

**BOROUGH OF RAMSEY
MAYOR AND COUNCIL
REGULAR MEETING AGENDA
Wednesday, March 23, 2022**

**This meeting is also being conducted telephonically
Dial-In Number (425)436-6365 Access Code 213563#**

**The meeting may also be viewed on Ramsey Youtube Channel
https://www.youtube.com/channel/UCeBnVXBwSn_ILMuAGkSin9w**

I. ROLL CALL – FLAG SALUTE – OPEN PUBLIC MEETING LAW NOTICE

II. APPROVAL OF MINUTES – 01-26-22, WS 03-09-22

III. COMMUNICATIONS -

- 1. Alison Gordon, Northwest Bergen County Utilities Authority, 30 Wyckoff Avenue, Waldwick, NJ 07463
e-mail received March 16, 2022, attaching the approved meeting minutes from the Authority's January 11, 2022 Special Meeting and February 15, 2022 Reorganization Meeting.**
- 2. George Bumiller, Ramsey, NJ
fax received March 17, 2022, requesting the posted agenda and back-up items continue to be posted on the borough website prior to the meetings**

IV. PUBLIC COMMENT

Anyone wishing to address the governing body please give your name (spelling the last name) and address as a courtesy. Please speak in an audible tone and address your comments to the Chair. There will be a five-minute time limit per speaker, unless reduced because of the volume of business on the agenda. Please note, public comment is your time. Out of respect and fairness to all present, there will be no interruptions or questions answered during your time. No time shall be ceded to anyone else and no time shall be saved for later use. Any responses may be given during the governing body's comments later in the meeting, or as directed by the Chair. The Borough Clerk is the official time keeper.

V. **ADVERTISED PUBLIC HEARING FOR FINAL CONSIDERATION OF ORDINANCES**

ORDINANCE 04-2022 - ORDINANCE AMENDING CHAPTER 2 OF THE CODE OF THE BOROUGH OF RAMSEY, COUNTY OF BERGEN, STATE OF NEW JERSEY SO AS TO ESTABLISH SECTION 2-32.15 THEREOF ENTITLED CONTRACTUAL OFF-DUTY EMPLOYMENT

VI. **APPOINTMENTS**

Jeffrey Cool, Ramsey Rescue Squad

Riley Longway, Ramsey Rescue Squad, Explorer Member

Maddie Stitz, Ramsey Rescue Squad

VII. CONSENT RESOLUTION

BE IT RESOLVED that the following resolutions herewith listed having been considered by the governing body of the Borough of Ramsey be and are hereby passed and approved:

- 082-2022 Resolution: payment of vouchers**
- 083-2022 Resolution: ratifying the actions of the governing body for payroll number six**
- 084-2022 Resolution: confirming the appointment of Jeffrey Cool to the Ramsey Rescue Squad**
- 085-2022 Resolution: confirming the appointment of Riley Longway to the Ramsey Rescue Squad**
- 086-2022 Resolution: confirming the appointment of Maddie Stitz to the Ramsey Rescue Squad**
- 087-2022 Resolution: authorizing a tax redemption for Block 3101 Lot 77.01, 41 in the amount of \$1,423.30**
- 088-2022 Resolution: approving change orders #1 and #2 on the Borough Hall bathroom renovation project to BGD Contracting. Change order #1 in an amount of \$6,746 for removal of concrete sub floor and reinstall of new subfloor. Change order #2 in an amount of \$3,484 for extension of duct work for bathroom air conditioning.**
- 089-2022 Resolution: approving equipment purchases from Konica Minolta under a Sourcewell Cooperative Purchasing agreement (Contract #030321-KON) for new and replacement office copiers (5) and scanner (1) for various departments. Contract is for equipment purchase total of \$34,210.97 and one year of monthly service and supply agreements at \$425.00**
- 090-2022 Resolution: authorizing entering into professional services agreements with Bruce Whitaker, Esq. of McDonnell & Whitaker, L.L.C. and Tibor Latincsics, PE & PP of Conklin Associates for legal and engineering services on the North Central Field Improvement Project.**
- 091-2022 Resolution: authorizing the amendment of the 2022 temporary budget from \$6,013,577.01 to \$8,088,420.01**

VII. CONSENT RESOLUTION (cont'd)

- 092-2022 Resolution: authorizing the dissolution of unapproved trust funds**
- 093-2022 Resolution: Requesting Approval of the Director of the Division of
Local Government Services for the Dedication by Rider
for Recreation Purposes**
- 094-2022 Resolution: Requesting Approval of the Director of the Division of
Local Government Services for the Dedication by Rider
for Shade Tree**

**BE IT FURTHER RESOLVED that the following applications and/or
recommendations hereby be approved:**

A. SPECIAL PERMITS:

**Woman's Club of Ramsey is requesting permission to hold their annual Heirloom
Tomato and Vegetable Sale on Saturday, May 14, 2022 at the Masonic Lodge parking
lot**

