

**BOROUGH OF RAMSEY  
THE BOARD OF PUBLIC WORKS  
REGULAR MEETING OF January 15, 2018**

Mayor Dillon called the regular meeting of The Board of Public Works to order at 7:48PM. Board members present were Mayor Dillon, Mr. Zwerling, Mr. O'Rourke and Dr. Goujani. Along with Mr. Vozeh, Mr. Corrison, Ms. Sylvester, Mr. Bacolo and Councilman Kilman. Mr. DeBlock. Mr. Emmer and Mr. Dugan were absent. Mr. Martin arrived at 7:51pm.

Mayor Dillon announced that the meeting is being held in accordance with the Sunshine Laws of the State of New Jersey. Public Notice of this regularly scheduled meeting was published in issues of The Bergen Record and The Ridgewood News on January 5, 2018.

**MINUTES**

Minutes of December 19, 2017 meeting were accepted. Motion by Mr. O'Rourke to approve, seconded by Mayor Dillon. Carried. Dr. Goujani and Mr. Zwerling abstained.

**CORRESPONDENCE**

Motion by Mayor Dillon seconded by Mr. O'Rourke to receive and file with review during Committee reports. Carried.

<b>No.</b>	<b>Date</b>	<b>From</b>	<b>To</b>	<b>Subject</b>
1.	12/12/17	Crew	Board of Public Works	<b>Letter to residents regarding sanitary sewer project in the Ramsey Golf &amp; Country Club.</b>
2.	12/12/17	Crew	Board of Public Works	<b>Proposal of Services for 2018 from Crew Engineers.</b>
3.	12/12/17	Crew	Board of Public Works	<b>Submissions for project from A&amp;T Homes</b>
4.	12/14/17	Crew	Board of Public Works	<b>Submissions for project from A&amp;T Homes</b>
5.	12/18/17	Crew	Board of Public Works	<b>Review of 2<sup>nd</sup> Site Plan for TDB Realty/Ramsey Infiniti</b>
6.	12/19/17	Crew	Board of Public Works	<b>Water Allocation Permit Renewal Application to NJDEP</b>
7.	12/21/17	Crew	Board of Public Works	<b>Submissions for project from A&amp;T Homes</b>
8.	12/26/17	Crew	Board of Public Works	<b>High Service Pumping Station SCADA Radio Comm. System</b>
9.	1/2/18	Crew	DeBlock Environmental	<b>4th Quarter Arsenic sample results</b>
10.	1/2/18	Crew	Board of Public Works	<b>Submissions for project from A&amp;T Homes</b>
11.	1/3/18	Crew	Board of Public Works	<b>High Service Pumping Station SCADA Radio Comm. System return of proposals</b>
12.	1/5/18	Crew	Board of Public Works	<b>Crescent Well No. 1 Pumping Station. Interior building renovations.</b>
13.	1/9/18	Crew	Board of Public Works	<b>High Service Pumping Station SCADA Radio Comm. System executed contracts</b>

14.	1/15/18	DeBlock Environmental Services, LLC	Board of Public Works Members	<b>Management Report</b> Work performed and to be discussed
15.	1/15/18	Public Works' Asst. Supt.	Board of Public Works Members	<b>Operations Report</b> Outline of monthly tasks performed by Public Works ' staff
16.	1/11/18	Crew	Board of Public Works	<b>Progress Report</b>

## **ENGINEER'S REPORT**

Mr. Bacolo began his report by thanking the Borough for letting Crew serve them for the last 52 years and reappointing them for 2018.

An update on the Woodland Well interior building improvement project, the preliminary design drawings have been completed. Mr. Skorupa is reviewing them. Once they are finalized, they will go out to bid. Construction would begin in the fall of 2018

E. Crescent Well 1# building renovation project update, CFM is running a little bit behind. Most of the telephone and electrical service has been completed. CFM has asked for extension until February 10, 2018. Mr. Corriston commented that he supports granting an extension after reviewing with Mr. Bacolo.

Motion by Mr. Martin to grant extension to CFM for the E. Crescent Well #1 building renovation, Seconded by Mr. Zwerling. Carried.

Update on Spring Street Well arsenic treatment project. The pilot testing is complete. Crew is summarizing the report and will be presenting it to Ramsey. Crew will be moving ahead with the preliminary design of the arsenic treatment.

The contracts for the High Service pumping station SCADA radio system have been returned and reviewed by Board attorney Mr. Corriston. A notice to proceed has been issued to CFM. The contractor has until May 8, 2018 to complete project.

Poplar and Christopher Street water main project update. The survey has been completed. Project completion date is 2019.

The ground water renewal application has been finalized and sent down to the DEP.

## **OPERATIONS REPORT**

Mr. Skorupa presented his monthly written report to the Board.

Sauna Road sewer station update. The injection system has produced a positive result, to date, for the odor control in the Darlington Ave area.

The water department repaired numerous water main breaks as a result of the extreme cold weather as well as assisting the road department with leaf removal and snow cleanup. They also assisted Crew with projects.

Mayor Dillon thanked Mr. Skorupa and his crew for their efforts and dedication in the challenging circumstances.

Operations management report: Mr. DeBlock reported that Mr. Skorupa has not had to do a lot of water shut downs during the water main repairs which is beneficial to all. Possible drought conditions are a concern, hoping for more rain and snowfall in the coming weeks.

**ATTORNEY’S REPORT**

Mr. Corrison reported that Mr. O’Scanlon is submitting a proposal to act as our Communications Contractor for 2018. There is some interest from providers to add antennas to the Macfarran water tower and other sites.

**MAYOR’S REPORT** – Thank you to Mr. Skourpa and their team for their dedication under extreme weather conditions.

**COUNCIL LIAISON’S REPORT** – Looking forward to joining the board as Council Liaison. Mr. Kilman thanks Mr. Skorupa and his team for their dedication and efforts. Mayor Dillon welcomed Mr. Kilman and thanked him for his commitment.

**ADMINISTRATOR’S REPORT** – Mr. Vozech discussed the results of the pre-application DEP meeting for the pool and community center project and indicated that the Borough is moving forward with the next steps. A letter of interpretation has been requested.

Mr. Vozech presented a draft of the 2018 Budget to the Board.

Motion to recommend approval of the budget by Mr. Martin, seconded by Mayor Dillon. Carried.

**OPERATIONS COMMITTEE** – Nothing to report.

**FINANCE**

Budget and Revenue/Expense Reports were submitted to Board members.

**Resolution by: Mayor Dillon**

**Seconded by: Mr. O’Rourke**

**RESOLVED THAT:** The following bills be paid and charged to the current Water/Sewer 2017 Budget:

<b>CURRENT</b>	<b>\$ 167,081.09</b>
<b>RESERVE</b>	<b>\$ 10,000</b>
<b>WIRED</b>	<b>0</b>

**RESOLVED THAT:** The following bills be paid and charged to the Capital Account:  
**- 0 -**

**AYES:** Mayor Dillon, Mr. Zwerling, Mr. Martin, Mr. O’Rourke, Dr. Goujani

**NAYS:** None

**ABSENT:**

Mr. Emmer and Mr. Dugan

**PUBLIC COMMENT** - none

**OLD BUSINESS** -none

**NEW BUSINESS** - none

**EXECUTIVE SESSION** - none

**ADJOURNMENT**

Mayor Dillon entertained a motion to adjourn. Seconded by Mr. O'Rourke to adjourn at 8:36PM.  
Carried.

Respectfully Submitted By: Kelly Sylvester