REPORT

Mr. Bacolo reported on the progress of the Christopher St. & Poplar St water main upgrade project. Crew was successful in obtaining a right of entry agreement. The sub surface soils investigation will begin sometime in March. The main upgrade will begin next Spring 2019.

Update on Spring Street Well arsenic treatment system, Crew has completed the pilot study and have the final results. The filters were successful in removing the arsenic from the water. Filter life depends on the current conditions. Plans are being developed. They will need approval by NJ Department of Transportation and the NJDEP.

Lake St development in Saddle River, known as Mack-Cali project for 208 living units. Reviewing of plans of proposed sewers which will connect to the Ramsey sewer system. Mr. O'Rourke asked about location of pump station. Mr. Bacolo described location. Mr. Vozeh confirmed that developer has share in any costs for repairs.

SCADA has submitted shop drawings and they have been reviewed. Some changes are needed before approval is granted.

E. Crescent Ave well #1 inside building renovation has been completed by CFM Construction. The system has been charged and samples have been collected. The facility will go back online after sample results are received. Verizon still needs to install telephone lines for SCADA connection.

NJDEP diversion renewal plan update. They need the water conservation plan updated by end of March. Crew is working on this plan.

56 Mechanic Street update. The property owner has submitted plans to connect to Ramsey Sewer plan. Revised plans have been submitted to Crew and approved to go ahead with connection to Ramsey water.

OPERATIONS REPORT

Mr. Skorupa presented the monthly written report to the Board.

The water department repaired several water main breaks as well as assisting the Roads department with salting and snow removal.

A brown out was experienced due to Orange & Rockland failure for six hours at 175 Williams Drive. This caused a failure of the Variable Frequency Drive motor controller. O&R is reviewing the situation. Mr. Vozeh commented that a similar situation has happened in the past and this should be addressed by Orange & Rockland.

The new utility body truck was put into service after outfitting was installed. Thank you to the Board for the purchase.

Operations management report:

Mr. Jim DeBlock was absent. Mr. Robert DeBlock spoke in his absence.

A site survey of the proposed flow metering locations has been completed by DeBlock. We are working with Crew on a monitoring plan for five locations. The proposal has been sent to Mr. Vozeh for review.

The sampling for UCMR4 will begin next year.

The reservoir system around the State has seen significant improvement in the last month.

The water main breaks in town addressed by Mr. Skorupa and the water department were all handled without any shut down needed.

ATTORNEY'S REPORT

Mr. Corrison reported that Don Bosco easement is ready for signature. The ReiVax release is complete.

MAYOR'S REPORT – A question was raised from the last council meeting by a resident wanting to know why we don't have a well head protection ordinance. Mr. Skorupa did research on this ordinance in our area. He noted Mahwah has an ordinance relating to this topic. Mr. DeBlock noted this ordinance and other ordinances in the area refer to surface area water and NJDEP regulations. Mr. Bacolo reviewed the history of the well protection ordinances and noted that some area towns have no ordinance in place and the towns that do, most reflect the NJDEP regulations that are already in place. Mr. Corrison commented on water shed setbacks. In summary, Ramsey follows the current DEP regulations that are in place regarding surface water. Mayor Dillon asked if an ordinance were to be passed is it a benefit or do the regulations of DEP protect the Borough wells. Mr. Martin commented on potential benefits. Mr. Corrison commented on the DEP regulations as well. Mr. Bacolo, Mr. Vozeh and Mr. Block will continue to review area ordinances and make a recommendation at a future meeting.

COUNCIL LIAISON'S REPORT – none

ADMINISTRATOR'S REPORT – Mr. Vozeh noted that the 2018 Municipal Budget including the Board of Public Works budget was introduced on Wednesday March 14th at the Mayor &

Council meeting and will be voted on for adoption at the March 28, 2018 Mayor & Council meeting.

The Board previously discussed a rate increase for water & sewer rates in 2018. Mr. Vozeh presented a proposal with approximately a 1.7% increase. There was no increase in these rates in 2017.

Motion by Mr. Emmer to approve new water & sewer rates for 2018 as outlined by Mr. Vozeh. Seconded by Mr. Dugan. Carried.

Mr. Vozeh reviewed Mr. Skorupa's efforts to research the spurs, etc. that haven't been billed for water & sewer charges over the years. Mr. Vozeh asked how far back does the board go to bill. Mr. Corrison responded that the policy is six years. Mr. Vozeh noted that there are 3-6 instances. The new water meter reading system has helped identify outliers.

Mr. Vozeh discussed the flow metering proposal from Mr. DeBlock. The proposal is three months, five meters and one logging rain gauge for \$35,960. He recommends that the Board approves this and would like to get started. Mr. Dugan asked what purpose of flow meter is. Mr. Vozeh responded that it will measure the flow of Ramsey Brook Basin prior to Mack-Cali proposed housing development to provide a baseline for the system.

Motion by Mr. Emmer to approve the flow measuring project to be awarded to DeBlock for five meters in place for three months for a cost of \$35,960. Seconded by Mayor Dillon. Carried.

OPERATIONS COMMITTEE – Nothing to report.

FINANCE

Budget and Revenue/Expense Reports were submitted to Board members.

Resolution by: Mr. Dugan

Seconded by: Mr. Martin

RESOLVED THAT: The following bills be paid and charged to the current Water/Sewer 2017 Budget:

CURRENT	\$ 816,976.37
RESERVE	\$ 522,426.79
WIRED	\$ 25,969.81

RESOLVED THAT: The following bills be paid and charged to the Capital Account:

- 0 -

AYES: Mayor Dillon, Mr. Emmer, Mr. Martin, Mr. O'Rourke, Mr. Dugan, Dr. Goujani

NAYS: None

ABSENT: Mr. Zwerling

PUBLIC COMMENT - none

OLD BUSINESS –Mr. Corrison gave update on Mr. O’Scanlon request to renew contract as he has two potential proposals. Mr., Martin inquired as to what locations the contracts were for. Mayor Dillon would like to understand more about it. Mr. Corrison noted this would be an item for Executive session.

NEW BUSINESS – Mayor Dillon swore in Mr. Dugan.

EXECUTIVE SESSION –

Resolution by: Mr. Emmer

Seconded by: Mr. O’Rourke

Carried to go into Executive Session at 8:25 PM.

RESOLVED THAT:

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, The Board of Public Works of the Borough of Ramsey is of the opinion that such circumstances exist; and

WHEREAS, The Board of Public Works of the Borough of Ramsey wishes to discuss matters of litigation, personnel, and contract negotiation; and

WHEREAS, minutes will be kept and once the matter involving the confidentiality of the above no longer exist, then the minutes can be made public;

NOW, THEREFORE, BE IT RESOLVED by The Board of Public Works of the Borough of Ramsey, that the public be excluded from this meeting. The outcome of the meeting will be disclosed when a course of action is determined or a decision is reached.

Motion by Mr. Emmer to return to the regular meeting at 8:31PM, seconded by Mr. O’Rourke.
Carried.

ADJOURNMENT

Mr. Emmer entertained a motion to adjourn. Seconded by Mr. Martin to adjourn at 8:38PM.
Carried.

Respectfully Submitted By: Kelly Sylvester