**St. Paul's RC Church is requesting permission to walk from the church to post office
on Sunday, June 19, 2022 from 1:00 -2:00 pm celebrating the Feast of Corpus Christi**

B. BLOCK PARTY REQUESTS:

VIII. SPECIAL PRESENTATIONS

IX. COMMITTEE AND LIAISON REPORTS

**A. FINANCE AND ADMINISTRATION – Councilman Michael Gutwetter
1. Various Comments**

**B. PUBLIC SAFETY – Councilman Peter Kilman
1. Various Comments**

**C. BUILDING, PLANNING & ZONING – Councilwoman Jane Woods
1. Various Comments**

**D. UTILITIES, BUILDINGS & GROUNDS – Councilwoman Judy Cusick
1. Various Comments**

**E. PUBLIC & GOVERNMENTAL RELATIONS – Councilwoman Sara Poppe
1. Various Comments**

**F. HEALTH, EDUCATION & SOCIAL SERVICES – Councilman Harry Weber
1. Various Comments**

G. MAYOR DEIRDRE DILLON

H. BOROUGH ADMINISTRATOR – Bruce Vozeh

I. BOROUGH ATTORNEY – Peter A. Scandariato, Esq.

J. BOROUGH CLERK – Meredith Bendian

X. INTRODUCTION OF ORDINANCES

XI. UNFINISHED BUSINESS

XII. NEW BUSINESS

XIII. ADJOURNMENT



**MINUTES
SPECIAL MEETING
January 11, 2022**

1. The special meeting was called to order at 7:18pm.
2. The Secretary read the Open Public Meetings Act Statement.
3. Roll Call: The following Commissioners were present via a web based conference call on Zoom: Bonagura, Jordan, Kelaher, Lo Iacono, Ortega and Plumley. Chairman Kasparian was absent.

Also present on the conference call were Board Secretary Alison Gordon, Executive Director James Rotundo, Assistant Executive Director John Danubio, Treasurer Todd Sherer, Authority Engineer Howard Hurwitz, Superintendent Robert Genetelli, Municipal Liaison John De Rienzo, General Counsel Douglas Bern, Esq. and Consulting Engineer Nick Rotonda.

4. Vice-Chairman's Remarks: Vice-Chairman Kelaher commended the Authority staff for keeping the increase to the service charges below two percent.
5. Public Hearing – 2022 Service Charges:

No public was present.

6. Vote on Resolution No. 01-2022 – Service Charges for 2022

Resolution No. 01-2022 – 2022 Service Charges was offered by Commissioner Jordan and seconded by Commissioner Bonagura. All present Commissioners voted yes.

Resolution 01-2022 – 2022 Service Charges: The 2022 Fiscal year budget calls for \$13,729,857 to be paid by the member municipalities to the Authority for security of payment of principal and interest on outstanding bonds or other obligations, cost of operation, depreciation and other repair of the district's sewer system including establishment and maintenance of working capital and reserves. By Resolution dated November 3, 1983, it was determined to calculate User Service Charges based upon a formula which gave equal weight to adjusted metered flow, water connections based on equivalent dwelling unit, and water usage. That resolution further provided that effective January 1, 1987 User Service Charges be calculated according to a formula of 60% based on adjusted metered flow, 20% based on water connections and 20% based on water usage. The payments of the Service Charges are to be made in quarterly installments due on or before February 15th, May 15th, August 15th, and November 15th. The Service Charges for the municipalities for 2022 are as follows:

Allendale:	\$1,948,100
Ho-Ho-Kus:	\$ 732,605
Franklin Lakes:	\$ 120,863
Mahwah:	\$3,659,775
Midland Park:	\$1,141,025
Ramsey:	\$2,384,874
Ridgewood:	\$ 26,956
Waldwick:	\$1,789,595
Wyckoff:	\$1,926,064

7. Public Comments: No public was present.

9. Adjournment: Commissioner Lo Iacono motioned to adjourn the meeting at 7:22pm, Commissioner Jordan seconded. The Board adjourned the special meeting and proceeded to the Regular Meeting.


Alison Gordon, Secretary



**MINUTES
REORGANIZATION MEETING
February 15, 2022**

1. The Meeting was called to order at 7:19pm.
2. The Secretary read the Open Public Meetings Act statement.
3. Roll Call: The following Commissioners were present via Zoom: Bonagura, Jordan, Kelaher, Lo Iacono, Ortega, and Plumley. Chairman Kasparian was absent.

Also present on the conference call were Board Secretary Alison Gordon, Executive Director James Rotundo, Assistant Executive Director John Danubio, Authority Engineer Howard Hurwitz, Superintendent Robert Genetelli, General Counsel Douglas Bern, Esq., and Consulting Engineer Nicholas Rotonda. Treasurer Todd Sherer was absent.

4. Election of Officers:
 - a. Election of Chairman and Vice-Chairman for 2022: Commissioner Bonagura made a motion to nominate Michael Kasparian as Chairman and Frank Kelaher as Vice-Chairman for 2022, Commissioner Jordan seconded. The motion carried.
5. Chairman Remarks: No remarks.
6. Consideration for approval of minutes:
 - a. Regular Meeting – January 11, 2022: Commissioner Kelaher motioned to table the minutes, Commissioner LoIacono seconded the motion. The motion carried to table the minutes of the January 11, 2022 Regular meeting.
 - b. Special Meeting – January 11, 2022: Commissioner Kelaher motioned to accept the minutes, Commissioner Jordan seconded the motion. The motion carried to approve the minutes of the January 11, 2022 Special meeting.
7. Public Comments: No public present.
8. Consideration for approval list of Resolutions dated February 15, 2022.
 - a. The Commissioners voted by Consent Agenda for Resolution No. 11-2022 through 38-2022. Commissioner Kelaher offered the Consent Agenda and Commissioner Bonagura seconded. All present Commissioners voted yes.

Resolution No. 11-2022 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for January 2022 and Health and Dental Benefits for February 2022 as follows: Payroll Account: \$226,838.89; Tax Deposit Acct: \$99,732.31; Health Benefits Contribution-Employer: \$119,557.15; Health Benefits

Contribution Employee: \$4,506.04; Dental Benefits: \$3,999.40; PERS and Contributory Insurance: \$30,082.98; Operating Account: \$420,444.24; General Improvement Account: \$365,297.65; PERS Employer Liability: \$593,429.

Resolution No. 12-2022 – Approval of Creation of New Position, Assistant Electrical Supervisor and Hire of Brian Frank: The Authority determined that there presently exists the need to create a new position entitled “Assistant Electrical Supervisor.” The duties and responsibilities of the Assistant Electrical Supervisor are outlined in the Job Description which is made part of the Resolution. Mr. Brian Frank applied for the position and the Authority has determined that he is competent, qualified and experienced to perform the job of Assistant Electrical Supervisor. This resolution hires Brian Frank effective February 14, 2022 at an annual salary of \$92,000 subject to a 180 day probationary period.

Resolution No 13-2022 – 2022 Schedule of Meetings: This resolution sets the meeting dates for the year 2022.

Resolution No. 14-2022 – Official Newspapers for 2022: This resolution designates the Record, Ridgewood News and Herald News as official newspapers for the Authority for 2022.

Resolution No. 15-2022 – Designation of Bank Depositories for 2022: The following banks have been designated as depositories for the Year 2022: TD Bank, Allendale, NJ; Bank of New York Mellon, Woodland Park, NJ; Santander Bank, Short Hills, NJ; Provident Bank, Oradell, NJ.

Resolution No. 16-2022 – Resolution authorizing contracts with certain approved State Contract Vendors for Contracting Units pursuant to NJSA 40A:11-12a: This Resolution authorizes the purchasing agent to purchase certain goods and services from those approved New Jersey State Contract Vendors as indicated by attachment to the Resolution.

Resolution No. 17-2022 – Qualifications of individuals/firms for the provision of legal services: The Authority published a request for qualifications for legal services on January 14, 2022. Four (4) responses were received on February 1, 2022. The following firms/individuals were found to be qualified to provide legal services to the Authority: Eric M. Bernstein and Associates, LLC; Bern Root, LLC; Florio, Kenny, Ravel, LLP; and King, Moench, Hirniak & Collins, LLP.

Resolution No. 18-2022– Qualification of individuals/firms for the provision of engineering services. The Authority published a request for qualifications for engineering services on January 14, 2022. Eleven (11) responses were received on February 1, 2022. The following eleven (11) firms/individuals were found to be qualified to provide engineering services to the Authority: Chavond Barry Engineering Corp; CME Associates; T&M Associates; Tighe & Bond; CP Professional Services; Suburban Consulting Engineers; Engineered Solutions

Corporation; Neglia Engineering Associates; MFS Engineers & Surveyors; PS&S; Colliers Engineering & Design.

Resolution No. 19-2022 – Qualification of individuals/firms for the provision of auditing services. The Authority published a request for qualifications for the position of Auditor on January 14, 2022. One (1) response was received on February 1, 2022. The following firm was found to be qualified to provide auditing services to the Authority: Wielkocz & Company, LLC.

Resolution No. 20-2022 – Qualifications of individuals/firms for the provision of bond counsel services. The Authority published a request for qualifications for bond counsel services on January 14, 2022. Three (3) responses were received on February 1, 2022. The following firms were found to be qualified to provide bond counsel services to the Authority: Gibbons, PC; Wilentz, Goldman & Spitzer, PA; and Malamut & Associates.

Resolution No. 21-2022 – Qualifications of individuals/firms for the provision of risk management services: The Authority published a request for qualifications for risk management services on January 14, 2022. One (1) response was received on February 1, 2022. The following one (1) firm was found to be qualified to provide risk management services to the Authority: Alamo Insurance Group.

Resolution No. 22-2022 – Qualification of individuals/firms for the provision of architectural services. The Authority issued a Request for qualifications for engineering services on January 14, 2022. Four (4) responses were received on February 1, 2022. The following four (4) firms/individuals were found to be qualified to provide engineering services to the Authority: RSC Architects; Settembrino Architects; PS&S, LLC; Poskanzer Skott Architects.

Resolution No. 23-2022 – Retention of Auditor for 2022 pursuant to N.J.S.A. 19:44A-20.4: The firm of Wielkocz & Company, LLC was found to be highly qualified and eminently capable of providing auditing services to the Authority. This Resolution retains Wielkocz & Company, LLC as Auditor for the year 2022 with a not to exceed compensation amount of \$79,250.

Resolution No. 24-2022 – Retention of General Counsel for 2022 pursuant to N.J.S.A. 19:44A-20.4: Bern Root, LLC was found to be highly qualified and eminently capable of providing legal services. This Resolution retains Bern Root, LLC as General Counsel for 2022, with a not to exceed compensation amount of \$75,000.

Resolution No. 25-2022 – Retention of Labor Counsel for 2022 pursuant to N.J.S.A. 19:44A-20.4. Eric M. Bernstein & Associates, LLC was found to be highly qualified and eminently capable of providing labor counsel services. This resolution retains Eric M. Bernstein & Associates, LLC as Labor Counsel for 2022, with a not to exceed compensation amount of \$25,000.

Resolution No. 26-2022 – Retention of Bond Counsel for 2022 pursuant to N.J.S.A. 19:44A-20.4. Gibbons, PC was found to be highly qualified and eminently capable of providing bond counsel services. This resolution retains Gibbons, PC as Bond Counsel for 2022, with a not to exceed compensation amount of \$75,000.

Resolution No. 27-2022 – Retention of Risk Manager pursuant to N.J.S.A. 19:44A-20.4: Alamo Insurance Group, Inc. was found to be highly qualified and eminently capable of providing risk management services. This resolution retains Alamo Insurance Group, Inc. as Risk Manager for 2022, at a rate of 3% of the NJUAJIF Annual Premium Assessment.

Resolution No. 28-2022 – Retention of Consulting Engineer for 2022 pursuant to N.J.S.A. 19:44A-20.4. T&M Associates was found to be highly qualified and eminently capable of providing consulting engineer services. This resolution retains T&M Associates as the Consulting Engineer for 2022, with a not to exceed compensation amount of \$150,000.

Resolution No. 29-2022 – Retention of Consulting Engineer for 2022 for Instrumentation, Automation and Computer Systems pursuant to NJSA 19:44A-20.4: Engineered Solutions Corporation was found to be highly qualified and eminently capable of providing consulting engineer services. This resolution retains Engineered Solutions Corporation as Consulting Engineer to provide engineering services related to Instrumentation, Automation and Computer Systems in 2022, with a not to exceed compensation amount of \$100,000.

Resolution No. 30-2022 – Retention of Consulting Engineer for 2023 Service Charges pursuant to N.J.S.A. 19:44A-20.4. Paul Malmrose of Tighe & Bond, Inc. was determined to be highly qualified and capable of providing consulting engineering services to the Authority. This resolution retains Paul Malmrose of Tighe & Bond as the engineer for 2023 service charges with a not to exceed compensation of \$50,000.

Resolution No. 31-2022 – Retention of Consulting Engineer for General Incinerator Advice for 2022 pursuant to N.J.S.A. 19:44A-20.4.: Chavond Barry Engineering Corp. was found to be highly qualified and eminently capable of providing consulting engineer services. This resolution retains Chavond Barry Engineering Corp. as Consulting Engineer to provide general incinerator advice in 2022, with a not to exceed compensation amount of \$175,000.

Resolution No. 32-2022 – Retention of Architect pursuant to N.J.S.A. 19:44A-20.4: RSC Architects was found to be highly qualified and eminently capable of providing architectural services. This resolution retains RSC Architects as Architect for 2022, with a not to exceed compensation amount of \$100,000.

Resolution No. 33-2022 – Authorization to enter into a Shared Services Agreement with the Borough of Upper Saddle River: This Resolution authorizes the Authority

to enter into an agreement with Upper Saddle River for a duration of 1 year commencing January 1, 2022 and terminating December 31, 2022 for the Authority to provide the following services: 1) act as the New Jersey Licensed Collection System Operator for the Borough in the sanitary sewer system collection area defined on the sewer map attached and as more specifically defined in the attached Agreement 2) respond to sanitary sewer collection emergencies 24 hours a day, 7 days a week 3) coordinate all third party repairs of the collections system 4) coordinate, participate and correspond to any and all NJDEP inspections and actions regarding the sanitary sewer collection system 5) coordinate with the Borough any NJDEP hotline calls and correspondence regarding the sanitary collection system 6) upon request, coordinate and conduct a manhole inspection program and 7) upon request, can conduct New Jersey State Certified Backflow Preventer tests.

Resolution No. 34-2022 – Approving Change Order No. 5 for Contract No. 272 – Wastewater Pump Stations Improvement Project: Various modifications have been made to the Project resulting in both the addition of supplementary items and reductions of several items and are more particularly set forth in Change Order No. 5. The total increase in project costs due to this change order is \$61,485.31. The Change Order also includes an increase in contract time of 60 calendar days. The Authority’s consulting engineer, T&M Associates, has prepared the change order and recommends same be approved by the Authority. This Resolution approves Change Order No. 5 of Contract No. 272.

Resolution 35-2022 – Resolution of the Governing Body of the Northwest Bergen County Utilities Authority Authorizing Emergency Spending to Manage and Transport Solids Inventory Due to Offline Incinerators for Scheduled and Emergency Maintenance: On February 2, 2022 the Authority shut down its IDI incinerator due to differential pressure reading across the unit showing elevated levels caused by fluidizing sand entering the windbox via refractory damage in the dome. The backup incinerator was offline and not readily available. As a result of the offline incinerators, the Authority needs to manage solids inventory. The Authority Superintendent concluded an emergency condition exists and recommended that transportation be secured to remove solids offsite to help maintain operations. The Authority is hereby authorized to solicit quotes and award an emergency contract. Further, the Authority’s Superintendent and Executive Director determined in light of the emergency circumstance to utilize the services of Synagro (Epic Transportation). The Authority is directed to file an emergency procurement report with the Division of Local Government Services within 30 days of the award of contract.

Resolution No. 36-2022 – Authorization to Engage the Services of T&M Associates for Engineering Services related to the Suez Coordination in Connection to Chapel Road, Township of Mahwah: The Authority has previously retained the services of T&M Associates to perform engineering services for the emergency repair of the Authority’s Existing Interceptor at Chapel Road in Mahwah, NJ.

Additional engineering services are required as part of the coordination efforts with Suez due to the relocation of a 20-inch water main. T&M Associates has requested a budget of \$40,000 for these engineering services. This resolution accepts the proposal of T&M of \$40,000 for engineering services related to the coordination efforts with Suez.

Resolution No. 37-2022 – Authorization to Increase the Not to Exceed Cost of the Professional Services Agreement with T&M Associates to Provide Engineering Services related to the Emergency Repair of the Authority’s Existing Interceptor located on Chapel Road in the Township of Mahwah: The Authority previously retained T&M Associates to provide consulting engineering services for the referenced project with compensation to be capped at \$196,000. The Firm has submitted a request for an additional \$65,000 due to various matters related to continued full time inspection and final closeout documents for the project. This resolution amends the original Resolution and Agreement to increase the not to exceed cost to \$261,000.

Resolution No. 38-2022 – Authorization to enter into a Shared Services Agreement with the Borough of Allendale: This resolution authorizes the Authority to enter into a shared services agreement with the Borough of Allendale for a period of one (1) year commencing January 1, 2022 and ending December 31, 2022 for the following services: 1) act as the Borough’s New Jersey Licensed Operator 2) respond to sanitary sewer collection emergencies 24 hours a day, 7 days a week 3) coordinate all third party repairs of the collections system 4) coordinate, participate and correspond to any and all NJDEP inspections and actions regarding the sanitary sewer collection system 5) coordinate with the Borough any NJDEP hotline calls and correspondence regarding the sanitary collection system 6) upon request, coordinate and conduct a manhole inspection program and 7) upon request, can conduct New Jersey State Certified Backflow Preventer tests.

9. Report of Treasurer (Provided by Mr. Hurwitz): There is approximately \$14.3 million in short term investments at an interest rate ranging from .1% to .2%.
10. Old Business: No old business
11. New Business: No new business.
12. Public Comments: No public present.
13. Adjournment: The meeting adjourned at 7:29pm.


ALISON GORDON, SECRETARY

2

Date : Mar 17, 2022 19:54 GMT
To : fax Ramsey Borough , Fax 12018251745
From : George B Bumiller, EMail g.bumiller@ieee.org
Subject: To the Mayor and Council

RECEIVED

2022 MAR 17 P 4: 00

BOROUGH OF RAMSEY
BOROUGH CLERK'S OFFICE

Suggestions 10

Suggestion 19

Recently I spoke at the M&C meeting, mentioning the benefit of including full text of motions and communications as part of the meeting agenda.

This is a very nice approach, enabling the public to better understand the details of the meeting, and permitting them to better ask questions and make comments.

It also saves meeting time that would otherwise be used to gather details about these items.

The Borough has done this for several months.

I ask that this practice be continued.

Kind regards,

George Bumiller

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. _____

Resolution by: _____

Seconded by: _____

FINAL ORD. NO. 04-2022

BE IT RESOLVED that an Ordinance entitled:

AN ORDINANCE AMENDING CHAPTER 2 OF THE CODE OF THE BOROUGH OF RAMSEY, COUNTY OF BERGEN, STATE OF NEW JERSEY SO AS TO ESTABLISH SECTION 2-32.15 THEREOF ENTITLED CONTRACTUAL OFF-DUTY EMPLOYMENT

having been brought up for public hearing and all persons interested having been given an opportunity to be heard, pass final reading by title, and that said Ordinance be adopted as an Ordinance of the Borough of Ramsey; and

BE IT FURTHER RESOLVED that the Borough Clerk be, and she hereby is, directed to cause a copy of the title of said Ordinance to be published in an official newspaper of the Borough in the manner provided by law; together with a notice of the date of introduction and adoption of said ordinance.

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPPE, S.				
WEBER, H.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, MUNICIPAL CLERK

MARCH 23, 2022

PASSED AND APPROVED

CLERK

MAYOR

**BOROUGH OF RAMSEY
ORDINANCE NO. 04-2022**

**AN ORDINANCE AMENDING CHAPTER 2 OF THE CODE OF THE
BOROUGH OF RAMSEY, COUNTY OF BERGEN, STATE OF NEW JERSEY
SO AS TO ESTABLISH SECTION 2-32.15 THEREOF ENTITLED
CONTRACTUAL OFF-DUTY EMPLOYMENT**

BE IT ORDAINED by the Governing Body of the Borough of Ramsey, Bergen County, New Jersey that Chapter 2 of the Code of the Borough be and hereby is amended and supplemented so as to establish Sub-Section 2-32.15 entitled Contracted Off-Duty Employment as follows:

SECTION 1. 2-32.15 Contracted Off-Duty Employment.

- a. Purpose. For the convenience of those persons and entities which utilize the services of off-duty law enforcement officers of the Ramsey Police Department and to authorize the outside employment of Borough police while off duty, the Borough hereby establishes a policy regarding the use of said officers.
 1. Members of the Police Department shall be permitted to accept police-related employment for private employers or school districts only during off-duty hours and at such time as will not interfere with the efficient performance of regularly scheduled or emergency duty for the Borough.
 2. Any person or entity wishing to employ off-duty police shall first obtain the approval of the Chief of Police, which approval shall be granted if, in the opinion of the Chief, such employment would not be inconsistent with the efficient functioning and good reputation of the Police Department and would not unreasonably endanger or threaten the safety of the officer or officers who are to perform the work.

- b. Escrow accounts.
 1. Except as provided hereinbelow, any person or entity requesting the services of an off-duty law enforcement officer in the Ramsey Department shall estimate the number of hours such law enforcement services are required, which estimate shall be approved, in writing, by the Chief of Police, and shall establish an escrow account with the Chief Financial Officer of the Borough by depositing an amount sufficient to cover the rates of compensation and administrative fees set forth hereinbelow for the total estimated hours of service. If services are required on an immediate basis and it is not feasible to establish an escrow account, the Chief of Police or his or her designee shall have the authority to waive the requirement of an escrow account.

2. If the amount required to be deposited with the Borough pursuant to Subsection B. 1. hereinabove exceeds \$20,000, an escrow deposit of \$20,000 shall be required. Said deposit of \$20,000 shall be maintained until such time as the amount required to be deposited for all remaining services on any given project shall be less than \$20,000, and then such lesser amount shall be required to be maintained.
3. Prior to posting any request for services of off-duty law enforcement officers, the Chief of Police or his designee shall verify that the balance in the escrow account of the person or entity requesting services is sufficient to cover the compensation and fees for the number of hours specified in the request for services. The Chief of Police shall not post a request for services from any person or entity unless all fees and compensation required in the manner described above have been deposited with the Chief Financial Officer, except if the requirement of an escrow account has been waived as permitted hereinabove. No officer shall provide any such services for more hours than are specified in the request for services.
4. In the event the funds in such an escrow account should become depleted, services of off-duty law enforcement officers shall cease and requests for further or future services shall not be performed or posted until additional funds have been deposited in the escrow account in the manner prescribed above.
5. The person or entity requesting such services shall be responsible for ensuring that sufficient funds remain in the escrow account in order to avoid any interruption of services.
6. Houses of worship, local public schools and not-for-profit organizations shall be exempt from the requirements for the posting of an escrow deposit.

- c. Rate of compensation; administrative fee.
1. The rate of compensation for contracting the services of off-duty law enforcement officers shall be pursuant to the police officer's overtime rate and shall be 1 ½ times the officer's regular hourly pay.
 2. An additional fee shall be paid to cover administrative costs, vehicle costs, overhead and out-of-pocket expenses of the Borough, which shall be \$25 per hour in addition to the rate as calculated in Subsection C. 1. above.
 3. A four-hour minimum shall be required for each private-duty assignment and a minimum of two-hour increments after the first four hours.
 4. If the person or entity cancels the assignment after the officer has been called in for the assignment, then the person or entity shall still be responsible for payment for the four-hour-minimum assignment.

SECTION 2. Repealer.

All Ordinances or parts of Ordinance inconsistent or in conflict with this Ordinance are hereby repealed as to said inconsistencies and conflicts.

SECTION 3. Severability.

If the provisions of any section, part of any section, or clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, said decision shall not affect the remaining provisions of this Ordinance. The Governing Body of the Borough of Ramsey declares that it would have passed the Ordinance and each section and subsection thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

SECTION 4. Effective Date.

This Ordinance shall take effect immediately upon passage and publication as required by law.

Introduced:

Passed:

Effective:

Meredith Bendian, Borough Clerk

Deirdre Dillon, Mayor

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 082-2022

Resolution by: _____

Seconded by: _____

Mar. 23, 2022

BE IT RESOLVED that the CURRENT, CAPITAL, POOL, PLANNING BOARD, and TRUST account bills shown on the sheets attached hereto be paid and charged to the proper accounts such sheet which is attached hereto being specifically incorporated herein and considered part of the Resolution as though the same were set forth in the face thereof.

<u>CURRENT</u>	\$159,590.40
<u>RESERVE</u>	\$92,530.29
<u>GRANT</u>	\$1,282.45
<u>CAPITAL</u>	\$106,262.49
<u>POOL</u>	\$1,757.99
<u>PLANNING BOARD</u>	\$8,213.95
<u>TRUST</u>	\$5,281.02
<u>WIRED</u>	\$0.00
<u>RECYCLING TRUST</u>	\$0.00

	YES	NO	A B S T A I N	A B S E N T
MAYOR DILLON				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPPE, S.				
WEBER, H.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, BOROUGH CLERK

MARCH 23, 2022

PASSED AND APPROVED

CLERK

MAYOR

cc: D. Bartalotta, CFO
J. Turner, AP

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 083-2022

Resolution by: _____

Seconded by: _____

Mar. 23, 2022

Resolved: To ratify the actions of the Municipal Council of the Borough of Ramsey payroll dated Mar. 18, 2022.

CURRENT FUND	ON-LINE TRANSFER	\$	389,962.71
WATER OPERATING FUND	ON-LINE TRANSFER	\$	31,768.29
POOL OPERATING FUND	ON-LINE TRANSFER	\$	262.71
POLICE OFF DUTY TRUST FUND	ON-LINE TRANSFER	\$	3,488.11
TOTAL PAYROLL		<u>\$</u>	<u>425,481.82</u>
CURRENT FUND TO PAYROLL/FICA	ON-LINE TRANSFER	\$	18,294.13
WATER OPERATING FUND TO PAYROLL/FICA	ON-LINE TRANSFER	\$	2,430.27
POOL OPERATING FUND TO PAYROLL/FICA	ON-LINE TRANSFER		\$20.10
DCRP	ON-LINE TRANSFER	\$	1,031.42
TOTAL FICA		<u>\$</u>	<u>21,775.92</u>

	YES	NO	A B S T A I N	A B S E N T
MAYOR DILLON				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPPE, S.				
WEBER, H.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL HELD ON _____.

MEREDITH BENDIAN, BOROUGH CLERK

MARCH 23, 2022

PASSED AND APPROVED

CLERK

MAYOR

cc: Denise Bartalotta, CFO
 J Turner, Accounts Payable

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 087-2022

Resolution by: _____

Seconded by: _____

WHEREAS, redemption was received on Tax Sale Certificate #20-00006 on March 23, 2022 for Block 3101 Lot 77.01, 41 West Crescent Avenue assessed to Young Tae Kim and Lilly S. An;

WHEREAS, Clemente Enterprises, LLC, whose address is PO Box 141 Wyckoff, NJ 07481, is the owner of Tax Sale Certificate #20-00006;

NOW, THEREFORE, BE IT RESOLVED, that checks be issued to the above-named lienholder as follows:

Certificate #20-00006	\$ 1,423.30
Return of Trust Premium	\$ 1,700.00

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPPE, S.				
WEBER, H.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, MUNICIPAL CLERK

MARCH 23, 2022

PASSED AND APPROVED

CLERK

MAYOR

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 091-2022

Resolution by: _____

Seconded by: _____

WHEREAS, the 2022 Borough Budget has not been adopted, and

WHEREAS, no provision has been made in the 2022 Temporary Budget for certain upcoming commitments which will occur before the adoption of the 2022 Borough Budget, and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned, and

WHEREAS, the total emergency temporary resolution adopted in the year 2022 pursuant to the provisions of N.J.S.A. 40A:4-20 including this resolution total Borough Budget \$8,088,420.01.

NOW, THEREFORE, BET IT RESOLVED, that the 2022 Temporary Budget be amended from \$6,013,577.01 to \$8,088,420.01 in accordance with N.J.S.A. 40A:4-20 and that a provision be made to include these appropriations in the 2022 budget.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be filed with the Director of Local Government Services.

2022 TEMPORARY BUDGET

CURRENT BUDGET

<u>DESCRIPTION</u>	<u>BUDGET FROM</u>	<u>BUDGET TO</u>
<u>OTHER EXPENSES</u>		
PERS	0.00	\$ 701,414.00
PFRS	0.00	\$1,373,429.00
 TOTAL TEMPORARY BUDGET ACCOUNTS	 \$0.00	 \$2,074,843.00

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPPE, S.				
WEBER, H.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, MUNICIPAL CLERK

MARCH 23, 2022

PASSED AND APPROVED

CLERK

MAYOR

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 092-2022

Resolution by: _____

Seconded by: _____

WHEREAS, N.J.S.A 40A:4-19 allows municipalities to utilize dedication by rider trust funds to reserve certain revenues that are not subject to reasonable accurate estimates in advance; and,

WHEREAS, these trust funds must be approved by the Division of Local Government Services; and,

WHEREAS, the Borough of Ramsey has certain trust funds that have not been approved by the Division of Local Government Services and are not on the commonly approved list of trust funds that is provided by the Division; and,

WHEREAS, to order to stay in compliance with N.J.S.A. 40A:4, the Borough intends to dissolve the unapproved trust funds and transfer the balances to the current fund.

NOW THEREFORE BE IT RESOLVED, By the Municipal Council of the Borough of Ramsey that the Chief Financial Officer is hereby authorized to dissolve the following unapproved trust funds and transfer the balances to the current fund:

Trust Account	Amount
Hemlock Memorial	\$124.10
Special Projects	\$9,089.83
Traffic Study	\$15,000.00
Tennis Facilities	\$10,462.93
Playground Trust	\$3,577.70
Unallocated	\$2,720.50
Total Amount	\$40,975.06

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPPE, S.				
WEBER, H.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, MUNICIPAL CLERK

MARCH 23, 2022

PASSED AND APPROVED

CLERK

MAYOR

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 093-2022

Resolution by: _____

Seconded by: _____

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance, and

WHEREAS, N.J.S.A. 40A:4-39 provides that the Director of the Division of Local Government Services may approve expenditures or moneys by dedication by rider; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ramsey, County of Bergen, State of New Jersey as follows:

1. The Mayor and Council hereby request permission of the Director of the Division of Local Government Services to establish to pay expenditures under the provision of N.J.S.A. 40A:4-39, as amended by P.L. 1999, c292 for the exclusive purpose of depositing and expending funds paid by individuals to offset costs of operating municipal “fee-based” recreation programs.

2. The Municipal Clerk of the Borough of Ramsey is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPPE, S.				
WEBER, H.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, MUNICIPAL CLERK

MARCH 23, 2022

PASSED AND APPROVED

CLERK

MAYOR

COUNCIL OF THE BOROUGH OF RAMSEY

RESOLUTION NO. 094-2022

Resolution by: _____

Seconded by: _____

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance, and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Shade Tree Program are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirements,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ramsey, County of Bergen, State of New Jersey as follows:

1. The Mayor and Council hereby request permission of the Director of the Division of Local Government Services to place funds received by the Shade Tree Program in a specified fund to be considered a dedication by rider to the budget in accordance with N.J.S.A. 40A:4-39 for the Shade Tree Program.

2. The Municipal Clerk of the Borough of Ramsey is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

	YES	NO	A B S T A I N	A B S E N T
DILLON, D. MAYOR				
CUSICK, J.				
GUTWETTER, M.				
KILMAN, P.				
POPPE, S.				
WEBER, H.				
WOODS, J.				

I CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AND APPROVED AT THE REGULAR COUNCIL MEETING OF THE MAYOR AND COUNCIL

MEREDITH BENDIAN, MUNICIPAL CLERK

PASSED AND APPROVED

CLERK

MAYOR